



Beaver County • Greene County • Washington County

## **Briefing Book for Quarterly Board Meeting** **Tuesday, February 22, 2022**

*The mission of the Southwest Corner Workforce Development Board is to develop policies, oversee public funds, and procure services that will help employers and job seekers throughout Washington, Greene and Beaver counties. Job placement assistance, education, training and counseling will be offered in order to achieve a skilled workforce and economic development throughout the region.*

Mr. Terry Wilttrout, Chairman

# SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

## AGENDA

Southwest Corner Workforce Development Board Meeting Agenda				
Date: February 22, 2022 - 8:30 AM – 10:30 AM				
Item	Topic	Presenter	Responsibility/Action	Briefing Book Reference
1	<b>Welcome</b>	Terry Wiltrout	---	Page 1
1A	Agenda	---	---	Page 2
1B	Table of Contents	---	---	Page 3
1C	Workforce Information	---	---	Pages 4-9
2	<b>1<sup>st</sup> Vice-Chair Appointment</b>	Terry Wiltrout	Nominate/Approve	---
3	<b>Consent Agenda</b>	Terry Wiltrout	Review/Approve	Pages 10-21
3A	Previous Meeting Minutes	---	---	Pages 10-14
3B	Monitoring Report	---	---	Page 15
3C	Service Provider Reports	---	---	Pages 16-21
3C-1	Combined 2nd Qtr. WIOA Data Report	---	---	Pages 16-18
3C-2	SCWDB Combined PACL Data Report	---	---	Page 19
3C-3	SCWDB BEP Data Report	---	---	Page 20
3C-4	SCWDB EARN Data Report	---	---	Page 21
4	<b>WIOA PY21 Title 1 Fund Transfer</b>	Ami Gatts	Review/Approve	Page 22
5	<b>Incumbent Worker Training Policy Revisions</b>	Ami Gatts	Review/Approve	Pages 23-25
6	<b>Staff Reports</b>	---	---	Pages 26-60
6A	Fiscal/Financial Report	Ami Gatts	Review/Approve	Pages 26-38
6B	Director's Report	Ami Gatts	Awareness Only	Pages 39-57
6B-1	BWDA PY20 Monitoring Report	Ami Gatts	---	Pages 40 & 42-49
6B-2	Audit Update	Ami Gatts	---	Page 40
6B-3	Awareness Campaign	Ami Gatts	---	Page 41
6B-4	Local Event Information	Ami Gatts	---	Page 41
6B-5	Grant Updates	Ami Gatts	---	Pages 50-53
6B-6	SCWDB Covid-19 Response Update	Ami Gatts	---	Pages 54-55
6B-7	PY21 Participating Employers and Worksites	Ami Gatts/Lisa Neil/Rick Riley	---	Pages 56-57
6C	PACL Operator Consortium Report	Lisa Neil/Rick Riley/Vince Gratter	Awareness Only	Pages 58-60
7	<b>WIOA Program Performance &amp; Historical Performance</b>	Ami Gatts	If available Review/Approve	Page 61
8	<b>Other/New Business</b>	---	---	---
9	<b>Public Comments</b>	Terry Wiltrout	Awareness Only	---
10	<b>Adjourn</b>	Terry Wiltrout	Chair Declaration	Page 62

## **SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

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Beaver, Greene, & Washington Counties, PA  
**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**  
**CHIEF ELECTED OFFICIALS**

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**Beaver County Commissioners**

Beaver County Courthouse  
810 Third Street  
Beaver, PA 15009  
724-770-4405

<b>Honorable Daniel Camp III*</b>	dcamp@beavercountypa.gov
<b>Honorable Tony Amadio</b>	tamadio@beavercountypa.gov
<b>Honorable Jack Manning</b>	jmanning@beavercountypa.gov

**Greene County Commissioners**

Greene County Office Building  
93 East High Street  
Waynesburg, PA 15370  
724-852-5210

<b>Honorable Mike Belding*</b>	mbelding@co.greene.pa.us
<b>Honorable Betsy McClure</b>	bmclure@co.greene.pa.us
<b>Honorable Blair Zimmerman</b>	bzimmerman@co.greene.pa.us

**Washington County Commissioners**

Courthouse Square  
100 West Beau Street, Suite 702  
Washington, PA 15301

<b>Honorable Diana Irely Vaughan*</b>	lireyDL@co.washington.pa.us	724-228-6721
<b>Honorable Larry Maggi</b>	maggil@co.washington.pa.us	724-228-6722
<b>Honorable Nick Sherman</b>	nick.sherman@co.washington.pa.us	724-228-6720

\*Chairperson for respective County



# SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

## WDB MEMBERSHIP

### Local Workforce Board Membership List

LOCAL WORKFORCE DEVELOPMENT BOARD MEMBERSHIP LIST									
A. DATE SUBMITTED: 02/11/2022	B. LWIA NAME: Southwest Corner Workforce Development Area	C. LWDA NUMBER: 165	E. TOTAL NUMBER OF LOCAL WORKFORCE DEVELOPMENT BOARD VACANCIES: 1						
D. TOTAL NUMBER OF LOCAL WORKFORCE DEVELOPMENT BOARD MEMBERS: 29	F. MEMBER NAME	G. MEMBER TITLE	H. COMPANY/AGENCY NAME & ADDRESS	I. TELEPHONE & FAX NUMBERS	J. E-MAIL ADDRESS	K. NOMINATING ENTITY	L. MEMBERSHIP CATEGORY	M. TERM START AND END DATES	
	Linda Andrews	Treasurer CLC	Washington Greene Central Labor Council 597 East Maiden Street Washington, PA 15301	724-228-7246	<a href="mailto:lindandrews@comcast.net">lindandrews@comcast.net</a>	Central Labor Council	Labor-Local Workforce B-1	8/1/2019-7/31/2023	
	Robert Bazant	President	Penn Commercial Business/Technical School 242 Oak Spring Road Washington, PA 15301	724-222-5330	<a href="mailto:rbazant@penncommercial.edu">rbazant@penncommercial.edu</a>	Washington County Chamber of Commerce	Workforce B-4 & Education C-2	2/3/2022-7/23/2024	
	Mark Beichner	Chief Operating Officer	AccuTrex Products, Inc. 112 Southpointe Blvd, Canonsburg, PA 15317	724-746-4300 x138	<a href="mailto:markbeichner@accutrex.com">markbeichner@accutrex.com</a>	Washington County Chamber of Commerce	Business Representative A	5/16/2019-7/31/2022	
	Darlene Bigler	Chief Executive Officer	Blueprints 150 W. Beau Street Washington, PA 15301	724-225-9550 Fax 724-228-9966	<a href="mailto:dbigler@myblueprints.org">dbigler@myblueprints.org</a>	Washington County Chamber of Commerce	Community Based-Local Workforce B-3 & C-1	8/1/2021-7/31/2023	
	Timothy Chesleigh	Council Representative	EAS Regional Council of Carpenters 650 Ridge Road Pittsburgh, PA 15205	412-922-6200	<a href="mailto:tchesleigh@eascarpenters.org">tchesleigh@eascarpenters.org</a>	EAS Regional Council of Carpenters	Labor-Local Workforce B-1 & B-2	8/1/2021-7/31/2023	
	Lori Como	Chief Program Officer	Literacy Pittsburgh 411 College Avenue Beaver, PA 15009	412-393-7640	<a href="mailto:lcomo@literacypittsburgh.org">lcomo@literacypittsburgh.org</a>	Beaver County Chamber of Commerce	Education C-1	8/1/2020-7/31/2022	
	James Fitzgerald	Advisor, Transmission Construction	First Energy Corporation 128 Ferry Hill Rd. Shippingport, PA 15077	330-807-1036	<a href="mailto:jfitzgerald@firstenergycorp.com">jfitzgerald@firstenergycorp.com</a>	Beaver County Chamber of Commerce	Business Representative A	8/1/2020-7/31/2022	
	John Goberish	Dean of Workforce Development and Continuing Education	Community College of Beaver County 1 Campus Drive Monaca, PA 15061	724-480-3450	<a href="mailto:John.goberish@ccbc.edu">John.goberish@ccbc.edu</a>	Community College of Beaver County Chancellor	Education C	8/1/2020-7/31/2022	

**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD****WDB MEMBERSHIP**

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Katie Hager	Workforce Development Manager	DMI Companies 210 Fifth Street Charleroi, PA 15022	724-310-1244	<a href="mailto:khager@dmicompanies.com">khager@dmicompanies.com</a>	Washington County Chamber of Commerce	Business Representative A-1	8/1/2021-7/31/2023		
Linda Hall	Administrator	Beaver County Office on Aging 1020 8th Avenue Beaver Falls, PA 15010	724-601-6014	<a href="mailto:lhall@bcoa.us">lhall@bcoa.us</a>	Beaver County Chamber of Commerce	Community Based-Local Workforce B-3	8/1/2021-7/31/2023		
Ben Hays	Contract Manager	Greenbriar Treatment Center 800 Manor Drive Washington PA 15301	724-225-9700	<a href="mailto:bhays@greenbriar.net">bhays@greenbriar.net</a>	Washington County Chamber of Commerce	Business Representative A	1/23/2020-7/31/2022		
Gregory Hojdila	Training Director	IBEW 712 217 Sassafra Lane Beaver, PA 15009	724-775-6920	<a href="mailto:jatc@wcpaejatc.org">jatc@wcpaejatc.org</a>	Beaver County Chamber of Commerce	Labor- Local Workforce B-1 & B-2	8/1/2020-7/31/2023		
Mark Krupa	Administrative Director	Greene County CTC 60 Zimmerman Drive Waynesburg, PA 15370	724-681-3106 x202	<a href="mailto:krupam@greenectc.org">krupam@greenectc.org</a>	Joint Operating Committee Greene CTC	Workforce B3 & Education C2	8/1/2021-7/31/2024		
John Lackovic	Vice President, Glass Operations	Corelle Brands, LLC 100 8th Street Charleroi, PA 15022	724-489-2292	<a href="mailto:lackovicj@worldkitchen.com">lackovicj@worldkitchen.com</a>	Mon Valley Regional Chamber of Commerce	Business Representative A	8/1/2021-7/31/2024		
Polly Mangan	Director, Human Resources	C3Controls P.O. Box 496 Beaver, PA 15009	724-775-7926	<a href="mailto:pcapots@c3controls.com">pcapots@c3controls.com</a>	Beaver County Chamber of Commerce	Business Representative A	8/1/2020-7/31/2022		
Jeff Marshall	Chief Clerk	Greene County Chief Clerk 93 East High Street Waynesburg, PA 15370	724-852-5210	<a href="mailto:jmarshall@co.greene.pa.us">jmarshall@co.greene.pa.us</a>	Greene County Chamber of Commerce	Governmental/economic/comm Development D-1	8/1/2020-7/31/2022		
Darla Openbrier	District Administrator	Bureau of Vocational Rehabilitation 201 West Wheeling St. Washington, PA 15301	724-223-4430 Fax: 724-223-4463	<a href="mailto:dopenbrier@pa.gov">dopenbrier@pa.gov</a>	Department of Labor and Industry	Governmental/economic/comm Development C-3 & D-3	8/1/2021-7/31/2024		

**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD****WDB MEMBERSHIP**

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Sam Osten	President	Impact Guard, LLC. 31 Leetsdale Drive Leetsdale, PA 15053	724-318-8800	<a href="mailto:sosten@impact-guard.com">sosten@impact-guard.com</a>	Beaver County Chamber of Commerce	Business Representative A	8/22/2019-7/31/2022		
Stephanie Paluda	Supervisor, Government & Community Affairs	EQT Corporation 400 Woodcliff Drive Canonsburg, PA 15317	412-480-1228	<a href="mailto:spaluda@eqt.com">spaluda@eqt.com</a>	Washington County Chamber of Commerce	Business Representative A	8/1/2021-7/31/2024		
Donna Ramusivich	Quality/Risk Management Senior Vice President	Mon Valley Hospital 1163 Country Club Road Monongahela, PA 15063	724-258-1088	<a href="mailto:dramusivich@monvalleyhospital.com">dramusivich@monvalleyhospital.com</a>	Washington County Chamber of Commerce	Business Representative A	8/1/2019-7/31/2023		
Paul Rockage	Western Industrial General Manager	McCarl's, Inc PO Box 191 Beaver Falls, PA 15010	724-359-1831	<a href="mailto:prockage@mccarl.com">prockage@mccarl.com</a>	Beaver County Chamber of Commerce	Business Representative A	3/13/2021-7/31/2023		
Dr. Leslie Scott	Human Resource Director	SKC, Inc. 863 Valley View Road Eighty Four, PA 15330	724-941-9704	<a href="mailto:lscott@skcinc.com">lscott@skcinc.com</a>	Washington County Chamber of Commerce	Business Representative A	8/1/2020-7/31/2022		
Brandon Schaffer	Training Manager	Washington Penn Plastics 450 Race Track Road PO Box 236 Washington, PA 15301	724-206-4423	<a href="mailto:schaffer@washpenn.com">schaffer@washpenn.com</a>	Washington County Chamber of Commerce	Business Representative A	9/16/2019-7/31/2022		
Frank Staszko	Assistant Regional Director PA Dept of Labor	BWPO 570 Galiffa Drive Donora, PA 15033	724-379-4750	<a href="mailto:Fstaszko@pa.gov">Fstaszko@pa.gov</a>	Department of L&I	Governmental/economic/Comm Development D-2	8/1/2021-7/31/2023		
Lew Villotti	President	Beaver County Corporation for Economic Development 250 Insurance Street, Suite 300 Beaver, PA 15009	724-182-8610	<a href="mailto:lvillotti@beavercountynced.org">lvillotti@beavercountynced.org</a>	Beaver County Chamber of Commerce	Governmental/economic/comm Development D-1	10/10/2019-7/31/2023		
James Watt	USW Staff Representative	United Steel Workers District 10 1945 Lincoln Highway North Versailles, PA 15137	412-824-8140	<a href="mailto:jwatt@usw.org">jwatt@usw.org</a>	United Steel Workers District 10	Labor Organization B-1	8/20/2020-7/31/2023		

**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD****WDB MEMBERSHIP**

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Terry Wilttrout	President	Washington Health Systems Greene 350 Bonar Avenue Waynesburg, PA 15370	724-627-3101	<a href="mailto:twilttrout@whs.org">twilttrout@whs.org</a>	Washington County Chamber of Commerce	Business Representative A	8/1/2012-7/31/2024
Laural Ziemba	Director, Public Affairs	Range Resources 3000 Town Center Blvd. Canonsburg PA 15317	724-743-6786	<a href="mailto:lziemba@rangeresources.com">lziemba@rangeresources.com</a>	Washington County Chamber of Commerce	Business Representative A	8/1/2020-7/31/2023
Vacant						Business Representative A	

## **SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

### **WDB MEMBERSHIP**

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#### **SCWDB Committees**

##### **Business Development/PA CareerLink® Committee**

**General Tasks:** *Provide oversight and guidance of the PACL Operator procurement process, PACL Operator oversight, employer relations, business service teams and PACL marketing*

- John Goberish
- Stephanie Paluda
- Frank Staszko
- Laural Ziemba

##### **Quality Assurance Committee**

**General Tasks:** *Focus on job seekers, contracted service providers, and training providers; Provide oversight and guidance of the Title I procurement process*

- Darlene Bigler
- Polly Mangan
- Linda Hall
- Greg Hojdila
- Donna Ramusivich

##### **Youth Council**

**General Tasks:** *Support and advise the WDB in the procurement and delivery of youth services, as well as promote career pathways and tangible opportunities for youth*

- Linda Andrews
- James Fitzgerald
- Jeffrey Marshall
- Darla Openbrier
- Terry Wilttrout
- Carrie Nolan

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**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

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**WDB STAFF REPORTS**

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The November 23, 2021 meeting of the Southwest Corner Workforce Development Board was held at The Hilton Garden Inn, Southpointe in Canonsburg, PA.

Board Members in attendance:	Gregory Hojdila	Donna Ramusivich
Linda Andrews	Mark Krupa	Brandon Schaffer
Mark Beichner	Jeff Marshall	Frank Staszko
John Feraco	Darla Openbrier	Lew Villotti
James Fitzgerald	Sam Osten	James Watt

Board Members participating via conference call:		
Hilary Baker	John Goberish	Ben Hays
Darlene Bigler	Linda Hall	Terry Wilttrout

Board Members not in attendance:		
Timothy Chesleigh	John Lackovic	Paul Rockage
Lori Como	Polly Mangan	Dr. Leslie Scott
Katie Hager	Stephanie Paluda	Laural Ziemba

Washington Greene County Job Training Agency, Inc. staff members:

Ami Gatts, President	Maria Villotti
Ryan Russell	Arlene Nicolella

Title I providers and PA CareerLink® staff members:

Lisa Neil, Southwest Training Services, Inc.  
Cindy Derrico, Southwest Training Services, Inc.  
Ester Barnes, Southwest Training Services, Inc.  
Rick Riley, Job Training for Beaver County, Inc.  
Richard Strother, Job Training for Beaver County, Inc.  
Harry Angelo, Job Training for Beaver County, Inc.  
Jacob Sieber, Job Training for Beaver County, Inc.  
Vince Gratterer, Pittsburgh Technical College  
Aimee Trunzo, PA CareerLink® Site Administrator, Washington  
Terri Cooley-Taylor, PA CareerLink® Site Administrator, Greene County

Guests:

Jill Valentine, Penn State Beaver  
Chuck Verrett, Integra Marketing Group

John Feraco, acting as substitute chair because Chairman Wilttrout could only attend over the phone, called the meeting to order at 8:30 am. He began by announcing the members joining the meeting by phone, and stated that Chuck Verrett's scheduled presentation on the Reclaim Project would be moved to the end of the meeting in case those on the phone who were unable to see the presentation needed to leave. Mr. Feraco then directed the board to pages 10-23 of the briefing book to review the consent agenda for approval. Ms. Andrews asked if there was any remedy for EARN performance numbers being short in the area of licensed counselor/social worker contacts. Mr. Riley explained that the recent EARN contract encouraged client contact with these workers, and

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**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

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**WDB STAFF REPORTS**

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that the providers are trying to work that into the orientation process, but continued on to say that the main problem there is a lack of follow-through by clients. Mr. Fitzgerald asked why the EARN job placement numbers were so far below the goal. Ms. Cooley-Taylor responded by explaining that this data was only from the first month of the program year and that, as data was validated, the numbers would catch up with expectations. Mr. Feraco commended the board for taking the time to review the information provided in the briefing book and ask questions, as well as staff for providing clarifying responses. With no other questions, Mr. Feraco asked for a motion to accept the consent agenda. Ms. Ramusivich made the motion, and Mr. Hojdila seconded. All in favor, no opposed or abstentions, motion carried.

Next the board reviewed the 2022 meeting schedule found on page 24. Mr. Feraco asked if there were any questions. There being none, he asked for a motion to approve the schedule. Mr. Beichner made the motion, and Mr. Staszko seconded. All in favor, no opposed or abstentions, motion carried.

Mr. Russell then discussed the 2021 PA CareerLink® Certifications and Operator Review. He explained that all the PA CareerLink® offices participated, and he included one report to give the board an idea of the content. These reports had no findings, and an additional Equal Opportunity (EO) review was conducted along with an ADA walkthrough done by OVR. There were a few ADA findings to be resolved within 30 days, but no major issues were uncovered. Mr. Russell highlighted some promising practices from each office, including virtual services, job fairs, and specific stations to help customers with the unemployment ID.me identification process. Mr. Staszko explained a bit more about how ID.me helps verify unemployment compensation (UC) claimants, and how the process can be difficult and frustrating for people. Mr. Fitzgerald asked if the process could be improved somehow, and Ms. Gatts explained that the staff at the PA CareerLink® offices are doing everything they can, and any improvement to the system would have to occur at the state level as unemployment is not in the jurisdiction of workforce boards. She also commended the staff in the PA CareerLink® offices for going above and beyond to help customers through the UC process as much as they are able. Mr. Feraco asked for a motion to approve recertification of the four PA CareerLink® offices for 2022 and the PY 2021 Operator review. Ms. Andrews made the motion, and Mr. Staszko seconded. All in favor, no opposed or abstentions, motion carried.

Mr. Feraco next asked Ms. Gatts to give the Fiscal Report. She began by saying that while there were some PY20 funds remaining, after meeting with the Title I providers she doesn't foresee any issue spending those funds and moving to PY21 funds. Mr. Feraco asked if there are any areas of concern. Ms. Gatts responded that while there are no areas of major concern, there is a lot of Dislocated Worker funds remaining. Ms. Neil added that the beginning of the year has been slow, upcoming Incumbent Worker Trainings should be helpful in using the funds and that the Dislocated Worker funds could be shifted to Adult if necessary. Mr. Feraco asked if there was something the board should be doing differently. Ms. Neil replied that they needed to work on expanding their customer base in different ways, like through reentry and recovery programs, outreach to employers, and an awareness campaign the board and PA CareerLink® offices are working on. Mr. Feraco noted that the lack of employees facing employers is a problem that may be around for a while into the future. Mr. Villotti brought up that most economic development money is connected to the number of jobs that will be created, and that creating a certain number of jobs is often a condition of receiving funding. This limits the ability to support companies, and suggests to him that the metrics for economic development funding need to be reevaluated.

Following this discussion, Ms. Gatts directed the board to page 35 of the briefing book, where they could find the list of partners in the PA CareerLink® offices. She highlighted that despite the pandemic, no partners had been lost, and several new ones had in fact been gained. She then moved to page 36 to discuss the Financial Status Reports, highlighting the end of the Opioid grant, where around \$780,000 were spent and nearly 300 people served. Ms. Gatts said that the ARC Inspire Grant was helping to continue the work from the previous grant, and

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**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

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**WDB STAFF REPORTS**

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said they were looking for employers who were willing to be recovery-friendly. She said because of the impact that these grants had with the recovering population, she was hoping for more funding in the future to continue working with those populations. Ms. Gatts asked the board if there were any questions. There being none, Mr. Feraco asked for a motion to accept the Fiscal Report. Mr. Fitzgerald made the motion, and Ms. Andrews seconded. All in favor, no opposed or abstentions, motion carried.

Ms. Gatts moved on to give the Director's Report, which she began by discussing the audit that was currently in progress. She said it should be completed by January, with the report ready sometime in February or March. She also said that it was time to put out an RFP for the audit for the next three program years. Ms. Gatts then talked about the state monitoring that had recently occurred, with the report beginning on page 47. She mentioned that the first finding was one that every workforce area in the state received, and that it was just that the state wanted COVID policy to be combined with the disaster and IT policies. She added that another finding about service delivery was due to the fact that certain required partners were not responsive to efforts to work with them. As resolution, she explained that they provided the state with evidence of attempts to reach out to the required partner for the migrant and seasonal farmworkers program. BWDA staff have stated that they will assistance in developing this partnership. In regard to the other required partner findings, she explained that the providers were already working with the PACs and a partnership agreement should be relatively easy to develop. She then pointed out that there were two promising practices in the area of service delivery. She said that Finding #4 (on page 51) had been resolved with a staff training, and there were a few more promising practices in the area of administrative functions. Ms. Gatts told the board that Finding #6 had been partially resolved, and will be fully taken care of in the near future.

Ms. Gatts then directed the board's attention to the additional handout, which contained the WIOA Compliance Report, demonstrating compliance in expenditure of WIOA funding. Ms. Gatts reminded the board that it was early in the process of spending the funds, and that there was never really a time when the reports weren't coming back as expected and where they should be. Ms. Gatts then asked Mr. Russell to discuss the recent EO desk review. Mr. Russell said that after making adjustments based on the previous EO review, he doesn't anticipate their being many major issues found in this review.

Ms. Gatts moved on to discuss grant updates, found on page 58. She pointed out that for the Duquesne Light Company and German American Chamber of Commerce grant applications, the board would serve only as fiscal agent if those grants are awarded. She then highlighted that they had applied for funding for a Healthcare Industry Partnership, which had not previously existed in the Southwest Corner but has been talked about for some time. Applications were also sent for more funding for both the Building and Construction Trades and Advanced Manufacturing Industry Partnerships. She said for the EQT funds, there was a meeting scheduled with EQT in December, so things are moving forward with that grant. Ms. Gatts added that they had also applied for more Business Education Partnership funding (\$150,000 over 23 months) after the state didn't make that money available last year. Money from this grant is what pays for busing students to site visits and tours of local employers, Ms. Gatts said, making it very important funding for the board.

Ms. Gatts then asked the board to turn to page 61, and briefly discussed the COVID response. She said that in the recent meeting with the commissioners, they asked to be kept updated and agreed again to continue to follow CDC guidelines. She then wanted to explain to the board more about the awareness campaign mentioned earlier in the meeting by Ms. Neil. Ms. Gatts said that because many people don't know that the workforce board exists or what the board does, they are taking on a campaign to raise public awareness of the good things done by the board and the services available through the local workforce system. They also want to shift the view of PA CareerLink® offices from "unemployment centers," which they are often seen as, to "employment centers,"



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**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

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putting the focus on what the PA CareerLink® offices and workforce board can actually do to help people. Mr. Fitzgerald asked what medium the campaign would utilize, and Ms. Gatts said all of them—social media, television, radio, newspaper, etc.

Ms. Gatts moved on to talk about the participating employers in On-the-Job Trainings and Incumbent Worker Trainings for the first quarter, listed on page 63 of the briefing book. She expressed that she felt the new employer outreach coordinator would help get participation from new employers.

Ms. Hall brought up several issues she has encountered in her job with the Beaver County Office on Aging. One problem is that they have not been able to hire someone to answer phones at their agency because there is no site for civil service testing in Beaver County, meaning anyone who wanted to apply for a job with them would need to drive into Pittsburgh to test. She wants to work to see if a testing site could be established in Beaver County to eliminate this barrier. The other issue she wanted to address is the current shortage of home health aides in Beaver County. Although Beaver County's main home health agencies have increased base salaries and are giving bonuses, the agencies are getting a lot of applicants or trainees who do not follow through with employment, which is a new experience for the agencies. These agencies are also in competition with retail and food service jobs that pay a higher wage. She hopes to see if there is any way to approach this issue. Mr. Staszko suggested getting in touch with the State Civil Service Commission about the potential for a testing site.

Mr. Feraco then asked the PA CareerLink® Operators to give the Operator Report. Ms. Neil began by introducing the board to Mr. Gratteri, the new representative of Pittsburgh Technical College on the Operator Consortium. Mr. Gratteri said he is the Associate Director of High School Relations, although he's starting to do a little more adult outreach as well. Ms. Neil stated that one accomplishment this past quarter was a Day of Action held at each PA CareerLink® site as part of a statewide event, with activities like job fairs held at each location. She added that there were two temporary positions still open for Pandemic Safety Officers in PA CareerLink® sites, with money for those positions lasting until the end of June. Ms. Neil went on to say that the State had recently partnered with Metrix Learning in creating the SkillUp PA system, which provides free online training to anyone through the state system. The Southwest Corner is one of the areas piloting the program, although the operators had not yet received information on the area-specific portal for the program. They plan to market the program to both employers and job seekers. Ms. Neil informed the board that in the Mon Valley office, they had been approached by the Training and Education Fund about referring participants to their Direct Care Worker training program. The training is paid for by the Training and Education Fund, and they will train, place, and follow up with participants. Ms. Neil asked the board if they had any questions about anything contained in the Operator Report.

Mr. Feraco asked the board to turn their attention to the Performance Reports included in the briefing books. He asked staff for an explanation as to why measurable skill gain was not meeting the negotiated level. Ms. Neil replied that because this specific statistic was for youth, and from the first quarter of the program year, the in-school youth hadn't yet gotten progress reports or report cards that provide evidence of a measurable skill gain. She also noted that the number was ahead of where they were with the same statistic in 2020. It will, she said, increase throughout the year. Similarly, the Adult and Dislocated Worker measurable skill gain performance will trend up as the year goes on. Ms. Gatts pointed out that the only performance the state said they will be looking at is the 2<sup>nd</sup> quarter retention and 2<sup>nd</sup> quarter median earnings. Only 50% of the indicator needs to be reached to succeed in the category. With no additional questions, Mr. Feraco asked for a motion to accept the Performance Reports for PY 21. Mr. Hojdila made the motion, and Mr. Krupa seconded. All in favor, no opposed or abstentions, motion carried.

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Mr. Feraco introduced Chuck Verrett, president and founder of Integra Marketing Group, to give a brief presentation on the Reclaim Project. Mr. Verrett's presentation gave an overview of the project, explaining that the project, based in Beaver Falls, helps those reentering society after incarceration by teaching them building and construction skills to prepare them for employment while helping the community by deconstructing condemned buildings and completing other community projects. In the pilot of the project, they plan to engage 15 people to tear down 36 homes. Mr. Verrett asked for the board's support and patience with the program as they pilot it in the future.

With no questions for Mr. Verrett, Mr. Feraco asked for any other or new business. Mr. Watt asked when the school/employer roundtable would be held in Washington County. Ms. Gatts said it would most likely be in February. There being no other new business, Mr. Feraco asked for any public comments. Ms. Gatts announced that Mr. Feraco would be retiring in January and wished him the best for his retirement. Mr. Feraco announced the next meeting will be held on February 22, 2022.

Mr. Feraco adjourned the meeting at 9:58 am.

*Respectfully submitted by Ryan Russell*

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**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

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**MONITORING REPORT**

Twenty cases were reviewed this quarter from the Title I programs, ten each from Southwest Training Services and Job Training for Beaver County. The cases reviewed were found to be in compliance with regulatory requirements and documented positive impact on customers' lives. They demonstrated the staff's commitment to serving participants, even when presented with challenging cases or unresponsive clients.

The cases reviewed represented five adult, six dislocated worker, two in-school youth, five out-of-school youth, and two in-school TANF Youth Development Program participants. Three of the dislocated workers are or were co-enrolled in the state Trade program, and three dislocated workers obtained their CDL and are now employed. Of adult participants, two are engaged in on-the-job trainings, and four have either been employed in or are completing training to be employed in the healthcare field. Of the out-of-school youth participants, two are working towards their GED, one is participating in on-the-job training, and two participants are enrolled in postsecondary training/education.

One case that stands out is that of a dislocated worker who had been making \$17.00/hr. at the machine operator job he was dislocated from. After CDL training paid for through WIOA funding, he was hired as a truck driver making \$38.28/hr., about a 125% increase from his former wage. It's important to remember that not every participant has an easy journey to employment. In one case reviewed, a participant, after completing two years of schooling to become a Licensed Practical Nurse, failed her licensure exam several times. She continued persistently, however, and finally passed, entering employment as an LPN making \$36/hr. in November 2021.

As in previous quarters, Unemployment Compensation claims seem to be bringing in the majority of foot traffic to the PA CareerLink® sites in the region. The staff at all four offices should be commended for the hard work they do to help these customers who are tired and frustrated, going above and beyond in attempts to assist with a program that isn't something they handle themselves and often still managing to have customers walk out the door feeling better than they did when they came in.

Overall, the Title I cases reviewed demonstrated effective use of funding, placing individuals into training that leads to a recognized postsecondary credential or employment in high priority occupations that provide them with meaningful, sustainable employment.

*Respectfully submitted by Maria Villotti*

## SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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### WDB PROGRAM DATA REPORTS

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#### COMBINED WIOA DATA REPORT

2nd Quarter: October 1, 2021 – December 31, 2021

#### WIOA Adult and DW ITA/OJT Training Participants and Costs

	Enrolled in Training	Total Costs
Washington	31	\$131,217.42
Greene	10	\$57,329.00
Beaver	68	\$210,279.02
TOTAL	109	\$398,825.44

#### WIOA Adult and DW Incumbent Worker Participants and Costs

	Enrolled in Training	Total Costs
Washington	84	\$115,076.33
Greene	0	\$0.00
Beaver	2	\$13,755.23
TOTAL	86	\$128,831.56

#### WIOA Adult Employment and Earnings

	Total Enrolled	Exited Program	Excluded from Performance	Other Exit Reason	Obtained Employment	Average Wage
Washington	39	13	0	3	10	\$19.65
Greene	18	5	0	1	4	\$19.52
Beaver	82	35	3	3	29	\$19.20
TOTAL	139	53	3	7	43	\$19.33

#### WIOA Dislocated Worker Employment and Earnings

	Total Enrolled	Exited Program	Excluded from Performance	Other Exit Reason	Obtained Employment	Average Wage
Washington	29	13	2	0	11	\$19.66
Greene	15	10	0	2	8	\$19.94
Beaver	70	43	3	4	36	\$22.38
TOTAL	114	66	5	6	55	\$21.48

## SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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### WDB PROGRAM DATA REPORTS

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#### Trade Adjustment Act Participants and Costs

	Enrolled in Training	Total Costs
Beaver	7	\$158,200.50
Greene	1	\$6,895.00
Washington	7	\$202,405.00
Mon Valley	2	\$55,499.00
TOTAL	17	\$422,999.50

#### Trade Adjustment Act Employment and Earnings

	Total Enrolled	Exited Program	Excluded from Performance	Other Exit Reason	Obtained Employment	Average Wage
Washington	37	9	0	0	9	\$16.99
Greene	3	1	0	0	1	\$19.00
Beaver	18	4	0	0	4	\$26.29
TOTAL	58	14	0	0	14	\$19.79

#### Youth Reentry Cooperative Network Total Grant Training Participants and Costs

	Total Enrolled	Participant ITAs	Participant OJTs	Participant Work Experience	Total Costs
Washington	6	2	1	2	\$23,439.33
Greene	8	4	0	3	\$45,223.27
Beaver	7	2	0	4	\$23,971.55
Total	21	8	1	9	\$92,644.17

**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD****WDB PROGRAM DATA REPORTS****Youth Reports****WIOA Youth Enrollment**

	In-School Youth Enrolled	Out-Of-School Youth Enrolled	Total Enrolled	Total Exited
Washington	57	46	103	21
Greene	8	8	16	1
Beaver	10	8	18	10
TOTAL	75	62	137	42

**WIOA Youth Training Participants and Costs – Individual Training Account**

	Enrolled in ITA	Total Costs
Washington	17	\$55,469.09
Greene	4	\$30,895.00
Beaver	4	\$7,902.00
TOTAL	25	\$94,266.09

**WIOA Youth Training Participants and Costs – Work Experience**

	Enrolled in WEX	Total Costs
Washington	21	\$39,076.84
Greene	4	
Beaver	17	\$35,714.00
TOTAL	42	\$74,790.84

**TANF Youth**

	Enrollment	Work Experience	Total Costs
Washington	124	59	\$103,997.47
Greene	22	12	
Beaver	52	51	\$73,228.30
TOTAL	198	122	\$177,225.47

## SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

### WDB PROGRAM DATA REPORTS

#### COMBINED PA CAREERLINK® DATA REPORT (2nd Quarter PY21)

##### Jobseeker Services

	Enrolled in System	Attended Workshop <sup>1</sup>	Utilized Center <sup>2</sup>	Unemployment Compensation
Beaver	1,068	N/A	1,255	804
Greene	137	N/A	580	104
Washington	497	N/A	664	137
Mon-Valley	305	N/A	728	362
TOTAL	2,007	78	3,227	1,407

##### Business Services

	New Employers	Job Orders	Info Phone Calls	CL Employer Orientations	Visits	LMI
Beaver	25	885	130	25	47	108
Greene	1	148	51	1	1	1
Washington	18	1,100	200	16	16	216
Mon-Valley	7	149	41	5	5	4
TOTAL	51	2,282	422	32	69	329

1- Workshops were provided virtually as an area

2- Utilized center includes only actual onsite visitors

##### Business Services- Number of Contacts by Industry Cluster (Note: This is a quarterly report)

	Energy		Logistics & Transportation		Advanced Manufacturing		Health		Construction		Other		TOTAL
	#	%	#	%	#	%	#	%	#	%	#	%	
Beaver	11	2.9%	52	13.5%	49	12.8%	57	14.8%	23	6.0%	192	50.0%	384
Greene	18	10.2%	16	9.1%	8	4.5%	45	25.6%	22	12.5%	67	38.1%	176
Washington	18	7.8%	24	10.4%	30	13.0%	32	13.9%	11	4.8%	115	50.0%	230
Mon-Valley	1	2.4%	1	2.4%	13	31.7%	12	29.3%	7	17.1%	7	17.1%	41
TOTAL	48	5.8%	93	11.2%	100	12.0%	146	17.6%	63	7.6%	381	45.8%	831

# SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

## WDB PROGRAM DATA REPORTS

### Southwest Corner Business & Education Partnership Grant

*(Cumulative report) February 2020 to December 2021*

Grant Goals	Grant Minimums	Washington	Greene	Beaver	Southwest Corner Total
Number of Students Served	2,500	1,928	559	762	3,249
Number of Job Shadowing Experiences	250	160	81	114	355
Number of Employers Involved	250	380	147	116	643
Number of Engagement/ Outreach Activities with the Community	50	130	64	71	265
Number of Internships/Work Experiences (paid/unpaid)	200	990	212	143	1,285
Number of Students in Post-Secondary Education	50	328	47	44	419
Number of Teachers/Counselors Engaged in Career Awareness	50	68	75	97	240
Student Participation in STEM Activities	500	395	172	321	888
Number of Industry Related Career Camps	10	10	3	5	18
Engagement/Reengagement of Out-Of-School Youth	100	160	80	132	372
Teacher in the Workplace Activities	10	37	22	5	64
Pre-Apprenticeship/ Apprenticeship Connections	10	27	10	31	68

#### **Performance Chart Legend**

#### **Exclusions from Performance**

- Participant exits the program due to becoming incarcerated in a correctional institution or has become a resident of an institution of facility providing 24-hour support such as a hospital or treatment center.
- Participant exits the program because of medical treatment and that treatment is expected to last longer than 90 days and precludes entry into unsubsidized employment or continued participation in the program.
- Participant is deceased.
- Participant exits the program because he or she is a member of the National Guard or other reserve military unit of the armed forces and is called to active duty for at least 90 days

#### **Other Exit Reason**

- Participant exits the program due to retirement, are no longer able to be contacted, no longer interested in services, etc.

#### **Included in Credential Measure**

- Participants who were enrolled in an education or training program (excluding those in OJT and customized training) and have ended the program.



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### WDB PROGRAM DATA REPORTS

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**EARN - Performance Requirement Report**  
**July 1, 2021 through December 31, 2021**

Category	Description	Actual	Goal
<b>Assessment</b>	A comprehensive household assessment must be conducted within 7 days of participant's enrollment	<b>100%</b>	85%
<b>IEP</b>	A detailed IEP must be documented and include plans to address participants challenges and agreed upon plans for resolution with 14 business days after the assessment is completed.	<b>100%</b>	85%
<b>Licensed Counselor or Social Worker</b>	A network of professionals must be established so that eligible participants have an introductory meeting and are able to meet with an appropriate professional at least once a month.	<b>80%</b>	80%
<b>Secondary Equivalency and Credentialing (including referrals to outside programs)</b>	Coordination of educational activities through referrals to ELECT service providers and the KEYS program OR For participants in a credentialing or secondary equivalency program, a participant must receive a diploma or certification that will provide the participant with an industry-recognized certificate or certification and marketable skill directly related to their employment goals listed on their AMR and IEP	<b>40%</b>	50%
<b>Job Placement</b>	Placement of participants in employment where participant is meeting 20 hours per week (80 hours per month) in Unsubsidized Employment and is paid at least two dollars above the higher of the federal or state minimum wage as of July 1 <sup>st</sup> of the program year. Placement can be met at any time once employment begins until the end of the retention period.	<b>60%</b>	70%
<b>Job Retention</b>	Retention begins when an individual obtains unsubsidized employment (Activity 33) and is placed in CWDS Extended Hold indicating the initial TANF services have ended.  The program is to continue to serve the individual during the retention period, up to twelve months. A participant may meet the retention goal up to two times, at six (6) months and twelve (12) months after the project ends.	<b>64%</b>	50%
<b>Earned Income</b>	Applies to participants who have achieved Placement. At the conclusion of the 12-month retention period, the participant has increased their earned income.	<b>N/A</b>	75%

# **SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

## **WDB STAFF REPORTS**

### **Southwest Corner WIOA PY21 Transfer Request Information**

Southwest Corner Title 1 Providers have Requested the following transfer:

	Program Year	Funding Source	Admin	Program
From	PY21	Dislocated Worker	\$ 44,444.50	\$ 400,000.50
To	PY21	Adult	\$ 44,444.50	\$ 400,000.50

#### **FSR Comparison of Transfer- Information through 12/31/21**

<b>Dislocated Worker PY21- Prior to Transfer</b>				
(Term: 7/1/21-6/30/23)	Allocation	Expenses	% Expended	
Admin	\$ 183,227.34	\$ -	0.00%	
Program-Oversight	\$ 17,000.00	\$ -	0.00%	
Program-Subrecipient	\$ 1,632,046.05	\$ 379,052.95	23.23%	
Totals	\$ 1,832,273.39	\$ 379,052.95	20.69%	

<b>Dislocated Worker PY21- After Transfer</b>				
(Term: 7/1/21-6/30/23)	Allocation	Expenses	% Expended	
Admin	\$ 138,782.84	\$ -	0.00%	
Program-Oversight	\$ 17,000.00	\$ -	0.00%	
Program-Subrecipient	\$ 1,232,045.55	\$ 379,052.95	30.77%	
Totals	\$ 1,387,828.39	\$ 379,052.95	27.31%	

<b>Adult PY21- Prior to Transfer</b>				
(Term: 7/1/21-6/30/23)	Allocation	Expenses	% Expended	
Admin	\$ 106,310.44	\$ -	0.00%	
Program-Oversight	\$ 14,000.00	\$ -	0.00%	
Program-Subrecipient	\$ 942,793.99	\$ 339,556.90	36.02%	
Totals	\$ 1,063,104.43	\$ 339,556.90	31.94%	

<b>Adult PY21- After Transfer</b>				
(Term: 7/1/19-6/30/21)	Allocation	Expenses	% Expended	
Admin	\$ 150,754.94	\$ -	0.00%	
Program-Oversight	\$ 14,000.00	\$ -	0.00%	
Program-Subrecipient	\$ 1,342,794.49	\$ 339,556.90	25.29%	
Totals	\$ 1,507,549.43	\$ 339,556.90	22.52%	

<b>Total Adult and Dislocated Worker Funding Available after Transfer</b>				
	PY20 Funding	PY21 Funding	Total Remaining	
Adult	\$ 34,826.39	\$ 1,167,992.53	\$ 1,202,818.92	
Dislocated Worker	\$ 6,207.38	\$ 1,008,775.44	\$ 1,014,982.82	

**\*Additional Rapid Response funds are available upon request to serve Dislocated Workers**

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# SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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Southwest Corner Workforce Development Board  
WIOA Incumbent Worker Training (IWT) Policy

### Purpose

The purpose of this policy is to articulate how Incumbent Worker Training (IWT) activities are to be operated in the Southwest Corner Workforce Development Board (SCWDB), encompassing Beaver, Greene, and Washington Counties. This policy will include funding under the Workforce Innovation and Opportunity Act (WIOA). SCWDB programs are operated on behalf of the Southwest Corner Chief Local Elected Officials Board.

IWT is designed to meet the needs of an employer or group of employers to retain a skilled workforce or avert layoffs. IWT can be used to either:

- Help avert potential layoffs of employees, or
- Obtain the skills necessary to retain employment, such as increasing the skill levels of employees so they can be promoted within the company and create backfill opportunities for less-skilled workers.

### Affected Parties

This policy applies to individuals who will participate in an IWT project through their employer. IWT participants are not required to meet WIOA eligibility. SCWDB PA CareerLink®, SCWDB, and SCWDB Title I subcontractors are responsible for implementing this policy. Requirements for employers participating in an IWT are clearly outlined in this policy.

### References

- WIOA Section (3)(44)
- WIOA Section 134(c)(3)(h)
- 20 CFR 680.530
- 20 CFR 680.710
- 20 CFR 680.730
- 20 CFR 680.740
- 20 CFR 680.760
- Southwest Corner Workforce Development Board Local Plan
- TEGL WIOA No. 19-16, March 1, 2017
- WSG No. 06-PY2015, April 1, 2016

### Definition of Key Terms

An “**Incumbent Worker**” is defined as an individual who has an established employment history with the employer for 6 months or more.

- There is one exception to this six-month requirement, which is in the event incumbent worker training is being provided to a cohort of employees, not every employee in the cohort must have an established employment history with the employer for six months or more as long as a majority of those employees being trained meet the employment history requirement.

### WIOA IWT Funding Levels

Participating employers must pay a significant cost of the IWT training. This payment can be in cash or in-kind services.

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Companies will be reimbursed up to \$8,000 per individual under the IWT contract for training costs utilizing a percentage of the total cost of the training and based on company size. This will assist in making IWTs available to more companies and more cost effective. SCWDB will consider exceptions to the cap on training funds and the reimbursement schedule below. Consideration for changes to the reimbursement schedule will be considered for trainings in which the recipient receives an industry recognized credential, for employers utilizing SCWDB IWT services for the first time, or for groups of three or more employers offering the same training to their employees. The reimbursement amount of the IWT to the employer may not be more than (unless an exception):

- 90 percent of the cost, for employers with 50 or fewer employees
  - 75 percent of the cost, for employers with 51 to 100 employees; and
  - 50 percent of the cost, for employers with more than 100 employees
- \*(Section updated 2/26/2019)

### Eligibility Requirements

#### Employer/Occupational Eligibility

- The employer must be an organization in a targeted industry cluster operating within Southwest Corner Workforce Development Area or designated PREP region and proposing to deliver the training to employees based within the Commonwealth of PA.
- IWT activities must be focused on in-demand occupations as identified by the SCWDB which advance employment opportunities for the incumbent worker, and which will contribute to the occupational development and upward mobility of the worker. (1)
- The employer must provide an employee training plan with projected training outcome benefits to the employee (industry-recognized credentials, advancement opportunities, wage increase, etc.) and the employer (increased productive man-hours, increased cost savings, increased profitability, etc.).
- The employer must provide documentation detailing cash and in-kind training cost company match.
- The employer will comply with the federal, state, and local policies and procedures designating the collection and dissemination of subsidized incumbent worker training performance information.
- Recent lay-offs and relocations. The employer must not have laid off workers within 120 days to relocate to Pennsylvania from another state. (2)
- The SCWDB will not enter an IWT agreement with an employer who has previously exhibited a pattern of failing to provide participants with continued long-term employment. (3)

#### Participant Eligibility

For an individual to qualify for IWT under the WIOA guidelines, he/she will:

- Have established employment history with employer for six (6) months or more, with exceptions listed above
- Employee must be employed in an in-demand occupation as identified by the SCWDB. (4)

#### Employers Share of Incumbent Worker Training Cost

- It is the responsibility of the employer receiving funds for incumbent worker training to contract with the provider of choice and pay the total contracted cash cost in advance of the cost-sharing determination. The employer is responsible for the non-Federal share of the cost of providing training to their incumbent workers. This amount must be at least 50 percent (non-federal share) of the total contracted cash cost. The federal cost share (not to exceed 50



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percent) shall be paid to the employer in the form of a reimbursement.

- Employer reimbursement will be determined by the industry consortia need for the training in accordance with applicable policy. Consortia need is defined as two (2) or more requesting companies.
- The SCWDB will use official payroll records documenting the worker's hours and wages to track, document, and calculate the amount of the employer's share of the cost.

#### Agreement or Contracting Process with Providers of Incumbent Worker Training

SCWDB program providers do not enter into contractual agreements with training providers. SCWDB program providers will enter into an agreement with the employer covering administrative, financial, and contractual incumbent worker grant requirements for the term specified in the agreement. For the purposes of these agreements, the employer is referred to as "The Vendor," as it is the employer that has supplied the training to its employee.

#### Revision Explanation Section:

- (1) Wording changed to expand ability to serve Employers in in-demand occupations. Previous wording limited ability to provide incumbent worker training to high priority occupations and specifically named industry clusters.
- (2) Sections moved from Participant Eligibility Section to Employer eligibility section for added clarity.
- (3) Sections moved from Participant Eligibility Section to Employer eligibility section for added clarity.
- (4) Wording changed to expand ability to serve Employees in in-demand occupations. Previous wording limited ability to provide incumbent worker training to high priority occupations and specifically named industry clusters.

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#### **FISCAL REPORTS**

- SCWDB PY 2020 Q6 Cumulative Report
- SCWDB PY 2021 Q2 Cumulative Report
- PACL PY21 Q2 Operating Budget-FSR
- Financial Status Reports - Information through 12/31/2021
- Washington-Greene County Job Training Agency Inc. Income Statement
- Washington-Greene County Job Training Agency Inc. Balance Sheet

# SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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### SCWDB PY 2020 CUMULATIVE REPORT

Southwest Corner (Washington/Greene) - 165

PY2020 Budget to YTD Q6 OCTOBER - DECEMBER 2021 FSR

Award FUNDING AVAILABLE	PY 2020 TITLE I 85% ADULT ALLOCATION			ADULT YTD Comparison OVER(UNDER)			PY 2020 TITLE I 85% YOUTH FINAL ALLOCATION			YOUTH YTD Comparison OVER(UNDER)		
	\$ 902,674.32	\$ 867,847.93	\$ 34,826.39				\$ 959,228.97	\$ 928,853.55	\$ 30,375.42			
<b>ADMINISTRATION</b>	\$ 90,267.43	\$ 59,980.52	\$ 30,286.91				\$ 95,922.90	\$ 87,816.89	\$ 8,106.01			
A Admin Staff Salaries & Fringe Benefits	\$ 60,479.43	\$ 41,111.06	\$ 19,368.37				\$ 62,349.90	\$ 57,164.73	\$ 5,185.17			
A Operational Expenses (e.g. travel, postage, etc.)	\$ 29,788.00	\$ 18,869.46	\$ 10,918.54				\$ 33,573.00	\$ 30,652.16	\$ 2,920.84			
<b>CAREER &amp; SUPPORTIVE SERVICES</b>	\$ 567,406.89	\$ 564,455.12	\$ 2,951.77				\$ -	\$ -	\$ -			
P Program Staff Salaries & Fringe Benefits	\$ 426,506.89	\$ 425,002.71	\$ 1,504.18									
P Operational Expenses (e.g. travel, postage, etc.)	\$ 115,400.00	\$ 114,322.41	\$ 1,077.59									
P Needs Related Payments	\$ 7,500.00	\$ 7,480.00	\$ 20.00									
P Supportive Service Funds	\$ 18,000.00	\$ 17,650.00	\$ 350.00									
<b>TRAINING SERVICES</b>	\$ 245,000.00	\$ 243,412.29	\$ 1,587.71				\$ -	\$ -	\$ -			
P Tuition Payments/ITAs	\$ 225,500.00	\$ 224,530.84	\$ 969.16									
P On The Job (OJT) Reimbursements	\$ 19,500.00	\$ 18,881.45	\$ 618.55									
<b>WIOA YOUTH</b>	\$ -	\$ -	\$ -				\$ 863,306.07	\$ 841,036.66	\$ 22,269.41			
P WIOA ISY - Work Experience (participating costs)							\$ 59,000.00	\$ 56,282.95	\$ 2,717.05			
P WIOA ISY - Work Experience (staffing costs)							\$ 17,300.00	\$ 16,683.65	\$ 616.35			
P WIOA ISY - Other Staff & Operational Exp							\$ 128,893.46	\$ 127,121.46	\$ 1,772.00			
P WIOA OSY - Work Experience (participant costs)							\$ 116,300.00	\$ 113,193.55	\$ 3,106.45			
P WIOA OSY - Work Experience (staffing costs)							\$ 36,800.00	\$ 33,642.89	\$ 3,157.11			
P WIOA OSY - Other Training Expenses (please list below)							\$ 86,750.00	\$ 84,278.18	\$ 2,471.82			
P WIOA OSY - Other Staff & Operational Exp							\$ 412,262.61	\$ 409,833.98	\$ 2,428.63			
P WIOA OSY - Incentive Payments (participant costs)							\$ 4,000.00		\$ 4,000.00			
P WIOA ISY - Incentive Payments (participant costs)							\$ 2,000.00		\$ 2,000.00			
<b>TOTAL BUDGET</b>	\$ 902,674.32	\$ 867,847.93	\$ 34,826.39				\$ 959,228.97	\$ 928,853.55	\$ 30,375.42			

  

Award FUNDING AVAILABLE	PY 2020 TITLE I 65% DW ALLOCATION			DISLOCATED WORKER YTD Comparison OVER(UNDER)			ADULT, YTH AND DW ALLOCATIONS			TOTAL FUNDING YTD Comparison OVER(UNDER)		
	\$ 1,703,609.61	\$ 1,697,402.23	\$ 6,207.38				\$ 3,565,512.90	\$ 3,494,103.71	\$ 71,409.19			
<b>ADMINISTRATION</b>	\$ 170,360.96	\$ 165,781.50	\$ 4,579.46				\$ 356,551.29	\$ 313,578.91	\$ 42,972.38			
A Admin Staff Salaries & Fringe Benefits	\$ 116,194.68	\$ 112,965.87	\$ 3,228.81				\$ 239,024.01	\$ 211,241.66	\$ 27,782.35			
A Operational Expenses (e.g. travel, postage, etc.)	\$ 54,166.28	\$ 52,815.63	\$ 1,350.65				\$ 117,527.28	\$ 102,337.25	\$ 15,190.03			
<b>CAREER &amp; SUPPORTIVE SERVICES</b>	\$ 1,046,717.22	\$ 1,045,089.30	\$ 1,627.92				\$ 1,614,124.11	\$ 1,609,544.42	\$ 4,579.69			
P Program Staff Salaries & Fringe Benefits	\$ 781,654.13	\$ 780,619.20	\$ 1,034.93				\$ 1,208,161.02	\$ 1,205,621.91	\$ 2,539.11			
P Operational Expenses (e.g. travel, postage, etc.)	\$ 249,000.00	\$ 248,407.01	\$ 592.99				\$ 364,400.00	\$ 362,729.42	\$ 1,670.58			
P Needs Related Payments			\$ -				\$ 7,500.00	\$ 7,480.00	\$ 20.00			
P Supportive Service Funds	\$ 16,063.09	\$ 16,063.09	\$ -				\$ 34,063.09	\$ 33,713.09	\$ 350.00			
<b>TRAINING SERVICES</b>	\$ 486,531.43	\$ 486,531.43	\$ -				\$ 731,531.43	\$ 729,943.72	\$ 1,587.71			
P Tuition Payments/ITAs	\$ 345,221.73	\$ 345,221.73	\$ -				\$ 570,721.73	\$ 569,752.57	\$ 969.16			
P On The Job (OJT) Reimbursements	\$ 63,542.96	\$ 63,542.96	\$ -				\$ 83,042.96	\$ 82,424.41	\$ 618.55			
P Incumbent Worker Training	\$ 77,766.74	\$ 77,766.74	\$ -				\$ 77,766.74	\$ 77,766.74	\$ -			
<b>WIOA YOUTH</b>	\$ -	\$ -	\$ -				\$ 863,306.07	\$ 841,036.66	\$ 22,269.41			
P WIOA ISY - Work Experience (participating costs)							\$ 59,000.00	\$ 56,282.95	\$ 2,717.05			
P WIOA ISY - Work Experience (staffing costs)							\$ 17,300.00	\$ 16,683.65	\$ 616.35			
P WIOA ISY - Other Staff & Operational Exp							\$ 128,893.46	\$ 127,121.46	\$ 1,772.00			
P WIOA OSY - Work Experience (participant costs)							\$ 116,300.00	\$ 113,193.55	\$ 3,106.45			
P WIOA OSY - Work Experience (staffing costs)							\$ 36,800.00	\$ 33,642.89	\$ 3,157.11			
P WIOA OSY - Other Training Expenses (please list below)							\$ 86,750.00	\$ 84,278.18	\$ 2,471.82			
P WIOA OSY - Other Staff & Operational Exp							\$ 412,262.61	\$ 409,833.98	\$ 2,428.63			
P WIOA OSY - Incentive Payments (participant costs)							\$ 4,000.00	\$ -	\$ 4,000.00			
P WIOA ISY - Incentive Payments (participant costs)							\$ 2,000.00	\$ -	\$ 2,000.00			
<b>TOTAL BUDGET</b>	\$ 1,703,609.61	\$ 1,697,402.23	\$ 6,207.38				\$ 3,565,512.90	\$ 3,494,103.71	\$ 71,409.19			



# SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

## WDB STAFF REPORTS

### SCWDB PY 2021 CUMULATIVE REPORT

Southwest Corner (Washington/Greene) - 165

PY2021 Budget to YTD Q2 OCTOBER - DECEMBER 2021 FSR

Award FUNDING AVAILABLE	PY 2021 TITLE I 85% ADULT ALLOCATION	ADULT YTD Comparison	OVER(UNDER)	PY 2021 TITLE I 85% YOUTH ALLOCATION	YOUTH YTD Comparison	OVER(UNDER)
	\$ 1,063,104.43	\$ 339,556.90	\$ 723,547.53	\$ 1,016,471.20	\$ 207,453.00	\$ 809,018.20
ADMINISTRATION	\$ 106,310.44	\$ -	\$ 106,310.44	\$ 101,647.12	\$ -	\$ 101,647.12
A Admin Staff Salaries & Fringe Benefits	\$ 71,227.99		\$ 71,227.99	\$ 66,070.63		\$ 66,070.63
A Operational Expenses (e.g. travel, postage, etc.)	\$ 35,082.45		\$ 35,082.45	\$ 35,576.49		\$ 35,576.49
CAREER & SUPPORTIVE SERVICES	\$ 621,793.99	\$ 285,131.17	\$ 336,662.82	\$ -	\$ -	\$ -
P Program Staff Salaries & Fringe Benefits	\$ 434,844.99	\$ 209,887.74	\$ 224,957.25			\$ -
P Operational Expenses (e.g. travel, postage, etc.)	\$ 144,949.00	\$ 62,289.00	\$ 82,660.00			\$ -
P Needs Related Payments	\$ 9,000.00	\$ 2,220.00	\$ 6,780.00			\$ -
P Supportive Service Funds	\$ 33,000.00	\$ 10,734.43	\$ 22,265.57			\$ -
TRAINING SERVICES	\$ 335,000.00	\$ 54,425.73	\$ 280,574.27	\$ -	\$ -	\$ -
P Tuition Payments/ITAs	\$ 250,000.00	\$ 36,826.00	\$ 213,174.00			\$ -
P On The Job (OJT) Reimbursements	\$ 70,000.00	\$ 17,599.73	\$ 52,400.27			\$ -
P Incumbent Worker Training	\$ 15,000.00		\$ 15,000.00			\$ -
WIOA YOUTH	\$ -	\$ -	\$ -	\$ 914,824.08	\$ 207,453.00	\$ 707,371.08
P WIOA ISY - Work Experience (participating costs)				\$ 55,000.00	\$ 3,298.00	\$ 51,702.00
P WIOA ISY - Work Experience (staffing costs)				\$ 13,000.00	\$ 543.00	\$ 12,457.00
P WIOA ISY - Other Training Exp (please list below)				\$ 7,000.00		\$ 7,000.00
P WIOA ISY - Other Staff & Operational Exp				\$ 138,524.08	\$ 37,182.00	\$ 101,342.08
P WIOA OSY - Work Experience (participant costs)				\$ 91,500.00	\$ 26,880.00	\$ 64,620.00
P WIOA OSY - Work Experience (staffing costs)				\$ 55,000.00	\$ 4,995.00	\$ 50,005.00
P WIOA OSY - Other Training Expenses (please list below)				\$ 155,000.00	\$ 8,837.00	\$ 146,163.00
P WIOA OSY - Other Staff & Operational Exp				\$ 393,400.00	\$ 125,718.00	\$ 267,682.00
P WIOA OSY - Incentive Payments (participant costs)				\$ 4,250.00		\$ 4,250.00
P WIOA ISY - Incentive Payments (participant costs)				\$ 2,150.00		\$ 2,150.00
TOTAL BUDGET	\$ 1,063,104.43	\$ 339,556.90	\$ 723,547.53	\$ 1,016,471.20	\$ 207,453.00	\$ 809,018.20

  

Award FUNDING AVAILABLE	PY 2021 TITLE I 65% DW ALLOCATION	DISLOCATED WORKER YTD Comparison	OVER(UNDER)	ADULT, YTH AND DW ALLOCATIONS	TOTAL FUNDING YTD Comparison	OVER(UNDER)
	\$ 1,832,273.39	\$ 379,052.95	\$ 1,453,220.44	\$ 3,911,849.02	\$ 926,062.85	\$ 2,985,786.17
ADMINISTRATION	\$ 183,227.34	\$ -	\$ 183,227.34	\$ 391,184.90	\$ -	\$ 391,184.90
A Admin Staff Salaries & Fringe Benefits	\$ 128,259.14		\$ 128,259.14	\$ 265,557.76	\$ -	\$ 265,557.76
A Operational Expenses (e.g. travel, postage, etc.)	\$ 54,968.20		\$ 54,968.20	\$ 125,627.14	\$ -	\$ 125,627.14
CAREER & SUPPORTIVE SERVICES	\$ 1,071,546.05	\$ 314,085.12	\$ 757,460.93	\$ 1,693,340.04	\$ 599,216.29	\$ 1,094,123.75
P Program Staff Salaries & Fringe Benefits	\$ 768,396.05	\$ 238,424.87	\$ 529,971.18	\$ 1,203,241.04	\$ 448,312.61	\$ 754,928.43
P Operational Expenses (e.g. travel, postage, etc.)	\$ 256,150.00	\$ 64,569.86	\$ 191,580.14	\$ 401,099.00	\$ 126,858.86	\$ 274,240.14
P Needs Related Payments	\$ 12,000.00		\$ 12,000.00	\$ 21,000.00	\$ 2,220.00	\$ 18,780.00
P Supportive Service Funds	\$ 35,000.00	\$ 11,090.39	\$ 23,909.61	\$ 68,000.00	\$ 21,824.82	\$ 46,175.18
TRAINING SERVICES	\$ 577,500.00	\$ 64,967.83	\$ 512,532.17	\$ 912,500.00	\$ 119,393.56	\$ 793,106.44
P Tuition Payments/ITAs	\$ 349,000.00	\$ 17,738.00	\$ 331,262.00	\$ 599,000.00	\$ 54,564.00	\$ 544,436.00
P On The Job (OJT) Reimbursements	\$ 148,500.00	\$ 5,606.00	\$ 142,894.00	\$ 218,500.00	\$ 23,205.73	\$ 195,294.27
P Incumbent Worker Training	\$ 80,000.00	\$ 41,623.83	\$ 38,376.17	\$ 95,000.00	\$ 41,623.83	\$ 53,376.17
WIOA YOUTH	\$ -	\$ -	\$ -	\$ 914,824.08	\$ 207,453.00	\$ 707,371.08
P WIOA ISY - Work Experience (participating costs)				\$ 55,000.00	\$ 3,298.00	\$ 51,702.00
P WIOA ISY - Work Experience (staffing costs)				\$ 13,000.00	\$ 543.00	\$ 12,457.00
P WIOA ISY - Other Training Exp (please list below)				\$ 7,000.00	\$ -	\$ 7,000.00
P WIOA ISY - Other Staff & Operational Exp				\$ 138,524.08	\$ 37,182.00	\$ 101,342.08
P WIOA OSY - Work Experience (participant costs)				\$ 91,500.00	\$ 26,880.00	\$ 64,620.00
P WIOA OSY - Work Experience (staffing costs)				\$ 55,000.00	\$ 4,995.00	\$ 50,005.00
P WIOA OSY - Other Training Expenses (please list below)				\$ 155,000.00	\$ 8,837.00	\$ 146,163.00
P WIOA OSY - Other Staff & Operational Exp				\$ 393,400.00	\$ 125,718.00	\$ 267,682.00
P WIOA OSY - Incentive Payments (participant costs)				\$ 4,250.00	\$ -	\$ 4,250.00
P WIOA ISY - Incentive Payments (participant costs)				\$ 2,150.00	\$ -	\$ 2,150.00
TOTAL BUDGET	\$ 1,832,273.39	\$ 379,052.95	\$ 1,453,220.44	\$ 3,911,849.02	\$ 926,062.85	\$ 2,985,786.17



# SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

## WDB STAFF REPORTS

### PACL PY21 2nd Quarter Operating Budget FSR Report

PA CareerLink Operating Budget Financial Status Report (RSAB-FSR)  
LWDA Southwest Corner SW185

[Part 1] BUDGET & ACTUAL EXPENDITURES

Cost Categories	Budget Allocation	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Year-to-Date Expenditures	% Expended	Attributable Program Income	Available Balance	% Un-expended
<b>Infrastructure Costs</b>										
	\$596,284.43	\$152,946.75	\$158,152.82	\$0.00	\$0.00	\$311,099.57	48.07%	\$24,466.26	\$309,651.12	51.93%
Facilities	\$476,534.43	\$126,127.60	\$129,176.62	\$0.00	\$0.00	\$255,304.22	49.98%	\$17,116.26	\$238,346.47	
Operations	\$119,750.00	\$26,819.15	\$28,976.20	\$0.00	\$0.00	\$55,795.35	40.46%	\$7,350.00	\$71,304.65	
<b>Additional (Personnel/Services) Costs</b>										
	\$217,000.00	\$45,550.67	\$58,916.89	\$0.00	\$0.00	\$104,467.56	44.92%	\$7,000.00	\$119,532.44	55.08%
<b>Totals</b>	<b>\$813,284.43</b>	<b>\$198,497.42</b>	<b>\$217,069.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$415,567.13</b>	<b>47.23%</b>	<b>\$31,466.26</b>	<b>\$429,183.56</b>	<b>52.77%</b>

[Part 2 - A] PROGRAM INCOME

Program Income	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year-to-Date
Program Income Earned	\$13,592.64	\$17,873.62	\$0.00	\$0.00	\$31,466.26
Program Income Expended	\$13,592.64	\$17,873.62	\$0.00	\$0.00	\$31,466.26
Program Income Unexpended	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

[Part 2 - B] PROGRAM INCOME SOURCE

1st Qtr: Community Partnerships, Room Rentals, Job Fairs
2nd Qtr: Community Partnerships, Room Rentals, Job Fairs
3rd Qtr:
4th Qtr:

[Part 3] PARTNER EXPENSES

PARTNERS	Budget Allocation	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Year-to-Date Expenditures	% Expended	Attributable Program Income	Available Balance	% Un-expended
SWTS, Inc. (Title I WIOA)	\$149,322.43	\$35,199.34	\$37,763.24	\$0.00	\$0.00	\$72,962.58	46.76%	\$3,138.40	\$79,498.25	53.24%
JTBC, Inc. (Title I WIOA)	\$93,177.26	\$25,115.38	\$29,141.05	\$0.00	\$0.00	\$54,256.43	47.58%	\$9,920.17	\$48,841.00	52.42%
OVR	\$33,018.23	\$8,169.87	\$9,205.24	\$0.00	\$0.00	\$17,375.11	46.72%	\$1,949.52	\$17,592.64	53.28%
DHS (TANF)	\$52,126.08	\$13,091.52	\$13,091.52	\$0.00	\$0.00	\$26,083.04	50.00%	\$0.00	\$26,083.04	50.00%
Wagner Payser	\$139,692.97	\$34,160.78	\$38,642.49	\$0.00	\$0.00	\$72,803.27	46.45%	\$7,916.21	\$74,805.91	53.55%
Trade	\$116,488.66	\$28,290.36	\$29,215.20	\$0.00	\$0.00	\$57,505.56	48.79%	\$6,755.82	\$59,658.92	51.21%
Rapid Response	\$12,567.92	\$3,347.10	\$3,864.59	\$0.00	\$0.00	\$7,211.69	47.46%	\$1,246.40	\$6,602.63	52.54%
JWSG (DVOIP)	\$14,517.28	\$3,443.55	\$3,668.23	\$0.00	\$0.00	\$7,111.78	46.77%	\$321.39	\$7,726.89	53.23%
JWSG (LVER)	\$9,236.76	\$2,074.36	\$2,216.60	\$0.00	\$0.00	\$4,290.96	45.82%	\$58.48	\$5,004.28	54.18%
Workmans Compensation	\$11,652.14	\$3,139.66	\$3,642.93	\$0.00	\$0.00	\$6,782.59	47.56%	\$1,240.55	\$6,110.10	52.44%
UC	\$11,948.24	\$2,987.07	\$2,987.07	\$0.00	\$0.00	\$5,974.14	50.00%	\$0.00	\$5,974.10	50.00%
UCBR	\$6,991.28	\$1,883.79	\$2,185.76	\$0.00	\$0.00	\$4,069.55	47.56%	\$744.33	\$3,666.06	52.44%
IUI (Title II WIOA)	\$18,464.47	\$4,148.47	\$4,634.40	\$0.00	\$0.00	\$8,782.87	45.38%	\$403.73	\$10,085.33	54.62%
Literacy Pittsburgh (Title II WIOA)	\$4,660.85	\$1,255.87	\$1,457.17	\$0.00	\$0.00	\$2,713.04	47.56%	\$496.22	\$2,444.03	52.44%
Blueprints(DCED/CSBG)	\$5,497.50	\$1,374.39	\$1,374.39	\$0.00	\$0.00	\$2,748.78	50.00%	\$0.00	\$2,748.72	50.00%
Community Serv. Prg of Bvr(DCED)	\$1,832.50	\$458.13	\$458.13	\$0.00	\$0.00	\$916.26	50.00%	\$0.00	\$916.24	50.00%
PA Apprenticeship & Training Office	\$7,888.56	\$1,490.46	\$1,862.40	\$0.00	\$0.00	\$3,352.86	41.87%	\$50.00	\$4,585.70	58.13%
BWPO Staff Development	\$9,236.76	\$2,074.36	\$2,216.60	\$0.00	\$0.00	\$4,290.96	45.82%	\$58.48	\$5,004.28	54.18%
AAA(SCSEP)	\$3,021.47	\$698.79	\$770.81	\$0.00	\$0.00	\$1,469.60	46.10%	\$76.58	\$1,628.45	53.90%
CBBC(C&T)	\$2,071.03	\$520.95	\$585.34	\$0.00	\$0.00	\$1,106.29	47.20%	\$128.84	\$1,099.58	52.80%
SCWDB	\$6,613.62	\$1,711.49	\$1,814.53	\$0.00	\$0.00	\$3,526.02	48.35%	\$328.64	\$3,416.24	51.65%
WGCTA, Inc.(EARN)	\$65,332.31	\$15,616.16	\$17,005.70	\$0.00	\$0.00	\$32,621.86	46.66%	\$2,134.54	\$34,844.99	53.34%
TEC	\$4,739.29	\$894.28	\$1,117.44	\$0.00	\$0.00	\$2,011.72	41.81%	\$30.00	\$2,757.57	58.19%
PIA	\$6,076.03	\$1,397.55	\$1,541.61	\$0.00	\$0.00	\$2,939.16	45.85%	\$153.15	\$3,290.02	54.15%
PTC	\$4,427.11	\$962.96	\$1,065.80	\$0.00	\$0.00	\$2,028.76	45.34%	\$21.70	\$2,420.05	54.66%
Douglas	\$3,427.11	\$712.96	\$815.80	\$0.00	\$0.00	\$1,528.76	43.97%	\$21.70	\$1,920.05	56.03%
Penn Commercial	\$8,707.63	\$2,082.15	\$2,267.43	\$0.00	\$0.00	\$4,349.58	46.68%	\$284.61	\$4,642.66	53.32%
Mon Valley Initiative	\$1,579.76	\$298.09	\$372.48	\$0.00	\$0.00	\$670.57	41.81%	\$10.00	\$919.19	58.19%
California University	\$2,637.24	\$563.92	\$629.56	\$0.00	\$0.00	\$1,193.48	44.62%	\$16.70	\$1,460.46	55.38%
All State	\$1,847.35	\$414.87	\$443.32	\$0.00	\$0.00	\$858.19	45.82%	\$11.70	\$1,000.86	54.18%
WACTC	\$1,847.35	\$414.87	\$443.32	\$0.00	\$0.00	\$858.19	45.82%	\$11.70	\$1,000.86	54.18%
Rosedale	\$1,847.35	\$414.87	\$443.32	\$0.00	\$0.00	\$858.19	45.82%	\$11.70	\$1,000.86	54.18%
MVCTC	\$789.89	\$149.05	\$186.24	\$0.00	\$0.00	\$335.29	41.81%	\$5.00	\$459.60	58.19%
<b>Totals</b>	<b>\$813,284.43</b>	<b>\$198,497.42</b>	<b>\$217,069.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$415,567.13</b>	<b>47.23%</b>	<b>\$31,466.26</b>	<b>\$429,183.56</b>	<b>52.77%</b>

**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

**WDB STAFF REPORTS**

**Financial Status Reports - Information through 12/31/2021**

<b>Adult PY20</b>			
<b>(Term: 7/1/20-6/30/22)</b>	Allocation	Expenses	% Expended
Admin	\$90,267.43	\$59,980.52	66.45%
Program-Oversight	\$12,500.00	\$7,960.52	63.68%
Program-Subrecipient	\$799,906.89	\$799,906.89	100.00%
Totals	\$902,674.32	\$867,847.93	96.14%

<b>Youth PY20</b>			
<b>(Term: 7/1/20-6/30/22)</b>	Allocation	Expenses	% Expended
Admin	\$95,922.90	\$87,816.89	91.55%
Program-Oversight	\$13,500.00	\$8,014.28	59.37%
Program-Subrecipient	\$849,806.07	\$833,022.38	98.02%
Totals	\$959,229.97	\$928,853.55	96.83%

<b>Dislocated Worker PY20</b>			
<b>(Term: 7/1/20-6/30/22)</b>	Allocation	Expenses	% Expended
Admin	\$170,360.96	\$165,781.50	97.31%
Program-Oversight	\$19,000.00	\$17,372.08	91.43%
Program-Subrecipient	\$1,514,248.65	\$1,514,248.65	100.00%
Totals	\$1,703,609.61	\$1,697,402.23	99.64%

<b>Adult PY21</b>			
<b>(Term: 7/1/21-6/30/23)</b>	Allocation	Expenses	% Expended
Admin	\$106,310.44	\$0.00	0.00%
Program-Oversight	\$14,000.00	\$0.00	0.00%
Program-Subrecipient	\$942,793.99	\$339,556.90	36.02%
Totals	\$1,063,104.43	\$339,556.90	31.94%

<b>Youth PY21</b>			
<b>(Term: 7/1/21-6/30/23)</b>	Allocation	Expenses	% Expended
Admin	\$101,647.12	\$0.00	0.00%
Program-Oversight	\$14,000.00	\$0.00	0.00%
Program-Subrecipient	\$900,824.08	\$207,453.00	23.03%
Totals	\$1,016,471.20	\$207,453.00	20.41%

<b>Dislocated Worker PY21</b>			
<b>(Term: 7/1/21-6/30/23)</b>	Allocation	Expenses	% Expended
Admin	\$183,227.34	\$0.00	0.00%
Program-Oversight	\$17,000.00	\$0.00	0.00%
Program-Subrecipient	\$1,632,046.05	\$379,052.95	23.23%
Totals	\$1,832,273.39	\$379,052.95	20.69%

**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

**WDB STAFF REPORTS**

<b>Youth TANF PY21</b>			
<b>(Term: 7/1/21-6/30/22)</b>	Allocation	Expenses	% Expended
Admin	\$55,104.00	\$19,551.09	35.48%
Program-Subrecipient	\$495,936.00	\$299,394.30	60.37%
Totals	\$551,040.00	\$318,945.39	57.88%

<b>NDWG COVID PACL Grant</b>			
<b>(Term: 7/1/20-6/30/22)</b>	Allocation	Expenses	% Expended
Admin	\$15,654.16	\$11,724.51	74.90%
Program-Subrecipient	\$294,821.61	\$147,189.49	49.92%
Totals	\$310,475.77	\$158,914.00	51.18%

<b>Business Ed. Partnership PY19</b>			
<b>(Term: 1/1/20-6/30/22)</b>	Allocation	Expenses	% Expended
Program-Oversight	\$10,000.00	\$10,000.00	100.00%
Program-Subrecipient	\$90,000.00	\$87,362.92	97.07%
Totals	\$100,000.00	\$97,362.92	97.36%

<b>Rapid Response PY19</b>			
<b>(Term: 7/1/19-6/30/22)</b>	Allocation	Expenses	% Expended
Program-Subrecipient	\$50,000.00	\$17,690.77	35.38%
Totals	\$50,000.00	\$17,690.77	35.38%

<b>Rapid Response PY20</b>			
<b>(Term: 7/1/20-6/30/23)</b>	Allocation	Expenses	% Expended
Program-Subrecipient	\$25,000.00	\$0.00	0.00%
Totals	\$25,000.00	\$0.00	0.00%

<b>Youth Reentry PY19</b>			
<b>(Term: 11/18/2019-6/30/22)</b>	Allocation	Expenses	% Expended
Admin	\$50,000.00	\$35,821.52	71.64%
Program-Oversight/Coord.	\$120,318.78	\$91,048.79	75.70%
Program-Subrecipient	\$329,681.22	\$221,675.97	67.24%
Totals	\$500,000.00	\$348,582.28	69.72%

<b>Natural Gas Apprenticeship Grant – SAE</b>			
<b>(Term: 6/1/19-10/31/21)</b>	Allocation	Expenses	% Expended
Admin	\$13,750.00	\$13,750.00	100.00%
Program-Subrecipient	\$261,250.00	\$232,269.09	88.91%
Totals	\$275,000.00	\$246,019.09	89.46%

**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

**WDB STAFF REPORTS**

<b>PA SMART Expanding Diverse Industry</b>			
<b>(Term: 3/1/20-6/30/22)</b>	Allocation	Expenses	% Expended
Admin	\$40,000.00	\$11,838.36	29.60%
Program-Subrecipient	\$360,000.00	\$64,830.50	18.01%
Totals	\$400,000.00	\$76,668.86	19.17%

<b>PA SMART Building a Diverse Pipeline</b>			
<b>(Term: 3/1/20-6/30/22)</b>	Allocation	Expenses	% Expended
Admin	\$25,000.00	\$4,583.56	18.33%
Program-Subrecipient	\$225,000.00	\$98,792.24	43.91%
Totals	\$250,000.00	\$103,370.80	41.35%

<b>PA Smart Building &amp; Construction IP</b>			
<b>(Term: 7/1/20-6/30/22)</b>	Allocation	Expenses	% Expended
Admin	\$25,000.00	\$3,984.83	15.94%
Program	\$225,000.00	\$8,511.12	3.78%
Totals	\$250,000.00	\$12,495.95	5.00%

<b>PA Smart Steel Alliance IP</b>			
<b>(Term: 7/1/20-6/30/22)</b>	Allocation	Expenses	% Expended
Admin	\$14,500.00	\$3,666.26	25.28%
Program	\$130,500.00	\$76,681.56	58.76%
Totals	\$145,000.00	\$80,347.82	55.41%

<b>ARC INSPIRE – Southwest PA Regional Recovery Friendly Ecosystem</b>			
<b>(Term: 4/01/2021-3/31/23)</b>	Allocation	Expenses	% Expended
Admin	\$30,000.00	\$4,165.66	13.89%
Program-Oversight/Coord.	\$39,374.00	\$8,910.80	22.63%
Program-Subrecipient	\$430,626.00	\$43,102.38	10.01%
Totals	\$500,000.00	\$56,178.84	11.24%

<b>EARN TANF PY 21</b>			
<b>(Term: 7/1/21-6/30/22)</b>	Allocation	Expenses	% Expended
Admin	\$99,744.00	\$35,039.74	35.13%
Program	\$897,700.00	\$321,460.53	35.81%
Totals	\$997,444.00	\$356,500.27	35.74%

<b>EARN SNAP PY 20</b>			
<b>(Term: 7/1/20-6/30/21)</b>	Allocation	Expenses	% Expended
Admin	\$5,857.00	\$1,779.77	30.39%
Program	\$52,727.00	\$14,776.19	28.02%
Totals	\$58,584.00	\$16,555.96	28.26%

**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

**WDB STAFF REPORTS**

EARN Performance				
(Term: No Term)		Allocation	Expenses	% Expended
	Program	\$388,163.48	\$0.00	0.00%
	Totals	\$388,163.48	\$0.00	0.00%

Beaver, Greene, & Washington Counties, PA

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**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

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**WDB STAFF REPORTS**

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**Washington-Greene County Job Training Agency, Inc.**  
**Income Statement**  
 July 2021 - Dec 2021

Revenues		Actual
01-4015-01	SPC Revenue	\$2,880.00
01-4019-02	ATO-APPRENTICESHIP	\$55,026.70
01-4033-01	Youth Re-entry	\$6,376.99
01-4033-02	Youth Re-entry	\$90,146.69
01-4044-02	BLD & CONST MATCH MONEY REVENUE	(\$7.05)
01-4045-02	LOGISTICS & TRANSP MATCH MONEY REVENUE	(\$2.74)
01-4047-02	OIL AND GAS MATCH REVENUE	(\$0.12)
01-4079-01	ARC-REVENUE	\$2,032.93
01-4079-02	ARC- REVENUE	\$63,089.19
01-4084-01	19 8523 COVID PACL	\$2,390.60
01-4084-02	19 8523 COVID PACL	\$11,686.02
01-4091-01	Snap-Earn	\$1,784.67
01-4091-02	Snap-Earn	\$14,776.19
01-4101-01	19 8892 PASMART GACC	\$3,208.51
01-4101-02	19 8892 PASMART GACC	\$33,502.23
01-4102-02	18 8323 Economic Transition- TCWIB	\$11,757.50
01-4103-01	19 8891 PA SMART - EXPANDING DIVERSE IND	\$9,526.33
01-4103-02	19 8891 PA SMART - EXPANDING DIVERSE IND	\$47,992.19
01-4144-01	8141 SPOC REVENUE	\$35,110.51
01-4144-02	8141 SPOC REVENUE	\$321,460.53
01-4164-02	Welfare Performance Based Payments	(\$2.30)
01-4238-02	Q101 Revenue	\$383,100.96
01-4239-02	Q101 CONTRIBUTIONS	\$31,482.19
01-4308-01	6231 INDUSTRY PARTNERSHIP REV	\$4,000.62
01-4308-02	6231 INDUSTRY PARTNERSHIP REV	\$4,434.96
01-4310-02	ADV .MFG.	(\$4.05)
01-4350-01	19 6234 STEEL ALLIANCE	\$3,666.30
01-4350-02	6234 Steel Alliance IP	\$2,633.95
01-4536-01	3361 YTH. TANF REVENUE	\$32,747.52
01-4536-02	3361 YTH. TANF REVENUE	\$314,058.36
01-4575-02	SLIP INTERNSHIP	\$14,446.26
01-4578-02	RAPID RESPONSE REV.	\$17,690.77
01-4912-01	300 ADULT REVENUE	\$42,097.54
01-4912-02	300 ADULT REVENUE	\$541,916.64
01-4913-01	330 YOUTH REVENUE	\$46,153.66
01-4913-02	330 YOUTH REVENUE	\$96,869.44
01-4913-03	330 YOUTH REVENUE	\$331,942.07
01-4914-01	400 DIS. WKR. REVENUE	\$62,027.07
01-4914-02	400 DIS. WKR. REVENUE	\$642,017.75
01-4921-01	BUSINESS EDUC PARTNERSHIP	\$700.33
01-4921-02	BUISINESS EDUC PARTNERSHIP	\$17,694.86
01-4950-00	OTHER INCOME	\$1,425.15
<b>Total Revenues</b>		<b>\$3,303,837.92</b>

Beaver, Greene, & Washington Counties, PA

## SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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### WDB STAFF REPORTS

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**Expenses**

01-5000-01	SALARIES	\$128,744.98
01-5000-02	SALARIES	\$199,211.58
01-5000-03	SALARIES	\$4,590.15
01-5001-02	SALARIES-WK EXP	\$2,291.01
01-5100-01	FRINGES	\$45,027.24
01-5100-02	FRINGES	\$72,371.56
01-5100-03	FRINGES	\$455.55
01-5101-02	FRINGES-WK EXP	\$175.28
01-6000-01	ADVERTISING	\$7,790.84
01-6000-02	ADVERTISING	\$148.96
01-6030-01	BANK SERVICE CHARGE	\$521.14
01-6030-02	BANK SERVICE CHARGE	\$63.00
01-6030-03	BANK SERVICE CHARGE	\$1.35
01-6035-02	BEAVER COUNTY EXPENSES--PROGRAM	\$893,726.00
01-6035-03	BEAVER COUNTY EXPENSES-OSY	\$166,430.00
01-6036-02	SOUTHWEST TRAINING EXPENSES	\$909,276.87
01-6036-03	SOUTHWEST TRAINING EXPENSES	\$159,615.73
01-6060-01	COMPUTER EXPENSES	\$4,969.08
01-6060-02	COMPUTER EXPENSES	\$2,626.15
01-6080-01	CONTRACTED SERVICES	\$10,871.54
01-6080-02	CONTRACTED SERVICES	\$10,600.00
01-6254-02	KEYSTONE DEVELOPMENT PARTNERSHIP	\$56,877.79
01-6269-02	WESTMORELAND-FAYETTE WORKFORCE INVESTMENT BOARD	\$58,080.54
01-6281-02	GERMAN AMERICAN CHAMBER	\$33,502.23
01-6285-02	MEDCERTS	\$4,000.00
01-6286-02	BC BUILDING & CONSTRUCTION TRADES COUNCIL	\$10,542.22
01-6290-02	Partner4Work	\$7,048.49
01-6300-01	COPYING	\$1,538.56
01-6300-02	COPYING	\$15,202.44
01-6300-03	COPYING	\$25.91
01-6320-01	DUES & SUBSCRIPTIONS	\$110.00
01-6320-02	DUES & SUBSCRIPTIONS	\$1,556.00
01-6380-01	INSURANCE	\$15,454.44
01-6380-02	INSURANCE	\$4,072.32
01-6380-03	INSURANCE	\$87.24
01-6390-02	COUNSELING SERVICES	\$20,938.00
01-6440-01	MATERIALS & SUPPLIES	\$107.32
01-6440-02	MATERIALS & SUPPLIES--For Client's Only	\$4,402.31
01-6441-01	MATERIALS AND SUPPLIES (OPERATIONAL)	\$788.47
01-6441-02	MATERIALS AND SUPPLIES (OPERATIONAL)	\$823.94
01-6478-01	OFFICE SUPPLIES	\$2,437.20
01-6478-02	OFFICE SUPPLIES	\$6,284.75
01-6478-03	OFFICE SUPPLIES	\$22.77
01-6479-02	OJT	\$6,130.00
01-6480-01	POSTAGE	\$3,116.27
01-6480-02	POSTAGE	\$2,343.34
01-6480-03	POSTAGE	\$47.64

Beaver, Greene, & Washington Counties, PA

## SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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### WDB STAFF REPORTS

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01-6482-01	PENSION EXPENSE	\$1,640.00
01-6484-01	FSA EXPENSES	\$108.00
01-6520-02	PUBLICATION & PRINTING	\$45.00
01-6540-01	RENT	\$15,220.43
01-6540-02	RENT	\$242,358.26
01-6540-03	RENT	\$305.63
01-6560-01	STAFF TRAINING & EDUCATION	\$3,509.80
01-6560-02	STAFF TRAINING & EDUCATION	\$4,547.99
01-6560-03	STAFF TRAINING & EDUCATION	\$93.58
01-6580-01	TELEPHONE	\$3,240.89
01-6580-02	TELEPHONE	\$21,211.24
01-6580-03	TELEPHONE	\$35.15
01-6600-01	TRAVEL	\$2,848.58
01-6600-02	TRAVEL	\$6,249.71
01-6600-03	TRAVEL	\$173.15
01-6620-01	UTILITIES	\$3,497.85
01-6620-02	UTILITIES	\$53,242.73
01-6620-03	UTILITIES	\$58.22
01-6640-02	CAREERLINK SITE ADMIN EXPENSE	\$40,659.02
01-6700-01	JOB TRAINING SHARE OF CDM-GREENE	\$3,197.38
01-6700-02	JOB TRAINING SHARE OF CDM-GREENE	\$19,184.31
01-6701-02	JTA SHARE OF CDM-WASH	\$6,348.71
01-6702-02	JTA SHARE OF CDM-DONORA	\$4,954.30
<b>Total Expenses</b>		<b>\$3,307,778.13</b>
<b>BEGINNING NET ASSETS</b>		<b>\$647,341.65</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$3,940.21)</b>
<b>ENDING NET ASSETS</b>		<b>\$643,401.44</b>

Report name: Combined Inc Stmt -USE FOR WDB MTG

Chart template: Default

Include account levels 1 to 4

Do not include accounts with no activity

Do not include inactive accounts

User has access to all accounts

User has access to all Projects

Include all Funds

Include all Account Codes

Include all Accounts

Include all Account Attributes

Include all Projects

Include all Project Attributes

Include all Transaction Attributes

Include all Classes

Include all Journals

Include all Department(s)

Include these dates: <Specific fiscal periods> (7/1/2021 to 12/31/2021)

Definition: {Actual}



Beaver, Greene, & Washington Counties, PA

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**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

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**WDB STAFF REPORTS**

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**Washington-Greene County Job Training Agency, Inc.**

**Balance Sheet**

Dec-21

Assets		Actual
01-1010-00	CASH-CHECKING	\$106,299.45
01-1011-00	CASH-CHECKING NORTHWEST	\$134.91
01-1020-00	CASH-PAYROLL	\$3,406.69
01-1030-00	CASH-IP -Original	\$122,921.37
01-1040-00	CASH-DONATION	\$0.00
01-1050-00	ARC- Checking	\$37,912.90
01-1060-00	CASH-DHS	\$246,164.75
01-1070-00	CASH-15/16 B&C MATCH-Sustainability	\$76,340.05
01-1110-00	GRANTS RECEIVABLE	\$130,622.60
01-1111-00	RECEIVABLES FEE FOR SERVICE	\$0.00
01-1120-00	DUE FROM RAPID ATTACHMENT	\$0.00
01-1121-00	DUE FROM WCCED	\$0.00
01-1124-00	RECEIVABLE FROM WGCJTA GEN. ACCT.	\$0.00
01-1125-00	RECEIVABLE FROM SOUTHWEST TRAINING	\$81,157.83
01-1126-00	RECV FROM SWTS-PAYROLL & TAXES	\$0.00
01-1127-00	RECVB FROM SWTS-PENSION EMPLR CONTRIB	\$0.00
01-1128-00	RECEIVABLE FROM BEAVER COUNTY	(\$158,258.07)
01-1129-00	RECEIVABLES FOR JTBC GRANTS	\$0.00
01-1200-00	ESCROW ACCT-PENSIONS	\$273.91
01-1210-00	PREPAID EXPENSES	\$400.00
01-1500-00	DUE FROM OTHER CONTRACTS	\$0.00
01-1600-00	DUE TO OTHER CONTRACTS	\$0.00
01-1710-00	DEPOSITS	\$0.00
<b>Total Assets</b>		<b>\$647,376.39</b>

**Liabilities and Fund Balance**

Liabilities		
01-2010-00	ACCOUNTS PAYABLE	\$21,928.09
01-2020-00	NOTES PAYABLE	\$0.00
01-2025-00	ACCRUED PAYROLL & TAXES	\$0.74
01-2027-00	ACCRUED TIME OFF	\$0.00
01-2030-00	ADP TAXES ACCRUED & WITHHELD	\$0.03
01-2035-00	PENSIONS WITHHELD	(\$0.01)
01-2037-00	LOCAL TAXES WITHHELD	(\$0.05)
01-2039-00	MISCELLANEOUS WITHHELD	\$4,273.15
01-2040-00	DEFERRED REVENUES	\$0.00
01-2045-00	DUE TO BEAVER COUNTY JTA	(\$22,227.00)
01-2047-00	DUE TO SOUTHWEST TRAINING SERVICES INC.	\$0.00
01-2060-00	ACCRUED STORAGE COSTS-CLOSEOUT	\$0.00
01-2065-00	ACCRUED AUDIT EXPENSES-CLOSEOUT	\$0.00
01-2066-00	ACCRUED W/C LIABILITY	\$0.00
01-2070-00	PNC CREDIT CARD	\$0.00
01-2100-00	PRIOR YEAR PAYABLE	\$0.00

# **SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

## **WDB STAFF REPORTS**

<b>Total Liabilities</b>		<b>\$3,974.95</b>
<b>Fund Balance</b>		
01-3100-00	NET ASSETS-BEG OF YR-UNRESTR	\$0.00
01-3200-00	NET ASSETS-UNRESTRICTED	\$643,401.44
<b>Total Fund Balance</b>		<b>\$643,401.44</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$647,376.39</b>

Report name: Monthly Balance Sheet

Chart template: Default

Include account levels 1 to 4

Include accounts with zero balances

Include inactive accounts

User has access to all accounts

User has access to all Projects

Include these Funds: 01

Include all Account Codes

Include all Accounts

Include all Account Attributes

Include all Projects

Include all Project Attributes

Include all Transaction Attributes

Include all Classes

Include all Journals

Include these Not Yet Posted Transactions: <None>

Include all Cash Flow Codes

Include all Working Capital Codes

Include all Project Types

Include all Department(s)

Include these dates: <Specific fiscal period> (12/31/2021)

Definition: {Actual}

# **SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

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## **WDB STAFF REPORTS**

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### **DIRECTOR'S REPORT**

- BWDA PY 2020 Monitoring Report
- Audit Update
- Awareness Campaign
- Local Event Information
- Grant Updates
- SCWDB Covid-19 Response Update
- PY21 Participating Employers and Worksites

Beaver, Greene, & Washington Counties, PA

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**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

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**WDB STAFF REPORTS**

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**PY20 BWDA Monitoring Report**

- This report (included on the subsequent pages) is in response to the Southwest Corner Corrective Action Plan submitted to BWDA.
- The response requests an update on progress 30 days from the date of the letter.
- Southwest Corner progress on outstanding findings and concerns:
  - Concern #1: Continuity of Operations /Disaster Plan  
Local procurement for IT services is nearly complete. Once an IT services contract has been executed, the WDB staff will revise the local IT Information System Policy to include the additional IT Services disaster protocols and previously developed COVID-19 Remote Services and Eligibility Determination Protocol.
  - Finding #1: Migrant and Seasonal Farm Worker Programs  
The latest attempt to engage Pathstone (local program provider) have been successful in receiving a response. WDB staff have scheduled a meeting to discuss development of the best way to incorporate Pathstone's services into the PY22 Southwest Corner PACL Memorandum of Understanding (MOU).
  - Finding #2: US Department of Housing and Urban Development (HUD) Employment and Training Programs  
The WDB staff have been in contact with Blueprints (Greene and Washington County Provider) and the Housing Authority of Beaver County (Beaver County Provider). Blueprints has submitted information to WDB staff regarding their ROSS grant to develop a mutually beneficial in-kind relationship for the PY22 Southwest Corner PACL MOU. The Housing Authority of Beaver County intends to cancel its Associate Partnership with the PACL Beaver County effective June 30, 2022 and join the PY22 Southwest Corner PACL MOU at a 1 day per week partnership at the PACL Beaver County.
  - Finding #3: Programs authorized under Section 212 of the Second Chance Act of 2007  
The WDB staff have been in contact with the Beaver County Behavioral Health staff in regards to their Second Chance Act grant. Beaver County Behavioral Health intends to cancel their Associate Partnership with PACL Beaver County effective June 30, 2022 and join the PY22 Southwest Corner PACL MOU at a 1 day per week partnership at the PACL Beaver County.
  - All other finding and concerns have been resolved.

**Audit Updates**

- **Washington Greene County Job Training Agency, Inc. PY20 Audit**
  - Maher Duessel is conducting the audit (3rd year of a 3-year agreement).
  - Audit began on November 22, 2021.
  - As with the previous year, more portions of the audit were conducted remotely than in pre-pandemic years.
  - Audit is expected to be completed near the end of February and no issues are anticipated.
  - Audit services for PY21 (current program year) will be procured prior to the end of the program year.

Beaver, Greene, & Washington Counties, PA

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**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

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**WDB STAFF REPORTS**

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**Awareness Campaign**

- Meetings with advertising agency are ongoing. WDB Staff and advertising agency staff have developed a plan that includes what media to use, what services to promote, and what message to deliver to the public. The campaign has a goal of educating the public (Job seekers and employers) on what services are offered through the Local Workforce System and how those services could benefit them.

**Local Event Information**

- **PA Manufacturing Advisory Council Focus Group**
  - **Event Held:** January 19, 2022 at the Hilton Garden Inn - Southponte
  - **Background:** The Pennsylvania Manufacturing Advisory Council was established to help organize the voice of manufacturing advocates and articulate concerns and recommendations for those concerns. The Council's primary objective for 2021-2022 is to develop a policy playbook that provides concise, focused, and comprehensive recommendations to state leaders by which to grow the Commonwealth's manufacturing competitiveness. The primary target audience for the playbook is the next Governor of Pennsylvania, his/her cabinet members and Secretaries and those legislators that interact with him/her as members of the General Assembly.
  - **Focus Group Purpose:** Industry members of the Pennsylvania Manufacturing Advisory Council have provided initial insight into the challenges and opportunities they face as manufacturers in the Commonwealth. The Council seeks to build on their guidance by hosting industry focus groups that gather input for the Playbook from a greater number of manufacturers, representative of the Commonwealth's regions and manufacturing industries. Focus group hosts and participants will have an opportunity to preview the Playbook in summer 2022 before its full release.
  - The event was attended by seven local industry employers and local workforce staff.
- **Labor Market Information Forum with PA Department of Labor & Industry Center for Workforce Information & Analysis (CWIA)**
  - **Event Information:** Two-day forum planned for April 13 & 14, 2022. Location TBD.
  - This event will showcase the information and services available from CWIA to assist in your understanding of local and regional markets. While the agenda is being finalized, participants will have an opportunity to learn about a variety of different subjects, including but not limited to the following: CWIA's website, HPOs, career information, industry and labor force trends, economic indicators, workforce program data, and unemployment compensation statistics.

Beaver, Greene, & Washington Counties, PA  
**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**  
**WDB STAFF REPORTS**

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January 25, 2022

Ami Gatts, President  
Washington-Greene County Job Training Agency, Inc  
351 West Beau Street, Suite 300  
Washington, PA 15301

Dear Ms. Gatts:

The Bureau of Workforce Development Administration (BWDA) has received the corrective action plan (CAP). The CAP was received in response to the findings and concerns identified during the Program Year (PY) 2020 monitoring of the local workforce development area's fiscal and procurement systems and the local workforce development board's (LWDB) compliance and oversight functions. Monitoring was conducted in accordance with the Workforce Innovation and Opportunity Act (WIOA) and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule, 2 Code of Federal Regulations (CFR) Chapter I, Chapter II, Part 200, et al.

BWDA has reviewed the LWDB's CAP and has determined that the response does not fully resolve one or more findings. The LWDB has 30 days from the date of this letter to provide written documentation of the resolution of the unresolved finding or a plan for to resolve the finding if it cannot be accomplished within that time frame.

Sincerely,

A handwritten signature in blue ink, appearing to read "Greg Hart", written over a horizontal line.

Gregory P. Hart, Jr.  
Oversight Services Supervisor

Attachment: Corrective Action Response

cc: Mr. Terry Wilttrout, Chair, Southwest Corner Local Workforce Development Board

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Department of Labor & Industry | Bureau of Workforce Development Administration | 651 Boas Street, Room 1200 |  
Harrisburg, PA 17121-0750 | 717.783.8050 | F 717.705.3799 | [www.dli.state.pa.us](http://www.dli.state.pa.us)

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Equal Opportunity Employer/Program*

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**Bureau of Workforce Development Administration**  
**Southwest Corner Local Workforce Development Board Compliance and Oversight and**  
**Southwest Corner Local Workforce Development Area Fiscal and Procurement Systems**  
**Analysis and Review for Program Year (PY) 2020**  
Review conducted by Oversight Services staff member: Jennifer Nestor

**Dates of Desk Review/Onsite Analysis: October 2020 – August 2021**

## **SUMMARY**

The Bureau of Workforce Development Administration (BWDA) conducted Program Year (PY) 2020 monitoring of the local workforce development area's (LWDB) fiscal and procurement systems and the local workforce development board's (LWDB) compliance and oversight functions.

### **Site(s) Visited**

Due to COVID-19 restrictions, monitoring was completed remotely for PY2020.

A summary of identified findings are as follows:

## **REVIEW**

### **1. PROCUREMENT AND SUBCONTRACTS**

No findings or concerns were identified in this section.

### **2. LWDB POLICIES AND AGREEMENTS**

#### **Concern #1: Continuity of Operations/Disaster Plan**

**Observation:** The local area has an IT Information System Policy that was last revised January 2017 which outlines system backups and password changes. In June 2020, the local area developed a '*COVID-19 Remote Service and Eligibility Determination Protocol*' which outlines remote Workforce Innovation and Opportunity Act (WIOA) eligibility determination procedures. The protocol remains in place until physical distancing is no longer required or when operations return to normal.

**Recommendation:** Due to the pandemic closures and restrictions, the last revision date of the IT Information System Policy, and the temporary nature of the '*COVID-19 Remote Service and Eligibility Determination Protocol*', it is recommended that the local area develops, implements, and regularly evaluates a comprehensive Continuity of Operations/Disaster Plan policy to ensure administrative and operational requirements for federal awards can be sustained during emergency situations. It is recommended that the IT section of the policy include policies and procedures for remote work, CWDS/system of record access, and obtaining/accessing equipment that allows the entity to quickly pivot to remote service should the need arise in the future.

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**BWDA Evaluation Result Based On December 2021 Response:** The LWDB plans to procure an IT agency to advise and assist with the process of updating the *IT Information System Policy* to incorporate the *COVID-19 Remote Service and Eligibility Determination Protocol* and other necessary items. Expected date of completion is April 1, 2022.

### 3. SERVICE DELIVERY

#### **Finding #1: Migrant and Seasonal Farm Worker Programs**

**Observation:** The local area may not be utilizing all employment and training programs under the Migrant and Seasonal Farm Worker programs. In the PY2020 Section2/Service Delivery of BWDA's monitoring tool, the local area listed that required migrant and seasonal farmworker programs were performed by L&I's Bureau of Workforce Partnership and Operations (BWPO). While the State Monitor Advocate, who monitors migrant and seasonal farmworker programs at the state level, is employed by L&I, BWPO does not provide migrant and seasonal farmworker services. The PathStone Corporation has a state contract to provide migrant and seasonal farmworker services commonwealth-wide. PathStone is the required partner for which to refer migrant and seasonal farm workers for further program assistance. Foreign Labor Certification (FLC) is listed on the local Operating Budget dated July 1, 2020; however, PathStone is not listed by name. BWDA provided technical assistance to the local area on 01-05-2021. This finding was also recorded in the BWDA PY2018 & PY2019 monitoring reports.

**Citation:** WIOA §121(b)(1)(B)(i); 20 *Code of Federal Regulations (CFR)* §678.400(b)(1)(i)(vii).

**Required Action:** The LWDB must provide evidence of contact with PathStone to develop a relationship which leads to local service delivery, a local referral method, and inclusion on the Memorandum of Understanding (MOU) and Operating Budget (OB). BWDA will consider this finding resolved once we have received written confirmation from the LWDB that a relationship with PathStone Corporation has been developed, the MOU/OB has been updated, a written referral protocol has been developed and shared with staff, and acknowledgement per staff of training on the new referral protocol has been received by BWDA.

**BWDA Post Initial Findings and Concerns Evaluation Result:** This finding was **PARTIALLY RESOLVED** on October 13, 2021, when the LWDB submitted evidence of attempted contact with PathStone via email on June 17, 2020, January 8, 2021, and June 15, 2021. The LWDB states that multiple attempts to contact via phone and email have gone unanswered. BWDA will assist the local area with securing a direct contact at PathStone in order to complete the required action.

**BWDA Evaluation Result Based On December 2021 Response:** This finding remains **PARTIALLY RESOLVED** as the LWDB continues to attempt contact with PathStone to establish the required partnership. Further technical assistance has been requested and will be provided by BWDA. The LWDB must provide an update on its progress in resolving the finding or its plan to resolve the finding within 30 days of the date of the letter.



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**Finding #2: US Department of Housing and Urban Development (HUD) Employment and Training Programs**

**Observation:** The local area may not be utilizing all employment and training programs through HUD. In the PY2019 Section 2/Service Delivery of L&I's monitoring tool, the local area listed "NA for now, we will be surveying local HUD providers to see if any receive employment and training funds and gauge interest in partnering at local PACL centers". In the PY2020 Section 2/Service Delivery of L&I's monitoring tool, the local area left the required partner field blank. In fiscal year (FY) 2020, HUD awarded Resident Opportunity & Self-Sufficiency Program (ROSS) grant funding to the Housing Authority of the County of Beaver and to Blueprints in Washington County. ROSS is designed to assist residents of public and Native American housing make progress toward economic and housing self-sufficiency. BWDA provided technical assistance to the local area on 01-05-2021.

**Citation:** WIOA §121(b)(1)(B)(x); 20 CFR §678.400(b)(10).

**Required Action:** The LWDB must provide evidence of contact the Housing Authority of the County of Beaver, Greene County Housing Authority, and Washington County Housing Authority to determine if Family Self-Sufficiency (FSS), ROSS, and/or Jobs Plus programs exist, and if so, develop a relationship to cultivate service delivery, a local referral method, and inclusion on the MOU and OB. It is recommended that the LWDB staff engage with the chief local elected officials (CLEOs) to encourage connection with the local housing authorities to support the local area by becoming an active required partner. The CLEOs can also promote the grant programs and encourage the local housing authorities to apply for future funding. BWDA will consider this finding resolved once we have received written confirmation from the LWDB that a relationship with the appropriate HUD service agencies have been developed, a written referral protocol has been developed and shared with staff, and acknowledgement per staff of training on the new referral protocol has been received by BWDA.

**BWDA Evaluation Result Based On December 2021 Response:** This finding is *PARTIALLY RESOLVED* since the LWDB engaged leadership at Blueprints and the Housing Authority of Beaver County who have expressed willingness to develop a partnership. The LWDB states that these agencies have established working relationships with the PA CareerLink® centers within the local area. The LWDB plans to have the required referral process developed by April 1, 2022 and incorporate both agencies into the PY22 Southwest Corner MOU, which is effective July 1, 2022. The LWDB must provide an update on its progress in resolving the finding or its plan to resolve the finding within 30 days of the date of the letter.

**Finding #3: Programs authorized under Section 212 of the Second Chance Act of 2007**

**Observation:** The local area may not be utilizing all employment and training programs under the Second Chance Act of 2007. In the PY2020 Section 2/Service Delivery of L&I's monitoring tool, the local area left the required partner field blank. In fiscal year (FY) 2020, the Office of Justice Program (OJP) awarded a Second Chance Act Pay for Success Initiative: Outcomes-based Contracting To Lower Recidivism and Address Substance Use Disorders Through Reentry and Housing Services grant funding to Beaver County. The grant funding is designed to provide

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payment for services to reaching agreed upon goals in order to enhance public safety, lower recidivism, and improve the lives of those coming out of the criminal justice system. BWDA provided technical assistance to the local area on 01-05-2021.

**Citation:** WIOA §121(b)(1)(B)(xii); 20 CFR §678.400(b)(12).

**Required Action:** The LWDB must contact the Beaver County CLEO to obtain additional information about the specific grantee. The LWDB must provide evidence of contact with the grantee to develop a relationship to cultivate service delivery, a local referral method, and inclusion on the MOU and OB. BWDA will consider this finding resolved once we have received written confirmation from the LWDB that a relationship with the Beaver County CLEO has been developed, the MOU/OB has been updated, a written referral protocol has been developed and shared with staff, and acknowledgement per staff of training on the new referral protocol has been received by BWDA.

**BWDA Evaluation Result Based On December 2021 Response:** This finding is *PARTIALLY RESOLVED* since the LWDB engaged the Beaver County CLEOs to identify the Second Chance Act grant recipient as the Beaver County Behavioral Health and Development Services (BCBHDS). BCBHDS is considered an associate partner (not on the MOU) at PA CareerLink® Beaver County. The LWDB plans to further develop the partnership into practice by April 1, 2022 and incorporate BCBHDS into the PY22 Southwest Corner MOU, which is effective July 1, 2022. The LWDB must provide an update on its progress in resolving the finding or its plan to resolve the finding within 30 days of the date of the letter.

#### **4. SUNSHINE ACT**

No findings or concerns were identified in this section.

#### **5. LWDB ADMINISTRATIVE FUNCTIONS**

##### **Finding #4: Individual Employment Plan (IEP) and Individual Service Strategy (ISS) data entry omissions**

**Observation:** As of October 5, 2018, all Workforce IEP/ISS functions were migrated to CWDS 2.0. Case file reviews indicate that Workforce staff/case managers complete a physical paper IEP/ISS for each participant.

The case files of PID #5711407, PID #5763029, PID #5707307 were reviewed but did not have an IEP/ISS in the system of record. The case files of PID #5406524 was reviewed and the IEP was not updated to reflect progress or change. The case files of PID #990590, PID #5791723, PID #5739270, PID #5772688, and PID #5522436 were reviewed and the IEP/ISS remains unsigned by the participant.

**Citation:** Workforce System Policy (WSP) No. 01-2015 (Change 1), *Pennsylvania's System of Record Policy*; Training and Employment Guidance Letter (TEGL) No. 39-11, *Guidance on Handling and Protection of Personally Identifiable Information (PII)*.

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**Required Action:** CWDS/PA CareerLink® is the system of record for the participant tracking of WIOA, Wagner-Peyser and Trade Adjustment Assistance (TAA) programs. All participants served by these funding streams must have their services and activities entered into CWDS/PA CareerLink® expeditiously to ensure a common record. All workforce development activity must be entered into CWDS/PA CareerLink® to ensure compliance with federal and state statutes, regulations, and policies. Immediately discontinue the use of IEP/ISS documents in any other system/form other than CWDS/PA CareerLink® and ensure that PA CareerLink® staff receive updated training on IEP/ISS data entry. BWDA will consider this finding resolved once the LWDB has provided copies of its training plan, training materials, and signed staff training logs or some other verification confirming their understanding of their responsibilities to document IEP/ISS within CWDS/CWDS 2.0 as outlined by WSP No. 01-2015 (Change 1).

**BWDA Post Initial Findings and Concerns Evaluation Result:** This finding was *RESOLVED* on October 13, 2021, when the LWDB submitted copies of its training plan, training materials, and signed staff training logs from October 12, 2021 (Southwest Training Services, Inc.) and October 13, 2021 (Job Training for Beaver County, Inc.) to confirm understanding of the responsibilities to document IEP/ISS information within CWDS/CWDS 2.0.

**Finding #5: Outdated version of the Statement of Family Size/Family Income**

**Observation:** ISY case file of PID #5777418 used an outdated Workforce Investment Act (WIA) version of the WIOA Statement of Family Size/Family Income. The most current version of the form can be accessed on CWDS – Help – List of Policies and Procedures – Workforce Innovation and Opportunities Act (WIOA) - Appendix C of WSG 04-2015 – Statement of Family Size/Family Income.

**Citation:** Workforce System Guidance (WSG) No. 04-2015, *Self-Certification and Telephone/Document Inspection Verification – Initial Implementation of the Workforce Innovation and Opportunity Act (Change 1) Appendix C.*

**Required Action:** Ensure that the youth providers are trained on how to access the most current version of the WIOA Statement of Family Size/Family Income. BWDA will consider this finding resolved once the LWDB has provided copies of its training plan, training materials, and signed staff training logs or some other verification confirming their understanding of their responsibilities to document the Statement of Family Size/Family Income as outlined by WSP No. 04-2015.

**BWDA Post Initial Findings and Concerns Evaluation Result:** This finding was *RESOLVED* on October 13, 2021 when the LWDB submitted copies of its training plan, training materials, and signed staff training logs from October 12, 2021 (Southwest Training Services, Inc.) and October 13, 2021 (Job Training for Beaver County, Inc.) to confirm understanding of the responsibilities to access and document the Statement of Family Size/Family Income.

**Concern #2: Lack of a system record regarding Business Services activities**

**Observation:** Following are examples of on-the-job training (OJT) case files reviewed:

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- PID #5207262 and PID #5406524: The participants were referred to the CWDS job postings but the status of the applications were updated to 'Not Hired'. A 'Visit' employer service was entered for one case file which mentioned the OJT, and a 'Follow-Up Call' employer service was entered for the other case file which mentioned the OJT.
- PID #5289271: The participant was referred to the CWDS job posting but the status of the application remained in 'New Referral'. An employer service was not entered for the OJT.

**Recommendation:** Workforce staff and PA CareerLink® registered employers should encourage applicants to apply to the open/active job posting on the PA CareerLink® system, or the PA CareerLink® staff member should refer the applicant to the open/active job posting on the PA CareerLink® system prior to receiving funding for an OJT. Business services staff at the PA CareerLink® should update applicant statuses accurately, and data enter employer and 'Workforce OJT Contract' services with accurate contract dates and detailed notes.

**BWDA Post Initial Findings and Concerns Evaluation Result:** This concern was *RESOLVED* on October 13, 2021, when the LWDB submitted copies of its training plan, training materials, and signed staff training logs from October 12, 2021 (Southwest Training Services, Inc.) and October 13, 2021 (Job Training for Beaver County, Inc.) to confirm understanding of the responsibilities to document and update OJT job postings, employer services/notes.

## **6. PERFORMANCE**

No findings or concerns were identified in this section.

## **7. FISCAL INTEGRITY**

No findings or concerns were identified in this section.

## **8. AUDIT REQUIREMENTS**

No findings or concerns were identified in this section.

## **9. ONE-STOP OPERATOR**

No findings or concerns were identified in this section.

## **10. COVID-19 National Dislocated Worker Grant (NDWG)**

### **Finding #6: Case Progress Notes and Services entered into CWDS/CWDS 2.0**

**Observation:** Some of the CWDS case notes for PID #5878852 were entered by the Title I supervisor and beyond 30 calendar days of the actual date of occurrence, while there no CWDS case notes for PID #2247334.

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PID #2247334 WIOA application was signed 07-10-2020 but the WIOA service was entered into CWDS on 11-17-2020. PID #5878852 began a temporary job on 02-25-2021, but the temporary jobs/WIS15 was not entered until 06-02-2021.

On 09-03-2020, BWPO issued an email titled: *PA COVID-19 Disaster DWG (PA32) Participant Tracking Instructions* which further details the CWDS case note requirement, along with other case management requirements within the system of record.

**Citation:** Workforce System Policy No. 01-2015 (Change 1), *Pennsylvania's Workforce System of Record (Change 1)*; TEGL No. 39-11, *Guidance on Handling and Protection of Personally Identifiable Information (PII)*, *PA COVID-19 Disaster DWG (PA32) Participant Tracking Instructions*, September 3, 2021.

**Required Action:** All participant and employer must have their services and/or activities entered into CWDS/CWDS 2.0 expeditiously to ensure a common record. BWDA will consider this finding resolved once the LWDB has provided copies of its training plan, training materials, and signed staff training logs or some other verification confirming their understanding of their responsibilities to document the services and case activities as outlined by WSP No. 01-2015 (Change 1). BWDA also requires data entry of case progress notes in the CWDS/CWDS 2.0 case file for PID #2247334 to resolve this finding.

**BWDA Post Initial Findings and Concerns Evaluation Result:** This finding was **PARTIALLY RESOLVED** on October 13, 2021, when the LWDB submitted copies of its training plan, training materials, and signed staff training logs from October 12, 2021 (Southwest Training Services, Inc.) and October 13, 2021 (Job Training for Beaver County, Inc.) to confirm understanding of the responsibilities to document services and case activities in CWDS. The LWDB must still provide proof of data entry of case progress notes for PID #2247334 to resolve this finding.

**BWDA Evaluation Result Based On December 2021 Response:** This finding was **RESOLVED** on November 29, 2021 when the LWDB provided proof of data entry of case progress notes for PID #2247334.

## 11. GENERAL

Thank you for completing monitoring in its entirety and timely responding to Oversight Services requests, regardless of COVID-19 restrictions. The LWDB's detailed responses greatly assisted Oversight Services in the revised and remote monitoring cycle.

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**Grant Updates**

**New Applications:**

- **EDA Build Back Better Program**  
The SCWDB is partnering with the members of the SWPA New Economy Coalition to apply for funding related to the EDA Build Back Better program. The funding would support transforming local business for the future around technology focusing on Robotics/AI/Autonomy. The project is requesting \$1,250,000 over a 5-year period for the Southwest Corner.
- **EDA Good Job Challenge**  
The SCWDB is partnering with PREP region Workforce Development Boards to apply for funding related to the EDA's American Rescue Plan Good Job Challenge, which aims to get Americans back to work by building and strengthening systems and partnerships that bring together employers who have hiring needs with other key entities to train workers with in-demand skills that lead to good paying jobs. The project is requesting approximately \$5,000,000 over a 3-year period for the Southwest Region.
- **Veterans Employment Program**  
SCWDB is proposing a Veterans' Employment Program for Beaver County that will bring together organizations serving veterans to make accessing supportive and training services easier for veterans. SCWDB's goal with this project is to create an ecosystem of these services that will be long-lasting and easier for veterans to access. From their first contact with one of the partners in the program, veterans should be connected to all of the other available resources so they do not have to keep hunting down assistance on different fronts. The project is requesting \$200,000.00 for 1 year.
- **Duquesne Light Company PAsmart Apprenticeship and Pre-Apprenticeship Program**  
SCWDB is acting as fiscal agent for Duquesne Light's proposal to the state for PAsmart "Building, Supporting and Expanding Registered Apprenticeship and Pre-Apprenticeship Programs" funds. The project would expand recruitment for their training for Overhead Lineworkers, which they are in the process of registering as a Registered Apprenticeship, as well as expand on their existing pre-apprenticeship program. The project is requesting \$445,884.25 for a 2-year period.
- **German American Chamber of Commerce PAsmart Dual Apprenticeship Program**  
SCWDB collaborated with the German American Chamber of Commerce (GACC) to apply for additional funding to expand their PAsmart Dual apprenticeship program, which is described in program updates below.

**Funding Awarded:**

- **Healthcare Industry Partnership**  
SCWDB was awarded \$100,000 to convene a Healthcare Industry Partnership in the Southwest Corner, with the goal of bringing regional healthcare providers and organizations together to address their current demand for a qualified talent pipeline. Funding will support convening activities, training, and retention for healthcare employers. Convening activities for the partnership are underway, and early meetings will determine exactly how funds can best assist employers in the industry.
- **PA Steel Alliance Industry Partnership**  
The SCWDB was awarded \$250,000 to continue services related the PA Steel Alliance Next-Gen Sector Partnership in Beaver, Greene, and Washington counties. The partnership focuses on supporting costs related to coordinating and funding electrical and mechanical maintenance worker training. To date, the partnership has supported Incumbent Worker Training for Structural Welding, Hydraulics, and Arc Flash Welding.



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- **Advanced Manufacturing Industry Partnership**

SCWDB's Advanced Manufacturing Industry Partnership was awarded \$144,000 to support activities of the Advanced Manufacturing Industry Partnership. This funding will be utilized with a focus on promoting local manufacturing careers to students in secondary and post-secondary education (partially through creation of an outreach video) and upgrading the skills of the current workforce with employer-aligned trainings.

- **Building and Construction Trades Industry Partnership**

SCWDB was awarded \$250,000 to support activities of the Building and Construction Trades Industry Partnership operating in Beaver, Greene, and Washington Counties. This funding will be utilized with a focus on promoting local construction careers to students in secondary and post-secondary education and upgrading the skills of the current workforce with employer-aligned trainings. SCWDB has built a strong connection and continues a growing relationship between workforce and the regional joint apprenticeship programs as related to prevailing wage job opportunities at the Shell Cracker Plant and other power plants. Also, there are many building and construction companies with long histories working throughout the regional area. These employers face many obstacles in their work, including but not limited to recruitment of minorities, women, and veterans, and replacing an aging workforce. Upcoming partnership meetings will determine exactly how these funds can most benefit the industry locally.

- **Business-Education Partnership (BEP)**

SCWDB was awarded \$150,000 for the Business-Education Partnership for the period of February 2022 through December 2023. The funds will support activities that connect schools, educators, and students to employers, such as providing transportation to and from events, site tours of local employers, and summer youth activities. Activities and events supported by the BEP serve to foster and strengthen relationships between local schools and employers.

- **EQT Foundation**

The Compass Program of Greene County works to give at-risk youth (grades 6-12) the tools necessary to lead a productive life and stay out of the criminal justice system by addressing the six life domains of work, education, relationships, community, health and creativity. Through academic and counseling support, as well as job and soft-skill training, we hope to reduce recidivism and high school drop-out rates among our participants. The Compass Program meets twice weekly after school at the PA CareerLink® Greene County office. Optional Saturday mornings and/or summer sessions for students may also be assigned by Children and Youth Services, juvenile probation, school principals or local judges. In addition, Compass assists students who wish to attend voluntarily or at their parent's request. The SCWDB applied for \$20,000, but was awarded \$10,000. Program activities are being planned and additional funding opportunities are being explored.

**Program Updates:**

- **Appalachian Regional Commission- Inspire Grant**

SCWDB continues operations of the Substance Abuse Grant through ARC. This grant includes our regional partners and cover 9 Counties, Allegheny, Armstrong, Beaver, Butler, Greene, Fayette, Indiana, Washington and Westmoreland. The INSPIRE Initiative makes funding available for projects that address the substance abuse crisis by creating or expanding a recovery ecosystem that will lead to workforce entry or reentry for individuals in recovery from substance abuse disorder (SUD). Projects are encouraged to support the post-treatment-to-employment continuum, which could include investments in healthcare networks that support substance abuse recovery professionals; recovery-focused job training programs; and initiatives designed to coordinate or link recovery services and training, among others. This grant will continue and expand our prior work with the Opioid NEG. Monthly project partner meetings are held to provide technical assistance and gauge progress towards grant goals. Participant and Employer services are being provided

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and initial results have been positive and indicate that grant goals should be met. To date, the grant has assisted 50 workers and 15 employers.

- **Business-Education Partnership (BEP)**

PY20 BEP program is extended through June 30, 2022, all grant goals will be met or exceeded and it will be fully expended. Minimal funds remain for this grant as of September 30, 2021. All remaining funds will be used to support summer youth activities that include mentorships, camps and work experience. Because of COVID we have instituted some initiatives to offer some programs virtually and that has been successful. As of the end of Q2 of PY21, 3,249 students have been served through activities under this grant. SCWDB looks forward to continuation of these activities with the new funding awarded from the state.

- **PA Smart Dual Apprenticeship Program**

In collaboration with the Pittsburgh Chapter of the German American Chamber of Commerce (GACC), the SCWDB was awarded \$250,000 in funding to support GACC's regional Dual Apprenticeship and Pre-Apprenticeship Program. This program addresses skills gaps in the regional advanced manufacturing workforce through the German dual training model, in which young people split time between traditional classroom education, related technical instruction (RTI), and on-the-job training (OJT). The Dual Apprenticeship Program has been registered by the Pennsylvania Department of Labor and Industry (L&I), and has earned approval from the Pennsylvania Apprenticeship and Training Office (ATO) and the Federal Committee on Apprenticeship. As of December 31, 2021, the program has assisted 90 job seekers (42 apprentices and 48 pre-apprentices).

- **PA Smart Beaver County Non-Traditional Pre-Apprenticeship Ecosystem**

This grant that was developed to recruit and prepare nontraditional and diverse populations for building trades careers in Beaver County. This is a partnership between the SCWDB, Beaver County Building Trades, Beaver County CTC, and Community College of Beaver County, along with a number of community and social service groups. The initial focus was on putting place the recruitment team and developing the MC3 class schedule and location. The Pandemic has impacted the location and schedule. However, the first class (Beaver County) started July 12, 2021 and concluded on August 2, 2021. A second class (Washington County) was scheduled to start on August 16, 2021 at the Lemoyne Center, but was cancelled due to low enrollment. A class began (Beaver County) on September 27, 2021 with 15 students and concluded November 18, 2021. Another class began on January 24, 2022.

- **PA Steel Alliance Industry Partnership**

The SCWDB was awarded \$145,000 to convene and Implement a PA Steel Alliance Next-Gen Sector Partnership in Beaver, Greene, and Washington counties. The partnership focuses on supporting costs related to coordinating and funding electrical and mechanical maintenance worker training. To date, the partnership has supported Incumbent Worker Training for Structural Welding, Hydraulics, and Arc Flash Welding.

- **Youth Re-Entry**

The Youth Reentry Cooperative Network (YRCN) is a collaborative project between the Southwest Corner Workforce Development Board and the Westmoreland-Fayette Workforce Development Board. Though COVID 19 has required some creativity for recruiting both WDBs began outreach and recruitment of eligible Individuals in need of additional training and/or employment assistance including those interested in other High Priority Occupations for ITAs continues. The SCWDB has enrolled twenty-three (23) out-of-school-youth offenders: 4 participants have obtained their GED, 4 have enrolled in post-secondary learning, 4 have enrolled in career and technical education programs, 9 have engaged in blended academic and occupational training, and 9 have been placed in employment. As of December 31, 2021, the program has enrolled 50 out-of-school-youth offenders: 4 have earned their GED, 3 have enrolled in post-



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secondary learning, 4 have enrolled in career and technical education programs, and 21 have been placed in employment (19 full-time, 2 part-time).

- **National Dislocated Worker Grant - COVID 19 Grant**

SCWDB was awarded funds as part of a National Dislocated Worker Grant addressing the COVID 19 pandemic. Funds have been used to provide workers to assist at vaccine clinics and create temporary positions for Pandemic Safety Officers in PA CareerLink® offices. Currently, one individual is employed part-time at the Washington Health System clinic at the hospital, and there are two open job orders for Pandemic safety officers at the Washington and Mon Valley PA CareerLink® offices. Funding for the grant runs through June 30, 2022.

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**Covid-19 Response Update**

Pennsylvania CareerLink® offices opened on June 15, 2020 for all staff. On July 1, 2020 we started seeing individuals by appointment only. We also temporarily implemented an A Team and B Team rotation, so if there was a COVID exposure, the site could be reopened to the other team, after cleaning. This was for all of our PA CareerLink® sites. **All supervisors returned to in person work full-time (with no team rotations) on May 17, 2021. All PACL staff were permitted to return to full-time in-person work on June 7<sup>th</sup>, 2021. The majority of partners have returned to all in person or a hybrid version that includes in person. All health recommendations from the Governor's office are being followed.**

- Created a Pandemic Response Team that included our Workforce Board Director, Fiscal Staff, PA CareerLink® Operator Consortium and PA Career® Site Administrators. Our team virtually met on a weekly basis to discuss programming needs and updates, opportunities for improvement and the development of a “post-pandemic” plan for the safe reopening of our One Stop Centers.
- Provided virtual case management and career counseling services to both new and existing customers. They have been able to meet with our staff on a regular basis to ensure they are receiving the services they need and staying on track for program success;
- Created a full menu of online workshops addressing a variety of topics regarding Professional Development; Soft Skills Training; Orientation to One Stop Services; Financial Literacy and Labor Market Information to name a few;
- As workshops transition to in person activities, all Southwest Corner PACLs plan to continue to provide a virtual option to maintain the ability to make available workshops to the entire workforce area.
- Provided Unemployment Compensation claim guidance information and support in alignment with our State Agency;
- Deployment of new Unemployment Compensation websites and procedures have caused increased traffic and increased need for assistance. PACLs have developed informational handouts that outline what PACL staff can and cannot assist the public with throughout the UC claim process.
- Developed Resource Email Accounts for each of our PA CareerLink® locations so the needs of our communities can be responded to expeditiously and referrals to appropriate partnering agencies can be made virtually.

Washington County: [PACLWASH@washingtongreene.org](mailto:PACLWASH@washingtongreene.org) 724-223-4500

Mon Valley: [PACLMV@washingtongreene.org](mailto:PACLMV@washingtongreene.org) 724-379-4750

Greene County: [PACLGREENE@washingtongreene.org](mailto:PACLGREENE@washingtongreene.org) 724-852-2234

Beaver County: [PACLBEAVER@washingtongreene.org](mailto:PACLBEAVER@washingtongreene.org) 724-728-4860

- Worked with our training providers to develop online approved programs quickly;
- Assisted our employers with Incumbent Worker Training opportunities and funds to support online training initiatives; thus, enhancing the skills of their existing workforce *and*;
- Hired Pandemic Safety Officers in each of our One Stop locations. The positions are funded through a National Dislocated Worker Grant; therefore, the individuals hired are dislocated workers. We are proud to report that the positions we have created have enabled them to get back into workforce.
- Our virtual services include, but are not limited to:
  - Adult Education Services
  - All Employer Services
  - Career Counseling

## **SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

### **WDB STAFF REPORTS**

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Job Search

On-the-job training programs

Eligibility determination for Workforce Innovation programs and services

Resume assistance

Virtual Workshops

Youth Programming and Work Readiness services

EARN program operations and services

Youth Re-entry grant programs

- PA CareerLink® offices across the state are conducted a “PA CareerLink® Day” on August 12, 2021. All Southwest Corner PACLs participated by offering an open house from 10AM to 2PM. The open house will include informational tables about all of the services that are available to the public and employers.
- In order to increase awareness of workforce services available to the public, the SCWDB is in the process of developing an awareness campaign. The SCWDB will contract with a local advertising agency to develop an effective community outreach campaign. This is in an effort to increase public foot traffic at the facilities and to increase employer engagement.

**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD****WDB STAFF REPORTS****SCWDB Participating Employers and Worksites****July 2021 to December 2021****Work Experiences/Internships**

<b>Beaver County</b>	
Ambridge Area High School	Nicolina's Wishes
BG&S Peening and Consulting	Perfect Love, LLC
Beaver Area High School	Premier Youth and Community Center
Beaver County District Attorney Office	Quality Time & Carry Out
Beaver County Juvenile Services	Ready Yourself Youth Ranch
Beaver Valley Intermediate Unit	Riverside School District
Crop and Kettle	Shore Corporation
e-Quip Books	The Center
Habitat For Humanity	Totally Tan, LLC
Him Looking, LLC.	Trails Ministries
K&B Outfitters, LLC.	Wolverine Plastics
New Castle Area Flag Football League	
<b>Greene County</b>	
5 Kidz Kandy	Greene County Historical Society
Central Greene School District	Greene County Redevelopment Authority
County of Greene – Human Resources	Jefferson Morgan School District
Eva K. Bowlby Public Library	PA CareerLink® Greene County
Flenniken Public Library	Riverview Homes, Inc.
Greene County Career & Technology Center	United Way of Greene County
Greene Co. Industrial Development Authority	
<b>Washington County</b>	
Avella Area School District	Mon Valley Alliance
Bentworth High School	North Bethlehem Borough
B.O.A.R. Physical Therapy	PA CareerLink® Mon Valley
Bradley Physical Therapy	PA CareerLink® Washington County
Brownson House	PA Trolley Museum
Burgettstown Area School District	Penn Commercial, Inc.
California Area School District	Pony Baseball, Inc.
California University of PA	Shekinah Ranch Camp
Canon McMillan School District	Smart Kids Childcare & Learning Center- <i>Washington</i>
CASA for Kids, Inc.	Smart Kids Childcare & Learning Center <i>MeadowLands</i>
Central Christian Academy	Specialized Professional Services, Inc.
Charleroi Area School District	Strive for a Better Tomorrow, Inc.
Chicco Bacello	The Ivy Green
Chiropractic Care Center	The Marketplace at Emerald Valley, LLC
Daisytown Community Center	Trinity Area Middle School
DMI Companies, Inc.	Washington County Dept. of Tax Revenue

**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD****WDB STAFF REPORTS**

Ellsworth Borough	Washington County District Attorney's Office
Kid Biz - East Maiden	Washington County Leader Program
Lemoyne Community Center	Washington Health System - Teen Outreach
Little Lake Theatre	Washington High School
McCall, Scanlon, & Tice, LLC	Washington Park School
Marianna Borough	West Brownsville Borough
Monongahela Area Chamber of Commerce	Western Area Career & Technology Center

**On-The-Job Training Employers**

<b>Beaver County</b>	
Almatis, Inc. (3)	Shore Corporation
Beaver Valley Alloy (7)	Versatex Building Products
VEKA, Inc. (2)	
<b>Washington County</b>	
A-1 Babbitt & Machine	Specified Systems, Inc.
Budd Baer, Inc.	Washington Health System
Penn Commercial, Inc.	Washington Physicians Group (4)

**Incumbent Worker Training Employers**

<b>Beaver County</b>	
Economy Ambulance Service (2)	
<b>Washington County</b>	
Ambulance and Chair EMS, Inc.	Megan Chicone – State Farm Agency
Brownsville Ambulance Service, Inc.	Mental Health Association of Washington Co.
Budd Baer, Inc.	Murphy Family, Inc. (2)
Del Suppo, Inc.	Southbridge EMS, Inc.
Fairfield Construction, LLC	Washington Penn Plastics
J.P. Stieg Plumbing, LLC	Washington Physicians Group

Beaver, Greene, & Washington Counties, PA  
**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**  
**WDB STAFF REPORTS**

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**SOUTHWEST CORNER OPERATOR CONSORTIUM UPDATE**

October - December 2021

- **SOUTHWEST CORNER OPERATOR CONSORTIUM:**
  - **Operator meetings:** 11/5/21 @10:00am via ZOOM; Next Meeting: 2/4/21
  - **PA CareerLink® Partner Meetings held/scheduled:**
    - PACL Beaver Co: 11/17/21
    - PACL Mon Valley: 12/17/21
    - PACL Greene Co: 10/28/21
    - PACL Washington Co: 12/16/21
- **PARTNERSHIP/SITE NEWS**
  - **RESEA (Reemployment Services & Eligibility Assessments)** - Due to the high volume of UC Fraud activity, RESEA was shut down but is again being offered with very low volume.
  - **“Ask a UC Rep”** - To assist with customer UC questions, a UC Representative will be at each PA CareerLink® once a month, and by appointment only, for an in-person session.
  - **Change Champion – Digital Intake Process Update**– The Department of Labor & Industry wants a better understanding of the demographics and barriers of individuals that enter the PA CareerLink® offices. Therefore, a **Digital Intake Form** is being created and will be used by all CareerLink® offices. The Change Champions were selected to provide staff with the proper tools, information, and strategies to encourage the adoption of the new intake form. They are also asked to provide feedback from staff to the department as the form is being designed.
  - **IDMe** - Individuals are continuing to visit the PA CareerLink® offices to seek assistance with IDMe. UC claimants still needing staff one-on-one assistance to get through the process of completing the IDMe requirements to then file their UC claims.
  - **Free Digital Literacy Classes** – Our PA CareerLink® offices now offer free digital literacy classes onsite through Literacy Pittsburgh and the Intermediate Unit 1. Classes run monthly and cover a wide variety of topics aimed to increase an individual’s digital skills. Topics include such areas as beginning levels of Word, Excel, PowerPoint, Google Docs/Sheets, as well as creating a digital portfolio, Internet Basics, and an overview of common operating systems (Windows, Mac OS).
  - **PA CareerLink® Beaver County**
    - 10/7/21 - **Job/Career Fair** @ Beaver Valley Mall - 86 vendors/150 job seekers
      - 280 applications/resumes
      - 163 potential hires/or students
    - 10/18/21 - **ADA Compliance Walk-Thru** by Office of Vocational Rehabilitation
    - 10/28/21 - PA CareerLink® Way Training (4 new staff)
    - **On-Site Employer Recruitments** held this quarter:
      - Amazon Workforce Staffing – 2 events held – with 75 applicants
      - HydroChemPSC - 2 events held – with 15 applicants
      - H&R Block - 2 events held – with 6 applicants
      - Nation's Benefits - 1 event held – with 10 applicants

- **PA CareerLink® Greene County**
  - 10/5/21 – **UC Appeal Hearings** onsite @ PA CareerLink® Greene Co.
  - 10/13/21 – **Employer Seminar** “*Leadership, Communications, & Dealing with Difficult Situations*”; Presenter – Colonel Mike Belding; 22 attended
  - 10/13/21 - **Fall Job Fair** onsite - 24 vendors / 47 job seekers attended
    - Facebook outreach-2,926 individuals reached
    - Facebook Live – 352 individuals
    - 250 Applicants to Job Orders
  - 11/5/21 & 12/3/21 - **Reentry Workshops** held onsite with the PA State Parole Board
  - 11/8/21 – **ADA Compliance Walk-Thru** by the Office of Vocational Rehabilitation
- **PA CareerLink® Mon Valley**
  - **New Staff:** BWPO Career Advisor Trainee, Kathy Jury, started 11/29/21
  - **Onsite Employer Recruitments and Testing:**
    - 10/14/21 - Mancan on-site recruitment with 14 applicants, including 2 hires
    - 12/14/21 -Ritchey Metals on-site recruitment with 3 applicants
    - On-site testing for Cleveland Cliffs (3 sessions throughout the quarter)
- **PA CareerLink® Washington County**
  - 10/2021 – Reestablishment of the office **Workplace Safety Team** & meetings.
  - 10/2021 – **UC Referee Hearings** held onsite throughout October
  - 10/6/21 – **Job Fair** onsite - 9 employers / 14 job seekers
  - 10/28/21 – **ADA Compliance Walk-Thru** by the Office of Vocational Rehabilitation
  - **Onsite Employer Recruitments:**
    - 10/19/21 - Presbyterian Senior Care Network – 4 attended, Hires TBD
    - 10/20/21 - Reaxis – 2 attended
    - 11/4/21 - Ritchey Metals – 3 attended, 2 hired
- **NEW WORKSHOPS DEVELOPED**
  - “*Networking*” Workshop
  - “*Rebranding Yourself for the Job Market*” Workshop
- **STAFF TRAININGS FOR SOUTHWEST CORNER PA CAREERLINK® & TITLE I STAFF**
  - 10/19/21 **Staff EO Training:** Topic: “*OVR 101 – Disability Awareness & Accessibility*”  
Trainer: Rob Hodapp, MA CRC LPC CPT

• **RAPID RESPONSE / WARN / TRADE INFORMATION**

COMPANY	LOCATION	EFFECTIVE LAYOFF/CLOSURE	# AFFECTED
West Penn Wire	Washington	CLOSURE of Chestnut St. location – Layoffs Begin 12/31/21 Rapid Response meetings held 12/6-7/21	62
IPSCO Koppel Tubulars LLC (Tenaris) – Ambridge	Ambridge	Certified under Trade on 9/28/21; Trade BRI meetings held – 11/8; 5 attended	80
IPSCO Koppel Tubulars LLC (Tenaris) – Koppel	Koppel	Certified under Trade on 9/28/21; Trade BRI meetings held – 11/9; 7 attended	114

Beaver, Greene, & Washington Counties, PA

## SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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### WDB STAFF REPORTS

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• **EVENTS HELD Oct-Dec 2021**

DATE	EVENT	PACL / HOST ENTITY	INFO
10/14/21	Beaver Co. Energy Day	PACL Beaver Co./CCBC/JTBC	8 School Districts – 150+students and 16 Vendors in attendance; Provided career opportunities to middle school students in Advanced Mfg., Energy, and Building & Construction
10/22/21	Greene Co. Breakfast Roundtable	SCWDB	K-12 Superintendents, Principals, Guidance Counselors, Commissioners, WDB; Title I Providers, & employers attended. Events focused on resources & support, in serving students (in-school & out-of-school). Employers discussed workforce needs, apprenticeship opportunities and hiring processes.
10/29/21	Beaver Co. Breakfast Roundtable	SCWDB	
11/16/21	Employer Webinar	University of Pittsburgh Small Business Dev. Center (SBDC)	Offered by the University of Pittsburgh SBDC. This webinar provided proven strategies to drive traffic via search engine optimization and social media.

• **UPCOMING MEETINGS/EVENTS/TRAININGS (January - February 2022)**

1/7/22 - Beaver **Co. State of the County**: Beaver Co. Board of Commissioners @ Geneva College

1/11/22 – **Active Shooter in the Workplace** training @ PA CareerLink® Greene Co.  
Presented by Firearm Training Specialists, LLC. (FTS) - 13 attended

1/27/22- PA CareerLink® Greene Co. **Partner meeting** 1:30pm – via ZOOM

2/16/22 - PA CareerLink® Greene Co. – **Job Fair/Recruitment** for **Vista Mine Services** 10am-2pm

2/15/22 - **CL Staff ADA Training**– “OVR & HGAC - Assistive Technology (AT) for Low Vision”  
Presented by: PA Training for Health & Safety - BWC - Health & Safety Division

2/24/22 - **Washington County: State of the Economy** event 8am – 11am

@ Hilton Garden Inn Pittsburgh/Southpointe

**State of the County**: Washington Co. Board of Commissioners

**State of Energy Roundtable**: David Callahan, President of the Marcellus Shale Coalition, will lead a panel of industry experts.

**State of Education**: Dr. Dale-Elizabeth Pehrsson, interim president of California University of PA, Clarion University and Edinboro University will discuss the new Pennsylvania Western University.



Beaver, Greene, & Washington Counties, PA

## SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

### WDB PROGRAM DATA REPORTS

#### Southwest Corner WIOA Program Performance Historical Comparison

WIOA Adult	PY 2019					PY 2020					PY 2021				
Performance Measure	Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels			
		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Employment Rate 2nd Quarter After Exit	74.0%	87.5%	89.3%	89.2%	89.3%	81.0%	71.9%	79.3%	78.4%	78.7%	81.0%	85.7%			
Employment Rate 4th Quarter After Exit	71.0%	82.4%	81.3%	84.3%	85.0%	75.0%	85.2%	77.9%	73.0%	74.2%	75.0%	66.7%			
Median Earnings 2nd Quarter After Exit	\$5,900	\$9,040	\$9,932	\$8,846	\$8,231	\$7,000	\$8,064	\$7,015	\$6,434	\$7,189	\$7,000	\$7,499			
Credential Attainment Rate	65.0%	83.3%	75.0%	79.5%	83.3%	70.0%	77.8%	90.0%	84.1%	84.2%	70.0%	85.7%			
Measurable Skill Gains	Baseline	33.1%	53.7%	59.3%	83.6%	67.0%	58.0%	75.0%	69.1%	80.0%	69.0%	54.0%			

WIOA Dislocated Worker	PY 2019					PY 2020					PY 2021				
Performance Measure	Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels			
		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Employment Rate 2nd Quarter After Exit	78.0%	84.2%	86.8%	85.8%	88.1%	81.0%	80.0%	84.5%	83.8%	82.5%	83.0%	85.3%			
Employment Rate 4th Quarter After Exit	79.0%	90.9%	90.8%	90.9%	89.4%	81.0%	88.4%	84.4%	81.7%	82.8%	84.0%	88.2%			
Median Earnings 2nd Quarter After Exit	\$7,300	\$8,823	\$9,739	\$10,819	\$10,788	\$9,000	\$9,279	\$8,228	\$8,869	\$9,215	\$9,000	\$11,441			
Credential Attainment Rate	67.0%	87.0%	87.3%	91.0%	91.9%	75.0%	87.9%	87.7%	85.0%	87.0%	75.0%	85.0%			
Measurable Skill Gains	Baseline	25.3%	40.4%	55.8%	87.0%	60.0%	56.7%	77.9%	77.9%	79.0%	60.0%	57.4%			

WIOA Youth	PY 2019					PY 2020					PY 2021				
Performance Measure	Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels			
		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Employment & Education Rate 2nd Quarter After Exit.	65.0%	79.7%	79.5%	81.1%	83.1%	72.0%	84.0%	77.2%	77.9%	83.9%	72.0%	77.3%			
Employment & Education Rate 4th Quarter After Exit	72.0%	70.6%	79.8%	81.8%	81.4%	72.0%	87.0%	82.1%	78.1%	77.6%	72.0%	80.0%			
Median Earnings 2nd Quarter After Exit	Baseline	\$2,191	\$3,440	\$3,137	\$3,608	\$3,000	\$2,691	\$3,119	\$3,376	\$3,739	\$3,000	\$2,968			
Credential Attainment Rate	65.0%	80.0%	80.8%	83.6%	83.2%	75.0%	95.0%	89.9%	89.1%	87.9%	75.0%	92.9%			
Measurable Skill Gains	Baseline	22.8%	61.8%	64.2%	73.3%	65.0%	7.5%	60.8%	70.0%	73.9%	65.0%	19.2%			

Beaver, Greene, & Washington Counties, PA  
**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**

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Thank you for attending.

Our next quarterly meeting will be

**Tuesday, May 31, 2022**

**at**

**Hilton Garden Inn Southpointe, Canonsburg, PA**

**at 8:30 AM**

Note: a call in option will be available

Always visit

**[www.southwestcornerwdb.com](http://www.southwestcornerwdb.com)**

for all SCWDB information and event listings.

***Follow us on Twitter @scwdb15***

***Follow us on Facebook @SouthwestCornerWDB***

Beaver, Greene, & Washington Counties, PA  
**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**  
**WDB STAFF REPORTS**

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February 17, 2022

Ami Gatts, President  
Washington Greene County Job Training Agency, Inc.  
351 West Beau Street, Suite 300  
Washington, PA 15301

Dear Ms. Gatts:

The Bureau of Workforce Development Administration (BWDA) conducted the 2022 Southwest Corner Local Workforce Development Board (LWDB) Membership Composition Review on November 3, 2021. The review was done in accordance with the Department of Labor & Industry's Workforce System Policy (WSP) No. 02-2015: *Local Governance Policy*. Local board reviews are performed on alternate years to LWDB certifications to ensure interim board membership compliance.

The Southwest Corner Local Workforce Development Board is currently in-compliance with WSP No. 02-2015 and remains certified until January 2023.

Please convey the Bureau's appreciation to the LWDB staff for the assistance they provided. Please contact Mr. Greg Hart, in Oversight Services, by phone at 717.787.6352 or by e-mail at [ghart@pa.gov](mailto:ghart@pa.gov) if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Brenda Dupstadt".

Brenda Dupstadt  
Director

cc: Mr. Terry Wilttrout, Chair, Southwest Corner Local Workforce Development Board

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Department of Labor & Industry | Bureau of Workforce Development Administration | 651 Boas Street, Room 1200 |  
Harrisburg, PA 17121-0750 | 717.783.8050 | F 717.705.3799 | [www.dli.state.pa.us](http://www.dli.state.pa.us)

*Auxiliary aids and services are available upon request to individuals with disabilities.  
Equal Opportunity Employer/Program*

Beaver, Greene, & Washington Counties, PA

## SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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### WDB PROGRAM DATA REPORTS

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#### State Provided Quarterly Reports

The 2nd Quarter PY 2021 performance reports are now available. Detailed aggregate results of participants served and outcomes achieved, as well as the summary report of Common Measure outcome data for all local areas and the state are being provided for your review. This information should be taken into account when negotiating performance.

#### Useful Definitions

- **Percent of Goal Achieved (% Lvl) = Actual Performance/ Negotiated Rate**
  - Each Percent of Goal Achieved must be at or above 50% of Goal
- **State Indicator Scores: Average Indicator Score across the Program = Average[Σ(Actual Performance/Adjusted Goal)]**
  - Each Average Indicator Score must meet 90%
- **State Program Scores: Average Program Score across all indicators = Average[Σ(Actual Performance/Adjusted Goal)]**
  - Each Average Program Score must meet 90%

#### Measurement Cohorts

WIOA guidance stipulates performance applies only to those participants who exited or were participating on or after July 1, 2016. Outcomes are measured for different cohorts, or groups of exiters, as soon as data necessary for the calculations are available. The following defines the timeframes used for each of the measures in the reports being distributed for Program Year 2020:

Program Year (PY) 2021				
Program Year to Date Time Periods To Be Reported				
Report Quarter	July – Sept.	Oct. – Dec.	Jan. – Mar.	Apr. – June
Report Due Date	November 14, 2021	February 14, 2022	May 15, 2022	August 14, 2022
Employment Rate Second Quarter After Exit	7/1/20 to 9/30/20	7/1/20 to 12/31/20	7/1/20 to 3/31/21	7/1/20 to 6/30/21
Employment Rate Fourth Quarter After Exit	1/1/20 to 3/31/20	1/1/20 to 6/30/20	1/1/20 to 9/30/20	1/1/20 to 12/31/20
Median Earnings Second Quarter After Exit	7/1/20 to 9/30/20	7/1/20 to 12/31/20	7/1/20 to 3/31/21	7/1/20 to 6/30/21
Credential Attainment Rate	1/1/20 to 3/31/20	1/1/20 to 6/30/20	1/1/20 to 9/30/20	1/1/20 to 12/31/20
Measurable Skill Gains	7/1/21 to 9/30/21	7/1/21 to 12/31/21	7/1/21 to 3/31/22	7/1/21 to 6/30/22

Beaver, Greene, & Washington Counties, PA

## SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

### WDB PROGRAM DATA REPORTS

WIOA Title I Program Performance Comparison															
2nd Quarter PY 2021 Program Year-to-Date Results															
Adult Program	Employment Rate (2nd Quarter)			Employment Rate (4th Quarter)			Median Earnings (2nd Quarter)			Credential Attainment Rate			Measurable Skill Gains		
Area Name	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved
Statewide	67.5%	75.0%	90.6%	63.5%	71.0%	89.4%	\$6,863	\$5,800	118.3%	68.3%	58.0%	117.8%	43.6%	38.0%	114.7%
Southwest Region															
Southwest Corner	82.4%	81.0%	101.7%	70.5%	75.0%	94.0%	\$6,753	\$7,000	96.5%	78.6%	70.0%	112.3%	63.6%	69.0%	92.2%
3-Rivers Combined	75.5%	78.0%	96.8%	61.2%	72.0%	86.3%	\$6,423	\$5,700	112.7%	61.4%	60.0%	102.3%	53.1%	50.0%	106.2%
Tri-County	68.4%	75.0%	91.2%	78.6%	72.0%	109.2%	\$7,137	\$6,100	117.0%	90.0%	76.0%	118.4%	77.3%	67.0%	115.4%
West-Fay	75.3%	77.0%	97.8%	70.1%	78.0%	89.9%	\$6,865	\$6,700	102.5%	62.2%	70.0%	88.9%	25.4%	30.0%	84.7%

Dis. Worker Program	Employment Rate (2nd Quarter)			Employment Rate (4th Quarter)			Median Earnings (2nd Quarter)			Credential Attainment Rate			Measurable Skill Gains		
Area Name	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved
Statewide	74.7%	78.0%	95.8%	73.2%	78.0%	93.8%	\$8,756	\$8,000	109.5%	74.4%	59.0%	126.1%	52.9%	33.0%	160.3%
Southwest Region															
Southwest Corner	84.1%	83.0%	101.3%	84.0%	84.0%	100.0%	\$11,562	\$9,000	128.5%	82.8%	75.0%	110.4%	78.9%	60.0%	131.5%
3-Rivers Combined	79.0%	80.0%	98.8%	65.6%	81.0%	81.0%	\$7,808	\$8,000	97.6%	75.0%	65.0%	115.4%	56.4%	40.0%	141.0%
Tri-County	79.1%	83.0%	95.3%	79.5%	83.0%	95.8%	\$9,570	\$9,000	106.3%	82.0%	79.0%	103.8%	77.3%	70.0%	110.4%
West-Fay	89.7%	83.0%	108.1%	91.3%	84.0%	108.7%	\$8,338	\$9,000	92.6%	73.9%	75.0%	98.5%	35.1%	22.0%	159.5%

**SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD****WDB PROGRAM DATA REPORTS**

Youth Program	Employment & Education Rate (2nd Quarter)			Employment & Education Rate (4th Quarter)			Median Earnings (2nd Quarter)			Credential Attainment Rate			Measurable Skill Gains		
Area Name	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved
<b>Statewide</b>	61.2%	66.0%	92.7%	60.0%	60.0%	100.0%	\$3,313	\$2,750	120.5%	60.7%	72.0%	84.3%	45.8%	57.0%	80.4%
<b>Southwest Region</b>															
Southwest Corner	72.1%	72.0%	100.1%	89.7%	72.0%	124.6%	\$3,641	\$3,000	121.4%	93.0%	75.0%	124.0%	76.7%	65.0%	118.0%
3-Rivers Combined	100.0%	65.0%	153.8%	51.6%	60.0%	86.0%	\$4,538	\$2,300	197.3%	78.0%	78.0%	100.0%	73.7%	70.0%	105.3%
Tri-County	82.4%	66.0%	124.8%	67.5%	66.0%	102.3%	\$2,463	\$3,100	79.4%	61.1%	65.0%	94.0%	55.0%	50.0%	110.0%
West-Fay	60.4%	68.0%	88.8%	74.2%	62.0%	119.7%	\$4,267	\$2,700	158.0%	56.3%	65.0%	86.6%	8.3%	25.0%	33.2%



Beaver, Greene, & Washington Counties, PA

## SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

### WDB PROGRAM DATA REPORTS

#### Southwest Corner WIOA Program Performance Historical Comparison

WIOA Adult	PY 2019					PY 2020					PY 2021				
Performance Measure	Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels			
		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Employment Rate 2nd Quarter After Exit	74.0%	87.5%	89.3%	89.2%	89.3%	81.0%	71.9%	79.3%	78.4%	78.7%	81.0%	85.7%	82.4%		
Employment Rate 4th Quarter After Exit	71.0%	82.4%	81.3%	84.3%	85.0%	75.0%	85.2%	77.9%	73.0%	74.2%	75.0%	66.7%	70.5%		
Median Earnings 2nd Quarter After Exit	\$5,900	\$9,040	\$9,932	\$8,846	\$8,231	\$7,000	\$8,064	\$7,015	\$6,434	\$7,189	\$7,000	\$7,499	\$6,753		
Credential Attainment Rate	65.0%	83.3%	75.0%	79.5%	83.3%	70.0%	77.8%	90.0%	84.1%	84.2%	70.0%	85.7%	78.6%		
Measurable Skill Gains	Baseline	33.1%	53.7%	59.3%	83.6%	67.0%	58.0%	75.0%	69.1%	80.0%	69.0%	54.0%	63.6%		

WIOA Dislocated Worker	PY 2019					PY 2020					PY 2021				
Performance Measure	Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels			
		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Employment Rate 2nd Quarter After Exit	78.0%	84.2%	86.8%	85.8%	88.1%	81.0%	80.0%	84.5%	83.8%	82.5%	83.0%	85.3%	84.1%		
Employment Rate 4th Quarter After Exit	79.0%	90.9%	90.8%	90.9%	89.4%	81.0%	88.4%	84.4%	81.7%	82.8%	84.0%	88.2%	84.0%		
Median Earnings 2nd Quarter After Exit	\$7,300	\$8,823	\$9,739	\$10,819	\$10,788	\$9,000	\$9,279	\$8,228	\$8,869	\$9,215	\$9,000	\$11,441	\$11,562		
Credential Attainment Rate	67.0%	87.0%	87.3%	91.0%	91.9%	75.0%	87.9%	87.7%	85.0%	87.0%	75.0%	85.0%	82.8%		
Measurable Skill Gains	Baseline	25.3%	40.4%	55.8%	87.0%	60.0%	56.7%	77.9%	77.9%	79.0%	60.0%	57.4%	78.9%		

WIOA Youth	PY 2019					PY 2020					PY 2021				
Performance Measure	Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels			
		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Employment & Education Rate 2nd Quarter After Exit.	65.0%	79.7%	79.5%	81.1%	83.1%	72.0%	84.0%	77.2%	77.9%	83.9%	72.0%	77.3%	72.1%		
Employment & Education Rate 4th Quarter After Exit	72.0%	70.6%	79.8%	81.8%	81.4%	72.0%	87.0%	82.1%	78.1%	77.6%	72.0%	80.0%	89.7%		
Median Earnings 2nd Quarter After Exit	Baseline	\$2,191	\$3,440	\$3,137	\$3,608	\$3,000	\$2,691	\$3,119	\$3,376	\$3,739	\$3,000	\$2,968	\$3,641		
Credential Attainment Rate	65.0%	80.0%	80.8%	83.6%	83.2%	75.0%	95.0%	89.9%	89.1%	87.9%	75.0%	92.9%	93.0%		
Measurable Skill Gains	Baseline	22.8%	61.8%	64.2%	73.3%	65.0%	7.5%	60.8%	70.0%	73.9%	65.0%	19.2%	76.7%		