



Beaver County • Greene County • Washington County

Briefing Book for Quarterly Board Meeting **Tuesday, November 29, 2022**

The mission of the Southwest Corner Workforce Development Board is to develop policies, oversee public funds, and procure services that will help employers and job seekers throughout Washington, Greene and Beaver counties. Job placement assistance, education, training and counseling will be offered in order to achieve a skilled workforce and economic development throughout the region.

Mr. Terry Wilttrout, Chairman

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

AGENDA

Southwest Corner Workforce Development Board Meeting Agenda				
Date: November 29, 2022 - 8:30 AM – 10:30 AM				
Item	Topic	Presenter	Responsibility/Action	Briefing Book Reference
1	Welcome	Terry Wiltrout	---	Page 1
1A	Agenda	---	---	Page 2
1B	Table of Contents	---	---	Page 3
1C	Workforce Information	---	---	Pages 4-9
2	Title II Annual Report	Lori Como/Rachel Zilcosky	Review/Approve	Pages 10-13
3	Consent Agenda	Terry Wiltrout	Review/Approve	Pages 14-25
3A	Previous Meeting Minutes	---	---	Pages 14-18
3B	Monitoring Report	---	---	Page 19
3C	Service Provider Reports	---	---	Pages 20-25
3C-1	Combined 1st Qtr. WIOA Data Report	---	---	Pages 20-22
3C-2	SCWDB Combined PACL Data Report	---	---	Page 23
3C-3	SCWDB BEP Data Report	---	---	Page 24
3C-4	SCWDB EARN Data Report	---	---	Page 25
4	2023 Meeting Dates	Ami Gatts	Review/Approve	Page 26
5	Subrecipient Audit RFQ	Ami Gatts	Review/Approve	Pages 27-32
6	Procurement Policy Update	Ami Gatts	Review/Approve	Page 33
7	Staff Reports	---	---	Pages 34-57
7A	Fiscal/Financial Report	Ami Gatts	Review/Approve	Pages 34-46
7B	Director's Report	Ami Gatts	Awareness Only	Pages 47-54
7B-1	PY23 Regional & Local Plan Timeline	Ami Gatts	---	Page 48
7B-2	WDB Committees	Ami Gatts	---	Page 48
7B-3	Audit Update	Ami Gatts	---	Page 48
7B-4	Grant Updates	Ami Gatts	---	Pages 49-52
7B-5	PY22 Participating Employers and Worksites	Ami Gatts	---	Pages 53-54
7C	PACL Operator Consortium Report	Lisa Neil/Rich Strother/Vince Gratteri	---	Pages 55-57
8	WIOA Program Performance & Historical Performance	Ami Gatts	Review/Approve	Pages 58-61
9	WIOA Performance Negotiations	Ami Gatts	Review/Approve	Page 62
10	Other/New Business	---	---	---
11	Public Comments	Terry Wiltrout	Awareness Only	---
12	Adjourn	Terry Wiltrout	Chair Declaration	Page 63

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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Beaver, Greene, & Washington Counties, PA
SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

CHIEF ELECTED OFFICIALS

Beaver County Commissioners

Beaver County Courthouse
810 Third Street
Beaver, PA 15009
724-770-4405

Honorable Daniel Camp III*	dcamp@beavercountypa.gov
Honorable Tony Amadio	tamadio@beavercountypa.gov
Honorable Jack Manning	jmanning@beavercountypa.gov

Greene County Commissioners

Greene County Office Building
93 East High Street
Waynesburg, PA 15370
724-852-5210

Honorable Mike Belding*	mbelding@co.greene.pa.us
Honorable Betsy McClure	bmclure@co.greene.pa.us
Honorable Blair Zimmerman	bzimmerman@co.greene.pa.us

Washington County Commissioners

Washington County Office Building
95 West Beau Street, Suite 605
Washington, PA 15301

Honorable Diana Irely Vaughan*	lireyDL@co.washington.pa.us	724-228-6721
Honorable Larry Maggi	maggil@co.washington.pa.us	724-228-6722
Honorable Nick Sherman	nick.sherman@co.washington.pa.us	724-228-6720

*Chairperson for respective County

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**WDB MEMBERSHIP****Local Workforce Board Membership List**

LOCAL WORKFORCE DEVELOPMENT BOARD MEMBERSHIP LIST									
A. DATE SUBMITTED: 02/11/2022		B. LWIA NAME: Southwest Corner Workforce Development Area			C. LWDA NUMBER: 165				
D. TOTAL NUMBER OF LOCAL WORKFORCE DEVELOPMENT BOARD MEMBERS: 29				E. TOTAL NUMBER OF LOCAL WORKFORCE DEVELOPMENT BOARD VACANCIES: 1					
F. MEMBER NAME	G. MEMBER TITLE	H. COMPANY/AGENCY NAME & ADDRESS	I. TELEPHONE & FAX NUMBERS	J. E-MAIL ADDRESS	K. NOMINATING ENTITY	L. MEMBERSHIP CATEGORY	M. TERM START AND END DATES		
Linda Andrews	Treasurer CLC	Washington Greene Central Labor Council 597 East Maiden Street Washington, PA 15301	724-228-7246	lindandrews@comcast.net	Central Labor Council	Labor-Local Workforce B-1	8/1/2019-7/31/2023		
Hilary Baker	HR & Administration Manager	Almatis , Inc. 501 West Park Road Leetsdale, PA 15056	412-297-2717	Hilary.baker@almatis.com	Beaver County Chamber of Commerce	Business Representative A	8/1/2020-7/31/2024		
Robert Bazant	President	Penn Commercial Business/Technical School 242 Oak Spring Road Washington, PA 15301	724-222-5330	rbazant@penncommercial.edu	Washington County Chamber of Commerce	Workforce B-4 & Education C-2	2/3/2022-7/31/2024		
Mark Beichner	Chief Operating Officer	AccuTrex Products, Inc. 112 Southpointe Blvd, Canonsburg, PA 15317	724-746-4300 x138	markbeichner@accutrex.com	Washington County Chamber of Commerce	Business Representative A	8/1/2022-7/31/2025		
Darlene Bigler	Chief Executive Officer	Blueprints 150 W. Beau Street Washington, PA 15301	724-225-9550 Fax 724-228-9966	dbigler@myblueprints.org	Washington County Chamber of Commerce	Community Based-Local Workforce B-3 & C-1	8/1/2021-7/31/2023		
Timothy Chesleigh	Council Representative	EAS Regional Council of Carpenters 650 Ridge Road Pittsburgh, PA 15205	412-922-6200	tchesleigh@eascarpenters.org	EAS Regional Council of Carpenters	Labor-Local Workforce B-1 & B-2	8/1/2021-7/31/2023		
Laurie Clemens	VP and Chief Human Resource Officer	Heritage Valley Health Systems 1000 Dutch Ridge Road Beaver, PA 15009	412-749-7795	lclemens@hvhs.org	Beaver County Chamber of Commerce	Business Representative A	10/13/2022-7/31/2025		
Lori Como	Chief Program Officer	Literacy Pittsburgh Beaver Valley Mall Blvd. Monaca, PA 15601	412-916-0212	lcomo@literacypittsburgh.org	Beaver County Chamber of Commerce	Education C-1	8/1/2022-7/31/2024		

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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James Fitzgerald	Advisor, Transmission Construction	First Energy Corporation 128 Ferry Hill Rd. Shippingport, PA 15077	330-807-1036	j Fitzgerald@firstenergycorp.com	Beaver County Chamber of Commerce	Business Representative A	8/1/2022-7/31/2024		
John Goberish	Dean of Workforce Development and Continuing Education	Community College of Beaver County 1 Campus Drive Monaca, PA 15061	724-480-3450	John.goberish@ccbc.edu	Community College of Beaver County Chancellor	Education C	8/1/2022-7/31/2024		
Katie Hager	Workforce Development Manager	DMI Companies 210 Fifth Street Charleroi, PA 15022	724-310-1244	khager@dmicompanies.com	Washington County Chamber of Commerce	Business Representative A-1	8/1/2021-7/31/2023		
Linda Hall	Administrator	Beaver County Office on Aging 1020 8th Avenue Beaver Falls, PA 15010	724-601-6014	lhall@bcoa.us	Beaver County Chamber of Commerce	Community Based-Local Workforce B-3	8/1/2021-7/31/2023		
Ben Hays	Contract Manger	Greenbriar Treatment Center 800 Manor Drive Washington PA 15301	724-225-9700	bhays@greenbriar.net	Washington County Chamber of Commerce	Business Representative A	8/1/2022-7/31/2024		
Gregory Hojdila	Training Director	IBEW 712 217 Sassafras Lane Beaver, PA 15009	724-775-6920	jatc@wcpaejatc.org	Beaver County Chamber of Commerce	Labor- Local Workforce B-1 & B-2	8/1/2020-7/31/2023		
Mark Krupa	Administrative Director	Greene County CTC 60 Zimmerman Drive Waynesburg, PA 15370	724-681-3106 x202	krupam@greenectc.org	Joint Operating Committee Greene CTC	Workforce B3 & Education C2	8/1/2021-7/31/2024		
John Lackovic	Vice President, Glass Operations	Corelle Brands, LLC 100 8th Street Charleroi, PA 15022	724-489-2292	lackovicj@worldkitchen.com	Mon Valley Regional Chamber of Commerce	Business Representative A	8/1/2021-7/31/2024		
Jeff Marshall	Chief Clerk	Greene County Chief Clerk 93 East High Street Waynesburg, PA 15370	724-852-5210	jmarshall@co.greene.pa.us	Greene County Chamber of Commerce	Governmental/economic/comm development D-1	8/1/2022-7/31/2024		

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**WDB MEMBERSHIP**

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Darla Openbrier	District Administrator	Bureau of Vocational Rehabilitation 201 West Wheeling St. Washington, PA 15301	724-223-4430 Fax: 724-223-4463	dopenbrier@pa.gov	Department of Labor and Industry	Governmental/economic/comm Development C-3 & D-3	8/1/2021-7/31/2024		
Andrew Orr	Vice President	Penna Flame Industries 1856 State Route 588 Zelenople, PA 16063	724-452-8750	andrew@pennafire.com	Beaver County Chamber of Commerce	Business Representative A-1	3/24/2022-7/31/2024		
Sam Osten	President	Impact Guard, LLC. 31 Leetsdale Drive Leetsdale, PA 15053	724-318-8800	sosten@impact-guard.com	Beaver County Chamber of Commerce	Business Representative A	8/1/2022-7/31/2024		
Stephanie Paluda	Community Relations Manager	Southwester Energy 2876 S. Bridge Rd. Washington, PA 15301	304-406-4817	Stephanie_paluda@swn.com	Washington County Chamber of Commerce	Business Representative A	10/20/2022-7/31/2025		
Paul Rockage	President, Industrial Services	McCarl's,LLC PO Box 191 Beaver Falls, PA 15010	412-671-0215	prockage@mccarl.com	Beaver County Chamber of Commerce	Business Representative A	3/13/2021-7/31/2023		
Tricia Rutherford	Director of Human Resources	Penn Highlands Mon Valley 1163 County Club Rd. Washington, PA 15301	724-258-1000	trutherford@monvalleyhospital.com	Washington County Chamber of Commerce	Business Representative A	7/21/2022-7/31/2025		
Brandon Schaffer	Training Manager	Washington Penn Plastics 450 Race Track Road PO Box 236 Washington, PA 15301	724-206-4423	schaffer@washpenn.com	Washington County Chamber of Commerce	Business Representative A	9/16/2022-7/31/2025		
Frank Staszko	Assistant Regional Director PA Dept of Labor	BWPO 570 Galiffa Drive Donora, PA 15033	724-379-4750	Fstaszko@pa.gov	Department of L&I	Governmental/economic/Comm Development D-2	8/1/2021-7/31/2023		
Lew Villotti	President	Beaver County Corporation for Economic Development 250 Insurance Street, Suite 300 Beaver, PA 15009	724-182-8610	lvillotti@beavercountyced.org	Beaver County Chamber of Commerce	Governmental/economic/comm Development D-1	10/10/2019-7/31/2023		

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James Watt	USW Staff Representative	United Steel Workers District 10 1945 Lincoln Highway North Versailles, PA 15137	412-824-8140	jwatt@usw.org	United Steel Workers District 10	Labor Organization B-1	8/20/2020-7/31/2023		
Terry Wilttrout	President	Washington Health Systems Greene 350 Bonar Avenue Waynesburg, PA 15370	724-627-3101	twilttrout@whs.org	Washington County Chamber of Commerce	Business Representative A	8/1/20121-7/31/2024		
Laural Ziemba	Director, Public Affairs	Range Resources 3000 Town Center Blvd. Canonsburg PA 15317	724-743-6786	lziemba@rangeresources.com	Washington County Chamber of Commerce	Business Representative A	8/1/2020-7/31/2023		

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB MEMBERSHIP

SCWDB Committees

Business Development/PA CareerLink® Committee

General Tasks: *Provide oversight and guidance of the PACL Operator procurement process, PACL Operator oversight, employer relations, business service teams and PACL marketing*

- John Goberish
- Stephanie Paluda
- Frank Staszko
- Laural Ziemba

Quality Assurance Committee

General Tasks: *Focus on job seekers, contracted service providers, and training providers; Provide oversight and guidance of the Title I procurement process*

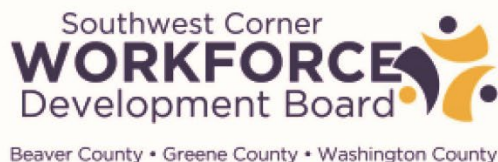
- Darlene Bigler
- Linda Hall
- Greg Hojdila

Youth Council

General Tasks: *Support and advise the WDB in the procurement and delivery of youth services, as well as promote career pathways and tangible opportunities for youth*

- Linda Andrews
- James Fitzgerald
- Jeffrey Marshall
- Darla Openbrier
- Terry Wilttrout

Beaver, Greene, & Washington Counties, PA
SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD



**Title II Coalition Annual Report
2020-2021**

Lori Como, Chief Program Officer, Literacy Pittsburgh
Rachel Zilcosky, Supervisor of Educational Programs

WIOA Title II adult education offers skill development programs that provide an on-ramp to college, job training and high demand careers. Programs in math, reading, high school equivalency preparation, and English language learning accelerate the achievement of credentials and enrollment in postsecondary programs. Those with barriers to employment, such as immigrants and individuals with limited education, gain vital workforce skills that meet employer needs. WIOA Title II seeks coordination of adult education activities with other WIOA core programs, including the development of career pathways.

Beaver County

We have 20 tutors working with both high school equivalency and ESL students. We have 37 ESL students. At Beaver County Jail, we served 11 students.

	PY19-20	PY20-21	PY21-22
Served	143	165	165
Served at CareerLink Classroom	44	35	35
Made employment Outcomes	10	5	5
Obtained Secondary Credential (GED/HiSET)	11	10	10
Entered postsecondary	3	2	2
Level gains	81%	44%	44%

Literacy Pittsburgh

PA CareerLink Beaver County
285 Beaver Valley Mall, Rt. 18
Monaca, PA 15061
724-728-4860 x207

Class sites:

- CCBC - HSE/ABE
- Pennsylvania CareerLink Beaver Valley Mall – HSE/ABE
- Beaver County Jail – HSE prep
- Tutoring available online in 2021-22



Chantara passed the Reasoning through Language Arts test years ago, intending to finish. Realizing she needed the structure of a class, she enrolled in Literacy Pittsburgh's CareerLink class with the goal of passing her tests in time to go to Beaver Falls Beauty Academy in July.

She graduated on July 6, 2022. Chantara completed all of her paperwork to continue her education, but life—as so often happens—got in the way. Though disappointed, Chantara switched goals and quickly obtained a job at McGuire Memorial.

Chantara participated in the Job Training for Beaver County (JTBC) Out of School Youth program and remained engaged with JTBC after exiting from Literacy Pittsburgh. She is participating in the Employment Retention Incentive program which offers incentives for retaining employment. Who knows what Chantara will accomplish next!

Beaver, Greene, & Washington Counties, PA
SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

Washington/Greene Counties

We have 22 volunteers, 5 are classroom aides and 17 work in small groups or tutoring pairs. We have 114 ESL students.

	PY19-20	PY20-21	PY21-22
Served	300	172	255
Served at CareerLink Classroom	140	76	85
Made employment Outcomes	17	18	45
Obtained Secondary Credential (GED/HiSET)	20	10	16
Entered postsecondary	4	2	8
Level gains	52%	80%	52%

Intermediate Unit 1

For more information text 862-267-4676 or call 724-938-3241 ext 257 during normal business hours.

Class sites:

Washington County

- Fairhill Manor Church, Washington – ESL
- Penn Commercial, Washington - HSE Prep/ABE
- Pennsylvania CareerLink Mon Valley - HSE/ABE
- Pennsylvania CareerLink Washington County – HSE/ABE

Greene County

- Pennsylvania CareerLink Greene County – HSE/ABE
- Low level literacy and ESL tutoring available in one to one or small groups.
- Fully remote ESL/HSE Prep classes are available M-Th mornings, afternoons and evenings.



Corey attended high school in the state of Washington and dropped out of high school in 11th grade due to family and personal issues. He met his future fiancée, who is a traveling nurse, and a few years ago they decided to move to Belle Vernon to be closer to her family. Prior to moving to the Mon Valley, Corey worked many different labor jobs and picked up work as he traveled with his fiancé.

Corey enrolled in Mon Valley CareerLink Adult Basic Education and Career Readiness classes in October 2021. He was looking to study to take the GED® test so he could pursue a career in welding. While attending class, Corey helped out on his fiancée's family farm. Corey attended class regularly and worked diligently, even though he was working at the same time he was attending classes. After attending for 57 hours across three months, he passed all four sections of the GED® test by the middle of December 2021. Corey completed his GED® test with college ready scores in Science and Social Studies and scored close in his math section.

After earning his GED credential, Corey did not start a welding program as he originally planned. After investigating local programs, Corey decided to enroll in the Electrical Program at Penn Commercial. He began classes on Oct 3, 2022.

After he successfully completes this program, he hopes to secure a great job working in the field and possibility move back to the west. Corey and his fiancée are expecting their first child in April 2022.

Corey recently attended the High School Equivalency Graduation at Intermediate Unit 1 where he was able to participate in a graduation ceremony with a cap and gown and cords. He attended with family and friends, community members, and IU1 staff who celebrated his success and that of 18 other graduates.

Beaver, Greene, & Washington Counties, PA

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD



Highlighted Programs

Workforce Development

Literacy Pittsburgh's Workforce Development team provides workplace training opportunities to students as well as employee training services to local businesses.

Workforce Development is key to bridging the gap between adult education and employment and training opportunities. We provide ongoing Math for the Trades class where students learn specific math content that can help them succeed in apprentice programs and their future careers. Similarly, we also support the Steamfitters apprentice program by providing math instruction at their training facility.

The Workforce Development team also designs and delivers custom educational programming to local businesses through our [Employee Training Services](#) program. These courses are typically requested by organizations that employ a large number of non-native speakers of English. For example, we are currently working with AHN and UPMC to provide job-specific English language classes for their environmental services staff as well as digital skills classes for both non-native and native English speakers. No matter the organization, Literacy Pittsburgh can fully customize instruction to meet the client's specific needs.

Another element of our Employee Training Services program involves providing workshops in cross-cultural communication and understanding to those who supervise diverse groups of employees. These workshops give supervisors insight into the cultural and linguistic difficulties that non-native English speakers may encounter at work. They also give them practical strategies to enhance communication and provide an environment where workers can excel. These workshops can also be fully tailored to suit any organization's needs and employee populations. As a provider of education and workforce training in the region, Literacy Pittsburgh's Workforce Development team wants to help local employers recruit, retain, and train employees who can improve their own circumstances while contributing to our region's economic strength. We specialize in the fields of hospitality, healthcare, construction, environmental services, and light manufacturing.



Scan the code to view a video about the Employee Training Services program.

Digital Skills

Literacy Pittsburgh offers digital skills classes at the CareerLink Beaver County and at partner sites. 109 individuals were served over the past year. In person classes and open lab were offered including classes in Computer Basics, Internet Basics, Microsoft Excel, Microsoft PowerPoint, Google Docs and Windows 10. We continued to offer workshops in Instagram for Small Business, Linked In, Password Safety, Excel for Job Search, Email Etiquette, and Google Drive. The Instagram for Small Business workshop was developed in coordination with the Job Training for Beaver County office and offered to their clients in addition to CareerLink clients and the public.

Beaver, Greene, & Washington Counties, PA

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD



Highlighted Program

Intermediate Unit One (IU1) and BotsIQ Pre-apprenticeship Partnership

In 2019, with support from the Pennsylvania Department of Labor & Industry's PAsmart Pre-Apprenticeship grant program, BotsIQ developed a pre-apprenticeship that reflects current standards and industry needs. BotsIQ's Robotics Technician Pre-Apprenticeship was established in partnership with manufacturing employers and high school teachers and is formally registered with the state of Pennsylvania.

Its blended curriculum is divided into six skills-based competencies: safety, math and measurement, manufacturing, electronics, robotics, and career readiness that utilize Tooling U-SME's online training platform to deliver the knowledge portion and includes hands-on activities and project-based learning led by high school teachers, post-secondary instructors, and industry professionals. The curriculum is flexible, allowing robotics, manufacturing, and STEM classes to continue using their current lessons with supports added to enhance topics that may need strengthening to align with manufacturing's needs.

During the 2022-2023 school year, BotsIQ will be partnering with the Intermediate Unit One (IU1) to begin implementation of this Pre-apprenticeship program with students with special education needs and mental health needs. Students who participate in BotsIQ's Robotics Technician Pre-apprenticeship earn college credits, industry credentials, and also start on their career pathway sooner than their peers.



Students who successfully complete BotsIQ's Robotics Technician Pre-Apprenticeship and meet the terms of each articulation agreement are granted advanced standing with New Century Careers's Robotics Technician Apprenticeship, Community College of Allegheny County's Industrial Manufacturing Technician Apprenticeship, Catalyst Connection's Industrial Manufacturing Technician Apprenticeship, and the Pittsburgh Chapter German American Chamber of Commerce's Mechatronics Technician, CAD/CAM Technical Designer, Polymer Process Technician and Sales Engineer Apprenticeships. Two additional articulation agreements with Westmoreland County Community College's Robotics Technician Associate Degree Program and California University of Pennsylvania's Technical Studies Program award students with college credits in the respective programs.

Beaver, Greene, & Washington Counties, PA

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB STAFF REPORTS

MINUTES

The August 30, 2022 meeting of the Southwest Corner Workforce Development Board was held at the Hilton Garden Inn at Southpointe.

Board Members in attendance:

Linda Andrews	Katie Hager	Tricia Rutherford
Robert Bazant	Gregory Hojdila	Brandon Schaffer
Mark Beichner	John Lackovic	Lew Villotti
Timothy Chesleigh	Jeff Marshall	James Watt
Lori Como	Darla Openbrier	Terry Wiltrout
James Fitzgerald	Andrew Orr	
John Goberish	Stephanie Paluda	

Board Members on the phone:

Hilary Baker	Ben Hays	Laural Ziemba
Darlene Bigler	Paul Rockage	
Linda Hall	Frank Staszko	

Board Members not in attendance:

Mark Krupa	Sam Osten
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County Commissioners in attendance:

Honorable Tony Amadio, Beaver County
Honorable Mike Belding, Greene County
Honorable Betsy McClure, Greene County
Honorable Diana Ireby-Vaughan, Washington County
Honorable Nick Sherman, Washington County

County Commissioners on the phone:

Honorable Jack Manning, Beaver County

Washington Greene County Job Training Agency, Inc. staff members:

Ami Gatts, President	Maria Villotti
Ryan Russell	Arlene Nicolella

Title I providers and PA CareerLink® staff members:

Richard Strother, Job Training for Beaver County, Inc.
Harry Angelo, Job Training for Beaver County, Inc.
Lisa Neil, Southwest Training Services, Inc.
Cindy Derrico, Southwest Training Services, Inc.
Ester Barnes, Southwest Training Services, Inc.
Aimee Trunzo, PA CareerLink® Site Administrator, Washington
Terri Cooley-Taylor, PA CareerLink® Site Administrator, Greene County
Rachel Rotolo, PA CareerLink® Site Administrator, Mon Valley
Rob Stinson, PA CareerLink® Site Administrator, Beaver County (BWPO)

Beaver, Greene, & Washington Counties, PA

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB STAFF REPORTS

Linda Jack, BWPO, Mon Valley

Guests:

Vince Gratter, Pittsburgh Technical College

Jill Valentine, Penn State Beaver

Rachel Zilcosky, Intermediate Unit 1

Chester Lampman, PA Dept. of L&I, Rapid Response

Chairman Wilttrout called the meeting to order at 8:41 am, and began by welcoming everyone and thanking them for attending. He then welcomed two new board members, Andrew Orr, Vice President of Penna Flame Industries, and Tricia Rutherford, Director of Human Services at Penn Highlands Mon Valley. The two briefly introduced themselves to the board. Chairman Wilttrout took a moment to acknowledge workforce employees who helped get 36 dislocated workers into temporary jobs as part of the COVID National Dislocated Worker Grant.

Chairman Wilttrout asked if there were any questions about the consent agenda, found on pages 10 – 19 of the briefing book. There being none, he asked for a motion to accept the consent agenda, Mr. Chesleigh made the motion, and Ms. Como seconded. All in favor, no opposed or abstentions, motion carried.

Moving on, Chairman Wilttrout asked Ms. Gatts to give the fiscal reports, beginning on page 20 in the book. Ms. Gatts stated that PY 2020 funds have been fully spent, with the cumulative report find on page 21. There are a little bit of PY 2021 funds still to spend. The page for PY 2022 shows where they anticipate spending funding, but shows no expenses yet, as PY 2021 funds will be expended first. Ms. Gatts explained that PY 2021 funds are only required to be 80% spent or obligated at the end of the program year, leaving carryover for the start of the next program year. She then directed the board's attention to the PA CareerLink® operating budget, explaining that it lists all of the partners at the four offices. Only a small amount of last year's money remains. The budget for PY 2022, showing the anticipated PA CareerLink® operating expenses can be found on the next page. Mr. Russell clarified that it showed the agreed upon amounts that PA CareerLink® partners would put into CareerLink operation. Ms. Gatts explained that the next pages in the book contained the FSRs, showing administrative, program oversight, and program subrecipient funds for each grant or funding source. Grants that are anticipated to have extensions approved are marked. Ms. Gatts asked if the board had any questions, and Ms. Andrews asked Ms. Gatts to explain what "program subrecipient" means in these reports. Ms. Gatts explained that when the board receives funding, 10% is for administrative purposes, and the other 90% goes to program expenses. A certain amount of that 90% is kept by SCWDB for oversight and monitoring, while most of it is subcontracted out to the Title I providers to serve program participants.

She then discussed the industry partnerships, highlighting that the new healthcare partnership had just had their first meeting. Early conversations between SCWDB and partnership co-chairs include discussing who else to invite to the partnership, and how to meet the workforce needs of healthcare organizations. Chairman Wilttrout explained that he, as part of Washington Health System, is one of the partnership co-chairs along with representatives from Heritage Valley Health System and Penn Highlands Mon Valley. The co-chairs are looking to invite ambulance services, nursing home, and other non-hospital healthcare organizations to bring a broader range of partners to the table. Mr. Fitzgerald asked for clarification about the seemingly negative difference between total budget allocation and year-to-date expenditures in the PA CareerLink® financial status report. Mr. Russell explained that any program income from PA CareerLink® events gets used to offset partner costs, meaning that more money can be expended than was part of the original budget allocation. Ms. Gatts noted that the PA CareerLink® sites can make money, but that it then has to be distributed equally among all partners. With no other

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questions, Chairman Wiltrout asked for a motion to accept the fiscal reports. Mr. Chesleigh made the motion, and Mr. Lackovic seconded. All in favor, no opposed or abstentions, motion carried.

Chairman Wiltrout then asked Ms. Gatts to continue on to the Director's Report. She started by explaining that it is time to modify the Local Plan, which will be ready for the board's first review in November. After that, the state will review the plan and identify necessary changes. The final plan will be due a few weeks before the board's February meeting, so the plan will have conditional approval until the May meeting due to the scheduling of Workforce Board meetings. This time around the state is looking for a focus on apprenticeships and updates to the usual things like priority of service or innovative activities. There won't be as much to review as when the plan was first written, but it will still be sent out to board members for review and feedback.

Ms. Gatts next discussed the BWDA monitoring report, reminding the board of an ongoing issue they have been trying to resolve with Pathstone, the required partner for migrant and seasonal farmworker programs. Pathstone will be giving the PA CareerLink® offices an 800 number and hopefully providing staff trainings at least twice a year so that staff are prepared in the rare event that they would have a migrant or seasonal farmworker come in to receive services. She then discussed the Washington Greene County Job Training Agency, Inc. audit, for which an RFP was put out over the last quarter. Only two organizations responded, and Maher-Duessel was selected again. Ms. Gatts said that although it would be good to switch up the firms that do the audit every once in a while, there was a significant cost difference between the two firms that meant they could not justify a switch. The audit will most likely be started in November and should be on the website to view by the end of the year.

Ms. Gatts moved on to give an update on Job Training for Beaver County (JTBC). She reminded the board that the last time they met, it was a special meeting to discuss what had occurred and how it should be addressed. She said she wanted to give the board a report on how things have been going since they've been working on it. Ms. Gatts had been attending JTBC board meetings and says the board feels like they weren't given all the necessary information to make the decisions they were making. Some JTBC board members will be resigning, and one already has, but new members are being prepared to take their places. The man in charge of fiscal was fired, finishing out through June 30 before WGCJTA took over fiscal. Ms. Gatts said she therefore feels confident about things going well fiscally from July 1 on, but has some concerns about the period prior. She feels they will have to have a meeting with JTBC's auditor, as well as have an independent third-party look over things. Ms. Gatts mentioned that Mr. Strother has been working hard to get things back on track, and was able to get out of JTBC's lease at the mall so their office could combine with the PA CareerLink® office across the hall, which is how Southwest Training Services (SWTS) operates in the PA CareerLink® offices they cover. She added that she doesn't think anything intentionally terrible or fraudulent was happening with the books at JTBC. When the issue was uncovered, staff at JTBC was shrunk down to 10, which will likely need to increase in the future but is necessary for now, as at the end of the year with this small staff they'd only have around \$130,000 left over, which was not much for carry over into the new fiscal year. Ms. Gatts reiterated that everything is going in the right direction there now, they just need to sort out exactly what was happening in the past.

Mr. Fitzgerald asked what needed to be done to close the book on what happened and know what exactly occurred so that the board can move forward from this. Ms. Gatts answered that she felt like an independent audit would be necessary to tie down the books. Mr. Fitzgerald asked if the audit could be gone through collaboratively to reach a better understanding of what was going on. Ms. Gatts said that that could be possible, getting their auditor and an independent auditor together to reach a point where the books tie down at the end of the year. She said that previously at JTBC books didn't always tie down at the end of the year for some reason, adding that there is still a lot of work to be done to sort out what was going on. Ms. Gatts informed the board that if anything bad were uncovered, it would fall back only onto JTBC. Mr. Fitzgerald asked if the board needed to

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make any recommendation as far as how to best sort out the fiscal situation, and Ms. Gatts replied that that would be a good idea, as an auditor would have to be paid for. Mr. Chesleigh agreed that a third-party audit needs to occur. Mr. Villotti recommended that the board consider a forensic audit to maximize comfort in knowing everything has been thoroughly examined, and Mr. Marshall suggested they notify the insurance company, as they may front the cost of an audit. Chairman Wiltrout agreed that an audit would be necessary, and asked for a motion to recommend an independent third-party audit going back three years. Mr. Fitzgerald made the motion, and Mr. Chesleigh seconded. All in favor, no opposed or abstentions, motion carried.

Ms. Gatts informed the board that after their last meeting, the state's fiscal director reached out about some Statewide Activities funds to help JTBC through the early parts of PY22. Ms. Gatts said they applied for \$50,000 to keep serving Adult and Dislocated Worker participants in Beaver County. Those funds were awarded the day before this meeting. With a lot of upcoming layoffs at the Shell plant and other companies in the workforce area, the state had also set aside money for the Southwest Corner to help these dislocated workers. Ms. Gatts stressed that they aren't guaranteed to get that money, but it is there should they want and need it. The state doesn't want to reward bad behavior, but wants to make sure that people can continue to be served. Mr. Chesleigh mentioned that a lot of construction workers being dislocated from the shell plant are travelers and often individuals for whom English is a second language. Ms. Gatts responded that another thing they are considering asking for statewide activities funding for would be the hiring of bilingual employees to help at PA CareerLink® offices when these workers come in. Ms. Gatts said the state has been very helpful through everything going on. Mr. Fitzgerald thanked Ms. Gatts, Mr. Russell, and Chairman Wiltrout for their hard work over the last few months to get everything sorted out, and Mr. Wiltrout thanked Mr. Strother for stepping up as well as the county commissioners for their support. Ms. Gatts added that since the changes were made, JTBC expenses have been back to where they should be.

Moving on, Ms. Gatts briefly discussed grant updates with the board, beginning with several applications where SCWDB partnered with other organizations. They are still waiting to hear about the large Build Back Better regional application focused on robotics and AI, though it seems like it will be awarded. The region was not awarded a Good Jobs Challenge grant, and SCWDB is still waiting to see if the WORC grant application submitted in partnership with the state is awarded. She reminded the board that the Business Education Partnership funding is used to help schools get kids into career awareness opportunities, like an event planned by the building trades for November. The EQT grant is used in Greene County to help kids who have been in minor legal trouble, and they are looking to expand the program into other counties. The ARC grant to help those in recovery from substance use disorder get jobs is still active through next Spring. The Beaver County Non-Traditional Pre-Apprenticeship program still has a lot of money left, so Ms. Gatts said they will be evaluating how to best continue that program once it is granted an extension. Both the Youth Reentry and COVID grants ended on June 30.

The next pages contained the area's Youth numbers, and asked Ms. Neil and Mr. Strother to discuss their youth programs. Ms. Neil began, saying that from July of last year through June 30 of this year, Southwest Training Services had 161 youth in WIOA programs and 199 in the TANF program. This summer, 79 students participated in summer work experiences at 62 worksites. 29 youth also went on to postsecondary education that SWTS helped pay for. Every year SWTS sends out letters to companies to try to find summer worksites for students, with an eye to coordinating worksite locations with where student participants are located. Worksites then go through orientation and background checks to get set up as a summer worksite. SWTS hired four college students to help oversee the program this summer. Every participant takes a financial literacy course prior to starting the program. Additionally, Ms. Neil said, SWTS sponsored seven camps with a total of 321 participants over the summer. She added that it had been one of their best summers. Ms. Andrews asked when SWTS started soliciting job sites for

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the next year. Ms. Neil said that sometimes sites started contacting them as early as January, and Ms. Andrews said she had a few new sites to refer.

Mr. Strother then took over to discuss the youth programs in Beaver County, saying that they engaged 53 youth in summer work experiences at 23 different worksites. They also sponsored several different camps, such as career exploration camps where students also completed community service projects, a camp for justice-involved youth in partnership with Ready Yourselves Youth Ranch, and some visits to the Community College of Beaver County and the Beaver County Career & Technology Center. On top of camps, participants attended resume, interviewing, and financial literacy workshops.

Mr. Wilttrout then asked Ms. Neil and Mr. Strother to give the operators' report. Ms. Neil informed the board that Mr. Strother, as the new JTBC director, is now part of the operator consortium. Also, the site Administrator at the Beaver County CareerLink, Dianne Funkhouser, retired in July, so there are a lot of changes to adapt to at that location. Rob Stinson, the state BWPO supervisor at the site, is taking on the duties of Site Administrator until a replacement is found. With those two stepping up, the site has been doing well. Over the same period, SWTS lost three staff and hired two, with one more spot to fill. The site administrators in the area have put on a lot of professional development events for staff, as well as regular Equal Opportunity trainings. There were a lot of spring job fairs between the three counties, which were all fairly successful. However, Ms. Neil said, sites have been struggling to get good attendance for their workshops. In a big help for the sites, Unemployment Compensation representatives have been coming into the offices twice a week to meet with people and ease the load of PA CareerLink® staff who can't help people with UC issues. Looking forward, there will be a Washington Re-entry conference in October, and one in Greene County in November, as well as Job fairs coming up at all four PA CareerLink® sites through November.

Ms. Gatts then moved on to discuss the WIOA Performance and Data Reports for the fourth quarter of PY21. She noted that performance had not been affected by the internal issues, and that all levels of performance were met. Chairman Wilttrout asked for a motion to accept WIOA performance for the 4th Quarter of PY 2021. Ms. Andrews made the motion, and Ms. Como seconded. All in favor no opposed or abstentions, motion carried.

Chairman Wilttrout asked Ms. Gatts to move on to WIOA Performance negotiation. She said that every two years, they have to negotiate performance levels with the state, and that this year they weren't given a lot of room to lower levels anywhere. The first page shows the levels that SCWDB sent in to the state. In most cases, the levels are above state levels, but in a few cases the number is below the state's suggestion to anticipate what might be a change in how people participate. The state will come back with a reply, and then both sides will go back and forth with negotiations to reach agreed-upon performance levels. SCWDB's original levels need to be approved the board now, with the final levels to approved at a later meeting. Ms. Gatts noted that they included the area's rankings on past performance levels, and that the area was in the top 10 in all categories out of 22 local workforce boards. Chairman Wilttrout asked for a motion to accept initial WIOA Negotiated Level submission for PY 2022 and PY 2023. Mr. Fitzgerald made the motion, and Mr. Hojdila seconded. All in favor, no opposed or abstentions, motion carried.

Chairman Wilttrout mentioned that board members should reach out to himself or Ms. Gatts if they were interested in joining a committee. He announced that the next meeting would be November 29 at the Hilton Garden Inn at Southpointe. Chairman Wilttrout asked for a motion to adjourn the meeting. Mr. Lackovic made the motion and Ms. Paluda seconded. The meeting was adjourned at 9:32 am.

Respectfully submitted by Maria Villotti

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MONITORING REPORT

20 cases were reviewed this quarter, ten from Job Training for Beaver County and ten from Southwest Training Services. The cases reviewed were found to be in compliance with regulatory requirements and documented positive impact on customers' lives.

The cases reviewed represented six adult, six dislocated worker (one co-enrolled in the Trade program), six out-of-school youth, and two in-school youth. Industries or occupations that participants in these cases have entered training and/or employment in include: truck driving (CDL), Electrical Maintenance, Phlebotomy, Registered Nursing, welding, Medical Assistant, Medical Billing and Coding, Machinist, Carpentry, and Hospitality. It is encouraging to see participants entering training and employment in fields that are represented by our Industry Partnerships in Advanced Manufacturing, Building and Construction, and Healthcare. Two participants are participating in or have completed OJTs, and one of the youth participated in Summer Work Experience. Additionally, two out-of-school youth participants obtained their GED, while one is still pursuing their GED.

A case that stands out from this quarter's files is a woman who first enrolled in WIOA programs several years ago as an in-school youth. During her time in high school, she got in some trouble, went through the justice system and was placed in a juvenile facility. Shortly after, she had a baby while still in high school. With the support of her mother and youth case manager, she was able to graduate high school in time. Not long after graduation, she reentered the WIOA system, this time as an adult participant. With WIOA funding, she was able to obtain her Associate's Degree in Hospitality and now has a full-time job at a hotel front desk making \$18 an hour.

Several of the dislocated worker cases reviewed saw participants increase their wage after training from what it had been prior to dislocation. The most notable of these cases is a participant who, after completing training supported by WIOA funds, was hired back at his previous place of work, under new ownership, with increased responsibility and a more than five dollar an hour increase from his previous wage there.

Overall, the Title I cases reviewed demonstrated effective use of funding, placing individuals into training that leads to a recognized postsecondary credential or employment in high priority occupations that provide them with meaningful, sustainable employment.

Since the last board meeting, the workforce area's PA CareerLink® offices have all hosted successful fall job fairs, with one at the Mon Valley office in late September, fairs in Beaver County and Greene County in October, and one at the Washington office in early November. The job fairs continue to show a high level of interest and need from employers, who hopefully will be encouraged by job fair attendance to participate in more hiring events and job fairs in the future.

Respectfully submitted by Maria Villotti

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COMBINED WIOA DATA REPORT

1st Quarter: July 1, 2022 – September 30, 2022

WIOA Adult and DW ITA/OJT Training Participants and Costs

	Enrolled in Training	Total Costs
Washington	18	\$89,584.02
Greene	7	\$27,832.95
Beaver	29	\$70,138.80
TOTAL	54	\$187,555.77

WIOA Adult and DW Incumbent Worker Participants and Costs

	Enrolled in Training	Total Costs
Washington	40	\$12,174.00
Greene	11	\$88,000.00
Beaver	2	\$13,331.56
TOTAL	53	\$113,505.56

WIOA Adult Employment and Earnings

	Total Enrolled	Exited Program	Excluded from Performance	Other Exit Reason	Obtained Employment	Average Wage
Washington	36	4	0	0	4	\$19.61
Greene	16	6	0	0	6	\$20.08
Beaver	60	16	1	0	16	\$19.04
TOTAL	112	26	1	0	26	\$19.37

WIOA Dislocated Worker Employment and Earnings

	Total Enrolled	Exited Program	Excluded from Performance	Other Exit Reason	Obtained Employment	Average Wage
Washington	12	4	0	1	3	\$17.22
Greene	3	1	0	0	1	\$22.00
Beaver	34	9	0	0	9	\$21.32
TOTAL	49	14	0	1	13	\$20.43

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Trade Adjustment Act Participants and Costs

	Enrolled in Training	Total Costs
Beaver	0	\$0.00
Greene	0	\$0.00
Washington	1	\$27,760.00
Mon Valley	0	\$0.00
TOTAL	1	\$27,760.00

Trade Adjustment Act Employment and Earnings

	Total Enrolled	Exited Program	Excluded from Performance	Other Exit Reason	Obtained Employment	Average Wage
Washington	21	5	0	2	3	\$19.50
Greene	0	0	0	0	0	\$0.00
Beaver	13	3	1	0	2	\$26.14
TOTAL	34	8	1	2	5	\$22.16

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Youth Reports

WIOA Youth Enrollment

	In-School Youth Enrolled	Out-Of-School Youth Enrolled	Total Enrolled	Total Exited
Washington	47	35	82	15
Greene	15	10	25	4
Beaver	0	25	25	5
TOTAL	62	70	132	24

WIOA Youth Training Participants and Costs – Individual Training Account

	Enrolled in ITA	Total Costs
Washington	8	\$41,598.36
Greene	5	\$18,513.00
Beaver	3	\$7,882.00
TOTAL	16	\$67,993.36

WIOA Youth Training Participants and Costs – Work Experience

	Enrolled in WEX	Total Costs
Washington	21	\$28,250.84
Greene	4	
Beaver	1	\$1,188.57
TOTAL	26	\$29,439.41

TANF Youth

	Enrollment	Work Experience	Total Costs
Washington	97	40	\$63,015.35
Greene	21	14	
Beaver	46	43	\$59,094.32
TOTAL	164	97	\$122,109.67

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COMBINED PA CAREERLINK® DATA REPORT (4th Quarter PY21)

Jobseeker Services

	Enrolled in System	Attended Workshop	Utilized Center ¹	Unemployment Compensation
Beaver	636	28	1,309	1,047
Greene	138	10	890	202
Washington	257	10	822	502
Mon-Valley	211	23	1,022	551
TOTAL	1,242	71	4,043	2,302

Business Services

	New Employers	Job Orders	Info Phone Calls	CL Employer Orientations	Visits	LMI
Beaver	20	917	66	28	12	4
Greene	4	118	78	4	2	4
Washington	17	1,513	288	4	39	54
Mon-Valley	6	232	135	6	32	38
TOTAL	47	2,780	567	42	85	100

1- Utilized center includes only actual onsite visitors

Business Services- Number of Contacts by Industry Cluster (Note: This is a quarterly report)

	Energy		Logistics & Transportation		Advanced Manufacturing		Health		Construction		Other		TOTAL
	#	%	#	%	#	%	#	%	#	%	#	%	
Beaver	30	10.8%	42	15.1%	14	5.0%	33	11.8%	32	11.5%	128	45.9%	279
Greene	16	10.3%	10	6.4%	11	7.1%	35	22.4%	21	13.5%	63	40.4%	156
Washington	22	7.6%	18	6.3%	26	9.0%	31	10.8%	24	8.3%	167	58.0%	288
Mon-Valley	0	0.0%	4	3.0%	45	33.3%	14	10.4%	22	16.3%	50	37.0%	135
TOTAL	68	7.9%	74	8.6%	96	11.2%	113	13.2%	99	11.5%	408	47.6%	858

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Southwest Corner Business & Education Partnership Grant

(Cumulative report) February 2022 to September 2022

Grant Goals	Grant Minimums	Washington	Greene	Beaver	Southwest Corner Total
Number of Students Served	5000	780	126	214	1,120
Number of Job Shadowing Experiences	350	15	6	73	94
Number of Employers Involved	350	190	62	70	322
Number of Engagement/ Outreach Activities with the Community	75	17	7	31	55
Number of Internships/Work Experiences (paid/unpaid)	200	247	59	101	407
Number of Students in Post-Secondary Education	50	36	16	12	64
Number of Teachers/Counselors Engaged in Career Awareness	50	36	16	30	82
Student Participation in STEM Activities	500	414	43	82	539
Number of Industry Related Career Camps	10	6	3	10	19
Engagement/Reengagement of Out-Of-School Youth	100	50	22	32	104
Teacher in the Workplace Activities	10	2	3	17	22
Pre-Apprenticeship/ Apprenticeship Connections	10	9	3	7	19

Performance Chart Legend

Exclusions from Performance

- Participant exits the program due to becoming incarcerated in a correctional institution or has become a resident of an institution of facility providing 24-hour support such as a hospital or treatment center.
- Participant exits the program because of medical treatment and that treatment is expected to last longer than 90 days and precludes entry into unsubsidized employment or continued participation in the program.
- Participant is deceased.
- Participant exits the program because he or she is a member of the National Guard or other reserve military unit of the armed forces and is called to active duty for at least 90 days

Other Exit Reason

- Participant exits the program due to retirement, are no longer able to be contacted, no longer interested in services, etc.

Included in Credential Measure

- Participants who were enrolled in an education or training program (excluding those in OJT and customized training) and have ended the program.

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EARN - Performance Requirement Report
July 1, 2022 through September 30, 2022

Category	Description	Actual	Goal
Assessment	A comprehensive household assessment must be conducted within 7 days of participant's enrollment	100%	85%
IEP	A detailed IEP must be documented and include plans to address participants challenges and agreed upon plans for resolution with 14 business days after the assessment is completed.	100%	85%
Licensed Counselor or Social Worker	A network of professionals must be established so that eligible participants have an introductory meeting and are able to meet with an appropriate professional at least once a month.	92%	80%
Secondary Equivalency and Credentialing (including referrals to outside programs)	Coordination of educational activities through referrals to ELECT service providers and the KEYS program OR For participants in a credentialing or secondary equivalency program, a participant must receive a diploma or certification that will provide the participant with an industry-recognized certificate or certification and marketable skill directly related to their employment goals listed on their AMR and IEP	41%	50%
Job Placement	Placement of participants in employment where participant is meeting 20 hours per week (80 hours per month) in Unsubsidized Employment and is paid at least two dollars above the higher of the federal or state minimum wage as of July 1 st of the program year. Placement can be met at any time once employment begins until the end of the retention period.	82%	70%
Job Retention	Retention begins when an individual obtains unsubsidized employment (Activity 33) and is placed in CWDS Extended Hold indicating the initial TANF services have ended. The program is to continue to serve the individual during the retention period, up to twelve months. A participant may meet the retention goal up to two times, at six (6) months and twelve (12) months after the project ends.	60%	50%
Earned Income	Applies to participants who have achieved Placement. At the conclusion of the 12-month retention period, the participant has increased their earned income.	N/A	75%

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2023 Meeting Dates

CLEO Meeting Dates

The Southwest Corner Chief Local Elected Official Board meetings would be held at 10:00 am at Room 95 West Beau Street, Washington, PA. Meeting dates will be as follows:

February 13, 2023

May 8, 2023

August 14, 2023

November 13, 2023

WDB Meeting Dates

The following Southwest Corner Workforce Development Board quarterly meetings would be held at 8:30 am **at a location to be determined**. Meeting dates will be as follows:

February 28, 2023

May 30, 2023

August 29, 2023

November 28, 2023

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REQUEST FOR QUOTATION
AUDITING SERVICES

SPECIFICATIONS

- 1. PURPOSE AND SCOPE:** The Southwest Corner Workforce Development Board (SCWDB) Fiscal Agent, Washington Greene County Job Training Agency, Inc. (WGCJTA, Inc.) is soliciting bids on behalf of the Southwest Corner Chief Local Elected Officials Board to establish a one-time contract for auditing services of Job Training for Beaver County, Inc. (JTBC, Inc.) for the time period of July 1, 2021 through June 30, 2022.
- 2. DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
 - 2.1 “Contract Services”** means reviewing timesheets for authorized approvals, payroll agrees to time worked, bank reconciliation agree to general ledger, sample expenses, and other agreed upon procedures, as more fully described in these specifications.
 - 2.2 “Job Training for Beaver County, Inc.”** is a private, non-profit organization that is the training provider for WIOA Title 1 and Youth services in charged with providing workforce development services that meets the current and future needs of the business community as well as those individuals’ seeking employment in Beaver County, Pennsylvania.
 - 2.3 “Workforce Innovation and Opportunity Act (WIOA)”** is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with skilled workers they need to complete in the global economy. The Act was signed into law on July 22, 2014.
 - 2.4 “Pricing Page”** means the pages, attached hereto as Exhibit A, upon which Vendor should list its proposed price for the Contract Services.
 - 2.5 “Solicitation”** means the official notice of an opportunity to supply the SCWDB with goods or services that is published by the Fiscal Agent.
 - 2.6 “Southwest Corner Workforce Development Board”** is a local workforce development board charged with ensuring that Job Seekers and Employers within the area (Beaver, Greene, and Washington Counties) have workforce development services designed to provide Pennsylvania’s citizens and employers the opportunity to complete in a global economy,
 - 2.7 “Washington Greene County Job Training Agency, Inc.”** is a non-profit that is designated as the fiscal agent for the Southwest Corner Workforce Development Board by the Commissioners of Beaver, Greene and Washington Counties.

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REQUEST FOR QUOTATION
AUDITING SERVICES

2.8 “Southwest Corner Chief Local Elected Officials Board” is a board that includes the locally elected commissioners for the Commonwealth of Pennsylvania Counties of Beaver, Greene and Washington. The board oversees all WIOA related activities which occur in the three-county region.

3. QUALIFICATIONS: Vendor, or Vendor’s staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:

3.1. The vendor must have at least ten (10) years of experience with reviewing internal control and uniform guidance compliance related to Federal grants.

3.2. The vendor, upon request from WGCJTA, Inc., must be able to provide a list of references (name, phone number, and mailing address of client) as proof of the required experience.

4. MANDATORY REQUIREMENTS:

4.1 Mandatory Contract Services Requirements and Deliverables: Contract Services must meet or exceed the mandatory requirements listed below.

4.1.1 General Requirements

4.1.1.1 The vendor must ensure that any and all third-party vendors employed by the vendor to fulfill any of the requirements of this RFQ must meet the same minimum standards, requirements and certifications as provided herein.

4.1.1.2 The vendor must maintain the confidentiality of all information

4.1.1.3 The vendor must invoice WGCJTA, Inc. based on actual hours worked pursuant to the categories and pricing provided on the Pricing Sheet (Exhibit A attached).

4.1.1.4 The vendor must be able to complete agreed upon procedures and provide any finding WGCJTA, Inc. on or before **March 31, 2023**.

Beaver, Greene, & Washington Counties, PA
SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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REQUEST FOR QUOTATION
AUDITING SERVICES

4.1.1.5 All quotations must be received at WGCJTA, Inc. on or before **January 31, 2023**. Please send to Ryan Russell by email at russell@washingongreene.org or by mail to 351 West Beau St, Suite 300, Washington, PA 15301.

4.1.2 Agreed Upon Procedures

4.1.2.1 Verify that funds received from WGCJTA, Inc. align with individual grant expenditures.

4.1.2.2 Review trial balance, income statement and balance sheet. Identify any areas of concern for further investigation.

4.1.2.3 Verify bank reconciliation agrees to general ledger identifying any unauthorized approvals.

4.1.2.4 Sample expenses identifying unusual transactions or unauthorized approvals.

4.1.2.5 Other agreed upon procedures approved by WGCJTA, Inc., depending upon findings of 4.1.2.1, 4.1.2.2, 4.1.2.3, and 4.1.2.4.

5. CONTRACT AWARD:

5.1 Contract Award: The Contract is intended to provide Agency with a purchase price for the Contract Services. The Contract shall be awarded to the Vendor that provides the Contract Services meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

5.2 Pricing Page: Vendors must complete the attached pricing page, submit with proposal and insert their Unit Prices for each Commodity Line.

6. PERFORMANCE: Vendor and Agency shall agree upon a schedule for performance of Contract Services and Contract Services Deliverables, unless such a schedule is already included herein by Agency. In the event that this Contract is designated as an open-end contract, Vendor shall perform in accordance with the release orders that may be issued against this Contract.

Beaver, Greene, & Washington Counties, PA
SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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7. **PAYMENT:** Agency shall pay for the services provided, as shown on the Pricing Pages, for all Contract Services performed and accepted under this Contract on a monthly basis. Vendor shall accept payment in accordance with the payment procedures of WGCJTA, Inc.
8. **TRAVEL:** Vendor shall be responsible for all mileage and travel costs, including travel time, associated with performance of this Contract. Any anticipated mileage or travel costs may be included in the flat fee or hourly rate listed on Vendor's bid, but such costs will not be paid by the Agency separately.
9. **FACILITIES ACCESS:** Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:
 - 9.1. Vendor must identify principal service personnel.
 - 9.2. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.
 - 9.3. Vendor shall inform all staff of Agency's security protocol and procedures.

Beaver, Greene, & Washington Counties, PA
SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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REQUEST FOR QUOTATION
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10. VENDOR DEFAULT:

10.1. The following shall be considered a vendor default under this Contract.

10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.

10.1.2. Failure to comply with other specifications and requirements contained herein.

10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to Agency upon default.

10.2.1. Immediate cancellation of the Contract.

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: _____
Telephone Number: _____
Fax Number: _____
Email Address: _____

Beaver, Greene, & Washington Counties, PA

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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REQUEST FOR QUOTATION
AUDITING SERVICES

<u>Description</u>	<u>Quantities</u>	<u>Unit Price</u>	<u>Unit of Measure</u>
Partner			Hour
Manager			Hour
Staff			Hour
TOTAL UNIT COST		\$	

Beaver, Greene, & Washington Counties, PA

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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PROCUREMENT POLICY UPDATES

The SCWDB Procurement Policy and the SCWDB PACL Operator Procurement Policy requires the following language update to ensure that all applicants are aware of all applicable laws that they are required to adhere by. Within the section of the policies titled “INCLUSIVE CONTRACT INFORMATION”, the following update is required:

- Applicability and compliance with required statute and/or regulations:
 - Workforce Innovation and Opportunity Act, enacted July 22, 2014
 - WIOA promulgating regulations, *Department of Labor Only*, 20 [Code of Federal Regulations, or CFR Parts 603, 651, 652, et al., Final Rule, published August 19, 2016](#)
 - WIOA promulgating regulations *Joint Rule for Unified and Combined State Plans, Performance Accountability, and the One-Stop System Joint Provisions*, 20 [CFR Parts 676, 677 and 678, Final Rule, published August 19, 2016](#)
 - WIOA Section 188 and its promulgating regulations 29 CFR Part 38; Final Rule, published December 2, 2016
 - Section 188 of the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule),
 - Title VI of the Civil Rights Act of 1964 (Public Law 88-352)
 - Section 504 of the Rehabilitation Act of 1973, as amended
 - The Americans with Disabilities Act of 1990 (Public Law 101-336)
 - The Jobs for Veterans Act (Public Law 107-288) pertaining to priority of service in programs funded by the U.S. Department of Labor
 - Training and Employment Guidance Letter (TEGL) 37-14, Update on Complying with Nondiscrimination Requirements: Discrimination Based on Gender Identity, Gender Expression and Sex Stereotyping are Prohibited Forms of Sex Discrimination in the Workforce Development System and other guidance related to implementing WIOA sec. 188
 - The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99)
 - Confidentiality requirements governing the protection and use of personal information held by the VR agency (34 CFR 361.38)
 - The confidentiality requirements governing the use of confidential information held by the State UI agency (20 CFR part 603)
 - Copeland Anti-Kickback Act;
 - Davis Bacon Act;
 - Compliance with all applicable standards, orders, or requirements issued under the Clean Air Act, Clean Water Act, and the Environmental Protection Agency regulations for contacts/grants exceeding \$100,000;
 - Mandatory standards and policies relating to energy efficiency that are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act;
 - Patent rights;
 - Copyrights and rights to data;
 - Byrd Anti-Lobbying Amendment; and
 - Debarment and suspension requirements
 - Stevens Amendment
 - All amendments to each and all requirements imposed by the regulations issued pursuant to these acts.

The SCWDB staff is asking for the board to approve the language change to the policies.

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB STAFF REPORTS

FISCAL REPORTS

- SCWDB PY 2021 Q5 Cumulative Report
- SCWDB PY 2022 Q1 Cumulative Report
- PACL PY22 Q1 Operating Budget-FSR
- Financial Status Reports - Information through 9/30/2022
- Washington-Greene County Job Training Agency Inc. Income Statement
- Washington-Greene County Job Training Agency Inc. Balance Sheet

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB STAFF REPORTS

SCWDB PY 2021 CUMULATIVE REPORT

Southwest Corner (Washington/Greene) - 165

PY2021 Budget to YTD Q5 JULY - SEPTEMBER 2022 FSR

Award FUNDING AVAILABLE Transfer 1	PY 2021 TITLE I 85% ADULT ALLOCATION	ADULT YTD Comparison	OVER(UNDER)	PY 2021 TITLE I 85% YOUTH ALLOCATION	YOUTH YTD Comparison	OVER(UNDER)
	\$	\$	\$	\$	\$	\$
	\$ 1,507,549.43	\$ 1,312,666.17	\$ 194,883.26	\$ 1,016,471.20	\$ 831,558.22	\$ 184,912.98
	\$ 444,445.00					
ADMINISTRATION	\$ 150,754.94	\$ 94,109.47	\$ 56,645.47	\$ 101,647.12	\$ 72,116.98	\$ 29,530.14
A Admin Staff Salaries & Fringe Benefits	\$ 101,005.81	\$ 61,520.58	\$ 39,485.23	\$ 66,070.63	\$ 45,116.71	\$ 20,953.92
A Operational Expenses (e.g. travel, postage, etc.)	\$ 49,749.13	\$ 32,588.89	\$ 17,160.24	\$ 35,576.49	\$ 27,000.27	\$ 8,576.22
CAREER & SUPPORTIVE SERVICES	\$ 948,794.49	\$ 932,172.97	\$ 16,621.52	\$ -	\$ -	\$ -
P Program Staff Salaries & Fringe Benefits	\$ 680,845.87	\$ 672,448.16	\$ 8,397.71			
P Operational Expenses (e.g. travel, postage, etc.)	\$ 207,948.62	\$ 203,572.18	\$ 4,376.44			
P Needs Related Payments	\$ 15,000.00	\$ 13,620.00	\$ 1,380.00			
P Supportive Service Funds	\$ 45,000.00	\$ 42,532.63	\$ 2,467.37			
TRAINING SERVICES	\$ 408,000.00	\$ 286,383.73	\$ 121,616.27	\$ -	\$ -	\$ -
P Tuition Payments/ITAs	\$ 325,000.00	\$ 232,357.18	\$ 92,642.82			
P On The Job (OJT) Reimbursements	\$ 83,000.00	\$ 54,026.55	\$ 28,973.45			
WIOA YOUTH	\$ -	\$ -	\$ -	\$ 914,824.08	\$ 759,441.24	\$ 155,382.84
P WIOA ISY - Work Experience (participating costs)				\$ 55,000.00	\$ 22,846.23	\$ 32,153.77
P WIOA ISY - Work Experience (staffing costs)				\$ 13,000.00	\$ 8,146.19	\$ 4,853.81
P WIOA ISY - Other Training Exp (please list below)				\$ 7,000.00		\$ 7,000.00
P WIOA ISY - Other Staff & Operational Exp				\$ 138,524.08	\$ 106,604.23	\$ 31,919.85
P WIOA OSY - Work Experience (participant costs)				\$ 102,900.00	\$ 101,629.97	\$ 1,270.03
P WIOA OSY - Work Experience (staffing costs)				\$ 60,000.00	\$ 25,832.78	\$ 34,167.22
P WIOA OSY - Other Training Expenses (please list below)				\$ 120,000.00	\$ 105,889.16	\$ 14,110.84
P WIOA OSY - Other Staff & Operational Exp				\$ 412,000.00	\$ 388,492.68	\$ 23,507.32
P WIOA OSY - Incentive Payments (participant costs)				\$ 4,250.00		\$ 4,250.00
P WIOA ISY - Incentive Payments (participant costs)				\$ 2,150.00		\$ 2,150.00
TOTAL BUDGET	\$ 1,507,549.43	\$ 1,312,666.17	\$ 194,883.26	\$ 1,016,471.20	\$ 831,558.22	\$ 184,912.98

Award FUNDING AVAILABLE Transfer 1	PY 2021 TITLE I 65% DW ALLOCATION	DISLOCATED WORKER YTD Comparison	OVER(UNDER)	ADULT, YTH AND DW ALLOCATIONS	TOTAL FUNDING YTD Comparison	OVER(UNDER)
	\$	\$	\$	\$	\$	\$
	\$ 1,387,991.41	\$ 1,257,897.94	\$ 130,093.47	\$ 3,912,012.04	\$ 3,402,122.33	\$ 509,889.71
	\$ (444,445.00)					
ADMINISTRATION	\$ 138,799.14	\$ 115,607.44	\$ 23,191.70	\$ 391,201.20	\$ 281,833.89	\$ 109,367.31
A Admin Staff Salaries & Fringe Benefits	\$ 87,159.40	\$ 70,608.93	\$ 16,550.47	\$ 254,235.84	\$ 177,246.22	\$ 76,989.62
A Operational Expenses (e.g. travel, postage, etc.)	\$ 51,639.74	\$ 44,998.51	\$ 6,641.23	\$ 136,965.36	\$ 104,587.67	\$ 32,377.69
CAREER & SUPPORTIVE SERVICES	\$ 874,192.27	\$ 872,490.99	\$ 1,701.28	\$ 1,822,986.76	\$ 1,804,663.96	\$ 18,322.80
P Program Staff Salaries & Fringe Benefits	\$ 653,394.20	\$ 652,849.36	\$ 544.84	\$ 1,334,240.07	\$ 1,325,297.52	\$ 8,942.55
P Operational Expenses (e.g. travel, postage, etc.)	\$ 199,798.07	\$ 199,456.55	\$ 341.52	\$ 407,746.69	\$ 403,028.73	\$ 4,717.96
P Needs Related Payments			\$ -	\$ 15,000.00	\$ 13,620.00	\$ 1,380.00
P Supportive Service Funds	\$ 21,000.00	\$ 20,185.08	\$ 814.92	\$ 66,000.00	\$ 62,717.71	\$ 3,282.29
TRAINING SERVICES	\$ 375,000.00	\$ 269,799.51	\$ 105,200.49	\$ 783,000.00	\$ 556,183.24	\$ 226,816.76
P Tuition Payments/ITAs	\$ 175,000.00	\$ 105,025.98	\$ 69,974.02	\$ 500,000.00	\$ 337,383.16	\$ 162,616.84
P On The Job (OJT) Reimbursements	\$ 25,000.00	\$ 9,871.90	\$ 15,128.10	\$ 108,000.00	\$ 63,898.45	\$ 44,101.55
P Incumbent Worker Training	\$ 175,000.00	\$ 154,901.63	\$ 20,098.37	\$ 175,000.00	\$ 154,901.63	\$ 20,098.37
WIOA YOUTH	\$ -	\$ -	\$ -	\$ 914,824.08	\$ 759,441.24	\$ 155,382.84
P WIOA ISY - Work Experience (participating costs)				\$ 55,000.00	\$ 22,846.23	\$ 32,153.77
P WIOA ISY - Work Experience (staffing costs)				\$ 13,000.00	\$ 8,146.19	\$ 4,853.81
P WIOA ISY - Other Training Exp (please list below)				\$ 7,000.00		\$ 7,000.00
P WIOA ISY - Other Staff & Operational Exp				\$ 138,524.08	\$ 106,604.23	\$ 31,919.85
P WIOA OSY - Work Experience (participant costs)				\$ 102,900.00	\$ 101,629.97	\$ 1,270.03
P WIOA OSY - Work Experience (staffing costs)				\$ 60,000.00	\$ 25,832.78	\$ 34,167.22
P WIOA OSY - Other Training Expenses (please list below)				\$ 120,000.00	\$ 105,889.16	\$ 14,110.84
P WIOA OSY - Other Staff & Operational Exp				\$ 412,000.00	\$ 388,492.68	\$ 23,507.32
P WIOA OSY - Incentive Payments (participant costs)				\$ 4,250.00		\$ 4,250.00
P WIOA ISY - Incentive Payments (participant costs)				\$ 2,150.00		\$ 2,150.00
TOTAL BUDGET	\$ 1,387,991.41	\$ 1,257,897.94	\$ 130,093.47	\$ 3,912,012.04	\$ 3,402,122.33	\$ 509,889.71

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB STAFF REPORTS

SCWDB PY 2022 CUMULATIVE REPORT

Southwest Corner (Washington/Greene) - 165

PY2022 Budget to YTD Q1 JULY - SEPTEMBER 2022 FSR

Award FUNDING AVAILABLE		ADULT			YOUTH		
		PY 2022 TITLE I 85% ADULT ALLOCATION	YTD Comparison	OVER(UNDER)	PY 2022 TITLE I 85% YOUTH ALLOCATION	YTD Comparison	OVER(UNDER)
		\$ 1,021,514.82	\$ 68,907.21	\$ 952,607.61	\$ 1,067,626.72	\$ 63,358.26	\$ 1,004,268.46
ADMINISTRATION		\$ 102,151.48	\$ -	\$ 102,151.48	\$ 106,762.67	\$ -	\$ 106,762.67
A	Admin Staff Salaries & Fringe Benefits	\$ 67,419.98		\$ 67,419.98	\$ 63,395.67		\$ 63,395.67
A	Operational Expenses (e.g. travel, postage, etc.)	\$ 34,731.50		\$ 34,731.50	\$ 43,367.00		\$ 43,367.00
CAREER & SUPPORTIVE SERVICES		\$ 597,583.34	\$ 68,264.42	\$ 529,318.92	\$ -	\$ -	\$ -
P	Program Staff Salaries & Fringe Benefits	\$ 393,808.34	\$ 50,454.46	\$ 343,353.88			\$ -
P	Operational Expenses (e.g. travel, postage, etc.)	\$ 168,775.00	\$ 14,328.05	\$ 154,446.95			\$ -
P	Needs Related Payments	\$ 10,000.00	\$ 1,050.00	\$ 8,950.00			\$ -
P	Supportive Service Funds	\$ 25,000.00	\$ 2,431.91	\$ 22,568.09			\$ -
TRAINING SERVICES		\$ 321,780.00	\$ 642.79	\$ 321,137.21	\$ -	\$ -	\$ -
P	Tuition Payments/ITAs	\$ 225,000.00		\$ 225,000.00			\$ -
P	On The Job (OJT) Reimbursements	\$ 71,780.00	\$ (0.21)	\$ 71,780.21			\$ -
P	Other Training	\$ 1,000.00	\$ 643.00	\$ 357.00			\$ -
P	Incumbent Worker Training	\$ 24,000.00		\$ 24,000.00			\$ -
WIOA YOUTH		\$ -	\$ -	\$ -	\$ 960,864.05	\$ 63,358.26	\$ 897,505.79
P	WIOA ISY - Work Experience (participating costs)				\$ 57,750.00		\$ 57,750.00
P	WIOA ISY - Work Experience (staffing costs)				\$ 13,250.00	\$ 309.22	\$ 12,940.78
P	WIOA ISY - Other Training Exp (please list below)				\$ 7,500.00		\$ 7,500.00
P	WIOA ISY - Other Staff & Operational Exp				\$ 159,500.00	\$ 302.52	\$ 159,197.48
P	WIOA OSY - Work Experience (participant costs)				\$ 86,500.00	\$ 1,188.57	\$ 85,311.43
P	WIOA OSY - Work Experience (staffing costs)				\$ 38,000.00	\$ 40,920.31	\$ (2,920.31)
P	WIOA OSY - Other Training Expenses (please list below)				\$ 160,000.00	\$ 5,333.34	\$ 154,666.66
P	WIOA OSY - Other Staff & Operational Exp				\$ 432,364.05	\$ 15,304.30	\$ 417,059.75
P	WIOA OSY - Incentive Payments (participant costs)				\$ 4,000.00		\$ 4,000.00
P	WIOA ISY - Incentive Payments (participant costs)				\$ 2,000.00		\$ 2,000.00
TOTAL BUDGET		\$ 1,021,514.82	\$ 68,907.21	\$ 952,607.61	\$ 1,067,626.72	\$ 63,358.26	\$ 1,004,268.46

Award FUNDING AVAILABLE		ADULT			TOTAL FUNDING		
		PY 2022 TITLE I 65% DW ALLOCATION	DISLOCATED WORKER YTD Comparison	OVER(UNDER)	ADULT, YTH AND DW ALLOCATIONS	YTD Comparison	OVER(UNDER)
		\$ 1,419,484.43	\$ 92,340.43	\$ 1,327,144.00	\$ 3,508,625.97	\$ 224,605.90	\$ 3,284,020.07
ADMINISTRATION		\$ 141,948.44	\$ -	\$ 141,948.44	\$ 350,862.59	\$ -	\$ 350,862.59
A	Admin Staff Salaries & Fringe Benefits	\$ 89,427.44		\$ 89,427.44	\$ 220,243.09	\$ -	\$ 220,243.09
A	Operational Expenses (e.g. travel, postage, etc.)	\$ 52,521.00		\$ 52,521.00	\$ 130,619.50	\$ -	\$ 130,619.50
A	Admin Indirect Costs			\$ -	\$ -	\$ -	\$ -
CAREER & SUPPORTIVE SERVICES		\$ 830,335.99	\$ 92,340.43	\$ 737,995.56	\$ 1,427,919.33	\$ 160,604.85	\$ 1,267,314.48
P	Program Staff Salaries & Fringe Benefits	\$ 600,251.99	\$ 70,844.98	\$ 529,407.01	\$ 994,060.33	\$ 121,299.44	\$ 872,760.89
P	Operational Expenses (e.g. travel, postage, etc.)	\$ 200,084.00	\$ 21,025.45	\$ 179,058.55	\$ 368,859.00	\$ 35,353.50	\$ 333,505.50
P	Needs Related Payments	\$ 5,000.00	\$ 470.00	\$ 4,530.00	\$ 15,000.00	\$ 1,520.00	\$ 13,480.00
P	Supportive Service Funds	\$ 25,000.00		\$ 25,000.00	\$ 50,000.00	\$ 2,431.91	\$ 47,568.09
TRAINING SERVICES		\$ 447,200.00	\$ -	\$ 447,200.00	\$ 768,980.00	\$ 642.79	\$ 768,337.21
P	Tuition Payments/ITAs	\$ 247,200.00		\$ 247,200.00	\$ 472,200.00	\$ -	\$ 472,200.00
P	On The Job (OJT) Reimbursements	\$ 50,000.00		\$ 50,000.00	\$ 121,780.00	\$ (0.21)	\$ 121,780.21
P	Other Training			\$ -	\$ 1,000.00	\$ 643.00	\$ 357.00
P	Incumbent Worker Training	\$ 150,000.00		\$ 150,000.00	\$ 174,000.00	\$ -	\$ 174,000.00
WIOA YOUTH		\$ -	\$ -	\$ -	\$ 960,864.05	\$ 63,358.26	\$ 897,505.79
P	WIOA ISY - Work Experience (participating costs)				\$ 57,750.00	\$ -	\$ 57,750.00
P	WIOA ISY - Work Experience (staffing costs)				\$ 13,250.00	\$ 309.22	\$ 12,940.78
P	WIOA ISY - Other Training Exp (please list below)				\$ 7,500.00	\$ -	\$ 7,500.00
P	WIOA ISY - Other Staff & Operational Exp				\$ 159,500.00	\$ 302.52	\$ 159,197.48
P	WIOA OSY - Work Experience (participant costs)				\$ 86,500.00	\$ 1,188.57	\$ 85,311.43
P	WIOA OSY - Work Experience (staffing costs)				\$ 38,000.00	\$ 40,920.31	\$ (2,920.31)
P	WIOA OSY - Other Training Expenses (please list below)				\$ 160,000.00	\$ 5,333.34	\$ 154,666.66
P	WIOA OSY - Other Staff & Operational Exp				\$ 432,364.05	\$ 15,304.30	\$ 417,059.75
P	WIOA OSY - Incentive Payments (participant costs)				\$ 4,000.00	\$ -	\$ 4,000.00
P	WIOA ISY - Incentive Payments (participant costs)				\$ 2,000.00	\$ -	\$ 2,000.00
TOTAL BUDGET		\$ 1,419,484.43	\$ 92,340.43	\$ 1,327,144.00	\$ 3,508,625.97	\$ 224,605.90	\$ 3,284,020.07

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB STAFF REPORTS

PACL PY22 1st Quarter Operating Budget FSR Report

PA CareerLink Operating Budget Financial Status Report (RSAB-FSR)
LWDA Southwest Corner SW165

[Part 1] BUDGET & ACTUAL EXPENDITURES

Cost Categories	Budget Allocation	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Year-to-Date Expenditures	% Expended	Attributable Program Income	Available Balance	% Un-expended
Infrastructure Costs										
Facilities	\$613,317.61	\$150,940.80	\$0.00	\$0.00	\$0.00	\$150,940.80	23.25%	\$8,333.20	\$470,710.01	76.75%
Operations	\$489,467.61	\$128,834.39	\$0.00	\$0.00	\$0.00	\$128,834.39	25.05%	\$6,234.13	\$366,867.35	
	\$123,850.00	\$22,106.41	\$0.00	\$0.00	\$0.00	\$22,106.41	16.15%	\$2,099.07	\$103,842.66	
Additional (Personnel/Services) Costs										
	\$224,500.00	\$46,993.99	\$0.00	\$0.00	\$0.00	\$46,993.99	20.49%	\$1,000.00	\$178,506.01	79.51%
Totals	\$837,817.61	\$197,934.79	\$0.00	\$0.00	\$0.00	\$197,934.79	22.51%	\$9,333.20	\$649,216.02	77.49%

[Part 2 - A] PROGRAM INCOME

Program Income	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year-to-Date
Program Income Earned	\$9,333.20	\$0.00	\$0.00	\$0.00	\$9,333.20
Program Income Expended	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Program Income Unexpended					

[Part 2 - B] PROGRAM INCOME SOURCE

1st Qtr: Community Partnerships, Room Rentals, Job Fairs
2nd Qtr:
3rd Qtr:
4th Qtr:

[Part 3] PARTNER EXPENSES

PARTNERS	Budget Allocation	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Year-to-Date Expenditures	% Expended	Attributable Program Income	Available Balance	% Un-expended
SWTS, Inc. (Title I WIOA)	\$154,496.12	\$36,734.17	\$0.00	\$0.00	\$0.00	\$36,734.17	23.48%	\$451.03	\$118,212.98	76.52%
JTBC, Inc. (Title I WIOA)	\$91,735.54	\$21,112.28	\$0.00	\$0.00	\$0.00	\$21,112.28	19.65%	\$3,086.93	\$73,710.19	80.35%
OVR	\$43,053.43	\$9,927.72	\$0.00	\$0.00	\$0.00	\$9,927.72	21.89%	\$527.87	\$33,653.58	78.11%
DHS (TANF)	\$52,126.08	\$13,031.53	\$0.00	\$0.00	\$0.00	\$13,031.53	25.00%	\$0.00	\$39,094.55	75.00%
Wagner Payser	\$139,198.49	\$32,144.74	\$0.00	\$0.00	\$0.00	\$32,144.74	21.57%	\$2,112.93	\$109,166.68	78.43%
Trade	\$88,585.57	\$21,457.70	\$0.00	\$0.00	\$0.00	\$21,457.70	24.00%	\$198.32	\$67,326.19	76.00%
Rapid Response	\$12,449.67	\$2,859.98	\$0.00	\$0.00	\$0.00	\$2,859.98	19.86%	\$387.68	\$9,977.37	80.14%
JVSG (DVOP)	\$26,621.78	\$6,230.37	\$0.00	\$0.00	\$0.00	\$6,230.37	21.79%	\$428.89	\$20,820.30	78.21%
JVSG (LVER)	\$9,711.81	\$2,202.80	\$0.00	\$0.00	\$0.00	\$2,202.80	22.56%	\$11.49	\$7,520.50	77.44%
Workmans Compensation	\$11,486.93	\$2,639.70	\$0.00	\$0.00	\$0.00	\$2,639.70	19.62%	\$386.53	\$9,233.76	80.38%
UC	\$11,965.37	\$2,991.34	\$0.00	\$0.00	\$0.00	\$2,991.34	25.00%	\$0.00	\$8,974.03	75.00%
UCBR	\$4,590.20	\$1,055.73	\$0.00	\$0.00	\$0.00	\$1,055.73	19.63%	\$154.46	\$3,688.93	80.37%
IU1 (Title II WIOA)	\$19,041.72	\$4,407.64	\$0.00	\$0.00	\$0.00	\$4,407.64	22.78%	\$70.24	\$14,704.32	77.22%
Literacy Pittsburgh (Title II WIOA)	\$22,951.02	\$5,278.64	\$0.00	\$0.00	\$0.00	\$5,278.64	19.63%	\$772.30	\$18,444.68	80.37%
Blueprints(DCED/CSBG)	\$5,562.75	\$1,390.68	\$0.00	\$0.00	\$0.00	\$1,390.68	25.00%	\$0.00	\$4,171.07	75.00%
Community Serv. Prg of Bvr(DCED)	\$1,854.25	\$463.56	\$0.00	\$0.00	\$0.00	\$463.56	25.00%	\$0.00	\$1,390.69	75.00%
Housing Authority of Beaver County/HUD	\$2,306.52	\$528.24	\$0.00	\$0.00	\$0.00	\$528.24	19.54%	\$77.61	\$1,855.89	80.46%
BCRHDS	\$2,306.52	\$528.24	\$0.00	\$0.00	\$0.00	\$528.24	19.54%	\$77.61	\$1,855.89	80.46%
BWPO Staff Development	\$9,711.81	\$2,202.80	\$0.00	\$0.00	\$0.00	\$2,202.80	22.56%	\$11.49	\$7,520.50	77.44%
CERC(C&I)	\$2,104.58	\$484.02	\$0.00	\$0.00	\$0.00	\$484.02	21.17%	\$39.57	\$1,660.13	78.88%
SCWDB	\$6,788.02	\$1,734.83	\$0.00	\$0.00	\$0.00	\$1,734.83	24.99%	\$38.59	\$5,091.78	75.01%
WGCTA, Inc.(EARN)	\$67,305.58	\$16,246.55	\$0.00	\$0.00	\$0.00	\$16,246.55	23.70%	\$295.16	\$51,354.19	76.30%
JENNMAR	\$13,557.60	\$3,469.66	\$0.00	\$0.00	\$0.00	\$3,469.66	25.02%	\$77.17	\$10,165.11	74.98%
TEC	\$4,819.97	\$1,013.34	\$0.00	\$0.00	\$0.00	\$1,013.34	20.64%	\$18.56	\$3,825.19	79.36%
PTC	\$4,549.02	\$1,028.34	\$0.00	\$0.00	\$0.00	\$1,028.34	22.47%	\$8.49	\$3,525.17	77.58%
Douglas	\$3,549.02	\$778.34	\$0.00	\$0.00	\$0.00	\$778.34	21.69%	\$8.49	\$2,779.17	78.31%
Penn Commercial	\$8,972.06	\$2,166.19	\$0.00	\$0.00	\$0.00	\$2,166.19	23.71%	\$39.36	\$6,845.23	76.29%
Mon Valley Initiative	\$1,606.66	\$337.78	\$0.00	\$0.00	\$0.00	\$337.78	20.64%	\$6.19	\$1,275.07	79.36%
California University	\$2,750.87	\$609.45	\$0.00	\$0.00	\$0.00	\$609.45	21.96%	\$5.39	\$2,146.81	78.04%
All State	\$4,653.89	\$1,134.49	\$0.00	\$0.00	\$0.00	\$1,134.49	24.00%	\$17.73	\$3,537.13	76.00%
GCCTC	\$2,711.53	\$693.93	\$0.00	\$0.00	\$0.00	\$693.93	25.02%	\$15.43	\$2,033.03	74.98%
WACTC	\$1,942.36	\$440.56	\$0.00	\$0.00	\$0.00	\$440.56	22.56%	\$2.30	\$1,504.10	77.44%
Rosedale	\$1,942.36	\$440.56	\$0.00	\$0.00	\$0.00	\$440.56	22.56%	\$2.30	\$1,504.10	77.44%
MYCTC	\$808.51	\$168.89	\$0.00	\$0.00	\$0.00	\$168.89	20.51%	\$3.09	\$642.71	79.49%
Totals	\$837,817.61	\$197,934.79	\$0.00	\$0.00	\$0.00	\$197,934.79	22.51%	\$9,333.20	\$649,216.02	77.49%

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**WDB STAFF REPORTS****Financial Status Reports - Information through 9/30/2022**

Adult PY21			
(Term: 7/1/21-6/30/23)			
	Allocation	Expenses	% Expended
Admin	\$150,754.94	\$94,109.47	62.43%
Program-Oversight	\$14,000.00	\$13,879.19	99.14%
Program-Subrecipient	\$1,342,794.49	\$1,204,677.51	89.71%
Totals	\$1,507,549.43	\$1,312,666.17	87.07%

Youth PY21			
(Term: 7/1/21-6/30/23)			
	Allocation	Expenses	% Expended
Admin	\$101,647.12	\$72,116.98	70.95%
Program-Oversight	\$14,000.00	\$8,705.57	62.18%
Program-Subrecipient	\$900,824.08	\$750,735.67	83.34%
Totals	\$1,016,471.20	\$831,558.22	81.81%

Dislocated Worker PY21			
(Term: 7/1/21-6/30/23)			
	Allocation	Expenses	% Expended
Admin	\$138,782.84	\$115,607.44	83.30%
Program-Oversight	\$17,000.00	\$16,434.71	96.67%
Program-Subrecipient	\$1,232,045.55	\$1,125,855.79	91.38%
Totals	\$1,387,828.39	\$1,257,897.94	90.64%

Adult PY22			
(Term: 7/1/22-6/30/24)			
	Allocation	Expenses	% Expended
Admin	\$102,151.48	\$0.00	0.00%
Program-Oversight	\$14,000.00	\$0.00	0.00%
Program-Subrecipient	\$905,363.34	\$68,907.21	7.61%
Totals	\$1,021,514.82	\$68,907.21	6.75%

Youth PY22			
(Term: 7/1/22-6/30/24)			
	Allocation	Expenses	% Expended
Admin	\$106,762.67	\$0.00	0.00%
Program-Oversight	\$14,000.00	\$0.00	0.00%
Program-Subrecipient	\$946,864.05	\$63,358.26	6.69%
Totals	\$1,067,626.72	\$63,358.26	5.93%

Dislocated Worker PY20			
(Term: 7/1/20-6/30/22)			
	Allocation	Expenses	% Expended
Admin	\$141,948.44	\$0.00	0.00%
Program-Oversight	\$17,000.00	\$0.00	0.00%
Program-Subrecipient	\$1,260,535.99	\$92,340.43	7.33%
Totals	\$1,419,484.43	\$92,340.43	6.51%

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB STAFF REPORTS

Youth TANF PY21			
(Term: 7/1/21-6/30/23)			
	Allocation	Expenses	% Expended
Admin	\$55,104.00	\$55,104.00	100.00%
Program-Subrecipient	\$495,936.00	\$495,936.00	100.00%
Totals	\$551,040.00	\$551,040.00	100.00%

Youth TANF PY22			
(Term: 7/1/22-6/30/23)			
	Allocation	Expenses	% Expended
Admin	\$49,980.00	\$25,553.86	51.13%
Program-Subrecipient	\$449,820.00	\$186,954.02	41.56%
Totals	\$499,800.00	\$212,507.88	42.52%

Business Ed. Partnership PY21			
(Term: 2/1/21-12/31/22)			
	Allocation	Expenses	% Expended
Program-Oversight	\$15,000.00	\$5,970.60	39.80%
Program-Subrecipient	\$135,000.00	\$53,698.90	39.78%
Totals	\$150,000.00	\$59,669.50	39.78%

PY20 Statewide Activities Funds – Beaver County			
(Term: 7/1/22-6/30/23)			
	Allocation	Expenses	% Expended
Program-Subrecipient	\$50,000.00	\$31,537.19	63.07%
Totals	\$50,000.00	\$31,537.19	63.07%

Rapid Response PY20			
(Term: 7/1/20-6/30/23)			
	Allocation	Expenses	% Expended
Program-Subrecipient	\$42,391.00	\$19,368.06	45.69%
Totals	\$42,391.00	\$19,368.06	45.69%

PA SMART Expanding Diverse Industry			
(Term: 3/1/20-6/30/23)			
	Allocation	Expenses	% Expended
Admin	\$40,000.00	\$24,677.38	61.69%
Program-Subrecipient	\$360,000.00	\$187,612.03	52.11%
Totals	\$400,000.00	\$212,289.31	53.07%

PA SMART Building a Diverse Pipeline			
(Term: 3/1/20-6/30/23)			
	Allocation	Expenses	% Expended
Admin	\$25,000.00	\$13,364.06	53.46%
Program-Subrecipient	\$225,000.00	\$197,417.37	87.74%
Totals	\$250,000.00	\$210,781.43	84.31%

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB STAFF REPORTS

PA Smart Building & Construction IP PY19			
(Term: 2/1/20-6/30/23)	Allocation	Expenses	% Expended
Admin	\$25,000.00	\$24,271.85	97.09%
Program	\$225,000.00	\$225,000.00	100.00%
Totals	\$250,000.00	\$249,271.85	99.71%

PA Smart Building & Construction IP PY21			
(Term: 1/1/21-6/30/23)	Allocation	Expenses	% Expended
Admin	\$25,000.00	\$0.00	0.00%
Program	\$225,000.00	\$3,562.52	1.58%
Totals	\$250,000.00	\$3,562.52	1.43%

PA Smart Steel Alliance IP PY19			
(Term: 2/1/20-6/30/23)	Allocation	Expenses	% Expended
Admin	\$14,500.00	\$14,500.00	100.00%
Program	\$130,500.00	\$128,726.90	98.64%
Totals	\$145,000.00	\$143,226.90	98.78%

PA Smart Steel Alliance IP PY21			
(Term: 1/1/21-6/30/23)	Allocation	Expenses	% Expended
Admin	\$12,500.00	\$1,495.92	11.97%
Program	\$237,500.00	\$86,660.28	36.49%
Totals	\$250,000.00	\$88,156.20	35.26%

PA Smart Advanced Manufacturing IP PY21			
(Term: 1/1/21-6/30/23)	Allocation	Expenses	% Expended
Admin	\$7,200.00	\$2,293.27	31.85%
Program	\$136,800.00	\$3,697.57	2.70%
Totals	\$144,000.00	\$5,990.84	4.16%

PA Smart Healthcare IP PY21			
(Term: 1/1/21-6/30/23)	Allocation	Expenses	% Expended
Admin	\$10,000.00	\$5,254.11	52.54%
Program	\$90,000.00	\$159.00	0.18%
Totals	\$250,000.00	\$5,413.11	5.41%

ARC INSPIRE – Southwest PA Regional Recovery Friendly Ecosystem			
(Term: 4/01/2021-3/31/23)	Allocation	Expenses	% Expended
Admin	\$30,000.00	\$13,591.14	45.30%
Program-Oversight/Coord.	\$39,374.00	\$21,270.10	54.02%
Program-Subrecipient	\$430,626.00	\$135,949.85	31.57%
Totals	\$500,000.00	\$170,811.09	34.16%

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**WDB STAFF REPORTS**

EARN TANF PY 22			
(Term: 7/1/22-6/30/23)	Allocation	Expenses	% Expended
Admin	\$99,744.00	\$21,071.93	21.13%
Program	\$897,700.00	\$174,790.06	19.47%
Totals	\$997,444.00	\$195,861.99	19.64%

EARN SNAP PY 22			
(Term: 7/1/22-6/30/23)	Allocation	Expenses	% Expended
Admin	\$5,857.00	\$1,405.50	24.00%
Program	\$52,727.00	\$8,083.86	19.47%
Totals	\$58,584.00	\$9,489.36	19.64%

EARN Performance			
(Term: No Term)	Allocation	Expenses	% Expended
Program	\$418,173.18	\$0.00	0.00%
Totals	\$418,173.18	\$0.00	0.00%

Beaver, Greene, & Washington Counties, PA
SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD
WDB STAFF REPORTS

Washington-Greene County Job Training Agency, Inc.
Income Statement
July 2022 - Sept 2022

Revenues		Actual
01-4044-02	BLD & CONST MATCH MONEY REVENUE	\$249.83
01-4045-02	LOGISTICS & TRANSP MATCH MONEY REVENUE	\$143.09
01-4047-02	OIL AND GAS MATCH REVENUE	\$6.09
01-4079-01	ARC-REVENUE	\$4,977.61
01-4079-02	ARC- REVENUE	\$63,721.55
01-4091-01	Snap-Earn	\$1,411.44
01-4091-02	Snap-Earn	\$8,083.06
01-4101-01	19 8892 PASMART GACC	\$2,303.58
01-4103-01	19 8891 PA SMART - EXPANDING DIVERSE IND	\$2,917.09
01-4103-02	19 8891 PA SMART - EXPANDING DIVERSE IND	\$495.49
01-4144-01	8141 SPOC REVENUE	\$21,184.68
01-4144-02	8141 SPOC REVENUE	\$174,790.06
01-4164-02	Welfare Performance Based Payments	\$550.77
01-4238-02	Q101 Revenue	\$179,538.21
01-4239-02	Q101 CONTRIBUTIONS	\$14,574.77
01-4307-01	20 6234 Healthcare IP	\$2,397.23
01-4307-02	20 6234 Healthcare IP	\$159.00
01-4308-01	6231 INDUSTRY PARTNERSHIP REV	\$12,133.77
01-4310-01	6851 ADV.MATERIALS & DIV.MFG.--MINING	\$1,810.36
01-4310-02	ADV .MFG.	\$991.07
01-4315-01	6233 IP 2ND INC REV	\$48.67
01-4350-01	19 6234 STEEL ALLIANCE	\$8,217.51
01-4350-02	6234 Steel Alliance IP	\$53,366.64
01-4481-02	4131 Statewide Activates	\$18,462.81
01-4536-01	3361 YTH. TANF REVENUE	\$33,317.55
01-4536-02	3361 YTH. TANF REVENUE	\$193,564.37
01-4578-02	RAPID RESPONSE REV.	\$12,272.94
01-4912-01	300 ADULT REVENUE	\$34,036.91
01-4912-02	300 ADULT REVENUE	\$196,686.35
01-4913-01	330 YOUTH REVENUE	\$27,491.86
01-4913-02	330 YOUTH REVENUE	\$36,829.72
01-4913-03	330 YOUTH REVENUE	\$158,610.16
01-4914-01	400 DIS. WKR. REVENUE	\$30,003.26
01-4914-02	400 DIS. WKR. REVENUE	\$187,477.11
01-4921-01	BUSINESS EDUC PARTNERSHIP	\$5,107.74
01-4921-02	BUISINESS EDUC PARTNERSHIP	\$25,490.29
01-4950-00	OTHER INCOME	\$68.18
Total Revenues		\$1,513,490.82

Expenses		
01-5000-01	SALARIES	\$77,434.24
01-5000-02	SALARIES	\$69,930.19

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB STAFF REPORTS

01-5000-03	SALARIES	\$3,027.40
01-5001-02	SALARIES-WK EXP	\$145.00
01-5100-01	FRINGES	\$38,111.12
01-5100-02	FRINGES	\$40,531.38
01-5100-03	FRINGES	\$938.01
01-5101-02	FRINGES-WK EXP	\$11.09
01-6000-01	ADVERTISING	\$542.92
01-6000-02	ADVERTISING	\$500.00
01-6030-01	BANK SERVICE CHARGE	\$552.95
01-6030-02	BANK SERVICE CHARGE	\$57.60
01-6030-03	BANK SERVICE CHARGE	\$1.95
01-6035-02	BEAVER COUNTY EXPENSES--PROGRAM	\$372,529.14
01-6035-03	BEAVER COUNTY EXPENSES-OSY	\$65,616.02
01-6036-02	SOUTHWEST TRAINING EXPENSES	\$355,136.19
01-6036-03	SOUTHWEST TRAINING EXPENSES	\$88,598.79
01-6060-01	COMPUTER EXPENSES	\$155.00
01-6060-02	COMPUTER EXPENSES	\$96.53
01-6080-01	CONTRACTED SERVICES	\$14,245.80
01-6080-02	CONTRACTED SERVICES	\$1,705.65
01-6081-02	ATI Allegheny Ludlum	\$49,950.00
01-6221-02	TRI-COUNTY WIB	\$17,405.27
01-6269-02	WESTMORELAND-FAYETTE WORKFORCE INVESTMENT BOARD	\$705.98
01-6290-02	Partner4Work	\$447.06
01-6291-02	THREE RIVERS LABOR MANAGMENT	\$3,361.11
01-6300-01	COPYING	\$1,057.89
01-6300-02	COPYING	\$7,117.77
01-6300-03	COPYING	\$22.81
01-6320-01	DUES & SUBSCRIPTIONS	\$9,358.57
01-6380-01	INSURANCE	\$17,911.00
01-6390-01	COUNSELING SERVICES	\$1,590.00
01-6390-02	COUNSELING SERVICES	\$10,469.00
01-6440-02	MATERIALS & SUPPLIES--For Client's Only	\$1,746.59
01-6441-02	MATERIALS AND SUPPLIES (OPERATIONAL)	\$523.37
01-6478-01	OFFICE SUPPLIES	\$459.31
01-6478-02	OFFICE SUPPLIES	\$1,271.60
01-6478-03	OFFICE SUPPLIES	\$7.30
01-6480-01	POSTAGE	\$3,676.96
01-6480-02	POSTAGE	\$2,326.40
01-6480-03	POSTAGE	\$77.47
01-6484-01	FSA EXPENSES	\$54.00
01-6520-02	PUBLICATION & PRINTING	\$50.00
01-6540-01	RENT	\$9,893.16
01-6540-02	RENT	\$147,410.05
01-6540-03	RENT	\$249.39
01-6560-01	STAFF TRAINING & EDUCATION	\$3,868.28
01-6560-02	STAFF TRAINING & EDUCATION	\$773.89
01-6560-03	STAFF TRAINING & EDUCATION	\$5.78
01-6580-01	TELEPHONE	\$1,721.38

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB STAFF REPORTS

01-6580-02	TELEPHONE	\$9,954.97
01-6580-03	TELEPHONE	\$29.15
01-6600-01	TRAVEL	\$2,380.41
01-6600-02	TRAVEL	\$805.18
01-6620-01	UTILITIES	\$1,680.25
01-6620-02	UTILITIES	\$25,743.69
01-6620-03	UTILITIES	\$36.09
01-6640-02	CAREERLINK SITE ADMIN EXPENSE	\$21,548.64
01-6700-01	JOB TRAINING SHARE OF CDM-GREENE	\$1,696.24
01-6700-02	JOB TRAINING SHARE OF CDM-GREENE	\$10,177.47
01-6701-02	JTA SHARE OF CDM-WASH	\$3,286.97
01-6702-02	JTA SHARE OF CDM-DONORA	\$2,486.95

Total Expenses

\$1,503,204.37

BEGINNING NET ASSETS

\$683,886.68

NET SURPLUS/(DEFICIT)

\$10,286.45

ENDING NET ASSETS

\$694,173.13

Report name: Combined Inc Stmt -USE FOR WDB MTG

Chart template: Default

Include account levels 1 to 4

Do not include accounts with no activity

Do not include inactive accounts

User has access to all accounts

User has access to all Projects

Include all Funds

Include all Account Codes

Include all Accounts

Include all Account Attributes

Include all Projects

Include all Classes

Include all Journals

Include these Not Yet Posted Transactions: <None>

Include all Department(s)

Beaver, Greene, & Washington Counties, PA

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB STAFF REPORTS

Washington-Greene County Job Training Agency Inc.

Balance Sheet

Sep-22

Assets		Actual
01-1010-00	CASH-CHECKING	\$93,199.79
01-1011-00	CASH-CHECKING NORTHWEST	\$134.91
01-1020-00	CASH-PAYROLL	\$8,489.86
01-1030-00	CASH-IP -Original	\$123,273.78
01-1040-00	CASH-DONATION	\$0.00
01-1050-00	ARC- Checking	\$83,020.03
01-1060-00	CASH-DHS	\$233,187.11
01-1070-00	CASH-15/16 B&C MATCH-Sustainability	\$76,558.16
01-1110-00	GRANTS RECEIVABLE	\$291,104.55
01-1111-00	RECEIVABLES FEE FOR SERVICE	\$0.00
01-1120-00	DUE FROM RAPID ATTACHMENT	\$0.00
01-1121-00	DUE FROM WCCED	\$0.00
01-1124-00	RECEIVABLE FROM WGCJTA GEN. ACCT.	\$0.00
01-1125-00	RECEIVABLE FROM SOUTHWEST TRAINING	(\$3,607.77)
01-1126-00	RECV FROM SWTS-PAYROLL & TAXES	\$0.00
01-1127-00	RECVB FROM SWTS-PENSION EMPLR CONTRIB	\$0.00
01-1128-00	RECEIVABLE FROM BEAVER COUNTY	(\$117,765.01)
01-1129-00	RECEIVABLES FOR JTBC GRANTS	\$0.00
01-1200-00	ESCROW ACCT-PENSIONS	\$273.91
01-1210-00	PREPAID EXPENSES	\$400.00
01-1500-00	DUE FROM OTHER CONTRACTS	\$0.00
01-1600-00	DUE TO OTHER CONTRACTS	\$0.00
01-1710-00	DEPOSITS	\$0.00
Total Assets		<u>\$788,269.32</u>

Liabilities and Fund Balance

Liabilities		
01-2010-00	ACCOUNTS PAYABLE	\$83,080.92
01-2020-00	NOTES PAYABLE	\$0.00
01-2025-00	ACCRUED PAYROLL & TAXES	\$2,685.15
01-2027-00	ACCRUED TIME OFF	\$0.00
01-2030-00	ADP TAXES ACCRUED & WITHHELD	\$0.19
01-2035-00	PENSIONS WITHHELD	\$2,770.16
01-2037-00	LOCAL TAXES WITHHELD	(\$0.05)
01-2039-00	MISCELLANEOUS WITHHELD	\$4,434.16
01-2040-00	DEFERRED REVENUES	\$0.00
01-2045-00	DUE TO BEAVER COUNTY JTA	\$90.00
01-2047-00	DUE TO SOUTHWEST TRAINING SERVICES INC.	\$0.00
01-2060-00	ACCRUED STORAGE COSTS-CLOSEOUT	\$0.00
01-2065-00	ACCRUED AUDIT EXPENSES-CLOSEOUT	\$0.00
01-2066-00	ACCRUED W/C LIABILITY	\$0.00

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01-2070-00	PNC CREDIT CARD	\$1,035.66
01-2100-00	PRIOR YEAR PAYABLE	\$0.00
Total Liabilities		\$94,096.19

Fund Balance

01-3100-00	NET ASSETS-BEG OF YR-UNRESTR	\$0.00
01-3200-00	NET ASSETS-UNRESTRICTED	\$694,173.13
Total Fund Balance		\$694,173.13

Total Liabilities and Fund Balance

\$788,269.32

Report name: Monthly Balance Sheet

Chart template: Default

Include account levels 1 to 4

Include accounts with zero balances

Include inactive accounts

User has access to all accounts

User has access to all Projects

Include these Funds: 01

Include all Account Codes

Include all Accounts

Include all Account Attributes

Include all Projects

Include all Project Attributes

Include all Transaction Attributes

Include all Classes

Include all Journals

Include these Not Yet Posted Transactions: <None>

Include all Cash Flow Codes

Include all Working Capital Codes

Include all Department(s)

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DIRECTOR'S REPORT

- PY23 Local and Regional Plan Timeline
- WDB Committees
- Audit Update
- Grant Updates
- PY21 Participating Employers and Worksites

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Southwest Region Local & Regional Planning Timeline

-Timeline revised based on information provided by PA Department of Labor and Industry Bureau of Workforce Development Administration.

Task	Previous Timeline	Revised Timeline
WIOA Regional Plan distributed to Southwest Region local boards for review.	November 4, 2022	December 1, 2022
Finalized WIOA Regional Plan distributed to Southwest Region local boards.	December 2, 2022	January 2, 2022
All WIOA Local Plans sent to Partner4Work (dmoore@partner4work.org) to package for submission to L&I.	December 2, 2022 <i>(when local plans were to be finalized)</i>	February 10, 2023
Partner4Work submits WIOA Regional and Local Plans for state review (two weeks in advance of the state's deadline).	February 3, 2022	February 10, 2023
State review of WIOA Regional and Local Plans for the SW Region is complete.	N/A	March 31, 2023
All required edits/feedback from state agencies is addressed.	N/A	May 1, 2023 (estimated)
WIOA Regional and Local Plans are released for the 30-day public comment period.	December 16, 2022	May 1, 2023 (estimated)
Public comments due.	January 15, 2023	May 30, 2023 (estimated)
Board and LEOs approve WIOA Regional and Local Plans.	December 2022	June 2023
Effective date for modified WIOA Regional and Local Plans.	July 1, 2023	July 1, 2023

SCWDB Committees

In the upcoming months, SCWDB Committees will be asked to assist in the procurement of PY23 Title I providers, PY23 Youth and TANF service providers and other activities. Please reference the committee lists included at the beginning briefing book. SCWDB staff would like to increase membership participation in the committees.

Washington Greene County Job Training Agency, Inc. PY21 Audit

The PY21 audit began on November 22, 2022. Onsite activities should conclude by December 2, 2023. The audit should be completed and submitted for approval by Maher Duessel February 24, 2022.

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Grant Updates

New Applications:

- **Advanced Manufacturing Industry Partnership**
SCWDB applied for a PA Industry Partnership grant for continued support of activities for its Advanced Manufacturing Industry Partnership. Activities covered under the grant include consortium-based training, outreach to schools and students, and diversity, equity, and inclusion training for partnership members. SCWDB requested \$144,000 over an 18 month-period
- **Building and Construction Trades Industry Partnership**
SCWDB applied for a PA Industry Partnership grant for its Building and Construction Industry Partnership. If awarded, the funding will support continued partnership meetings, training funds for apprentices, and career awareness outreach. SCWDB requested \$250,000 over an 18-month period.
- **Healthcare Industry Partnership**
SCWDB applied for a PA Industry Partnership grant for continued support of activities for its Healthcare Industry Partnership. Activities supported by the grant would include training costs for healthcare occupations, outreach to schools and students, and diversity, equity, and inclusion trainings for partnership members. SCWDB requested \$250,000 over an 18-month period.
- **Southwestern PA Energy Industry Partnership**
SCWDB applied for a PA Industry Partnership grant for the planning and convening of a new regional energy industry partnership. We plan to work with Partner4Work, Tri-County WIB, and Westmoreland-Fayette WIB to bring together employers in the industry to address workforce issues arising from the changing landscape of energy in the region. SCWDB is requesting \$50,000 over an 18-month period.
- **PA Steel Alliance Industry Partnership**
SCWDB partnered with the Three Rivers Area Labor Management Committee to apply for a PA Industry Partnership grant to support continued activities of the PA Steel Alliance Industry Partnership. If awarded, funding would support costs related to coordinating and funding electrical and mechanical maintenance worker training. SCWDB will serve as the fiscal agent for the project, which requested \$250,000 over the 18-month period.
- **Apprenticeship Building America & Pennsylvania Grant**
SCWDB applied for an Apprenticeship Building America & Pennsylvania grant to expand and enhance Registered Apprenticeship (RA) and Pre-Apprenticeship (Pre-RA) programs in the workforce area in partnership with the Pittsburgh Chapter of the German American Chamber of Commerce (GACC). Funds will support the development of an actionable RA and Pre-RA plan for the Southwest Corner, promotion of apprenticeship opportunities, the development and registration of 1 new RA and 1 new Pre-RA by the GACC, and enrollment of apprentices into the new and existing GACC programs. SCWDB is requesting \$183,333 over a 3-year period.
- **FORE Community-Driven Responses to Opioid Use Disorder and Overdose Mortality Grant**
SCWDB applied for funding to support the training of those in recovery from opioid use disorder train and gain employment at Certified Recovery Specialists. Funding would support training costs for these individuals as well as part of the salary for the workforce liaison. SCWDB is requesting \$150,000 over a 2-year period.

New Awards

- **EDA Build Back Better Program**
The SWPA New Economy Collaborative was awarded a \$62.7 million federal Build Back Better Regional Challenge grant from the U.S. EDA for a set of projects to build out the region's Robotics and Autonomy cluster. The grant's five projects will focus on robotics adoption, upskilling infrastructure, and commercialization. As part of the collaborative's third project, Expanded Pathways to New Economy Careers,

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SCWDB will receive \$1,250,000 over a 5-year period to support training in robotics/AI to meet the changing needs of regional employers.

- **WIOA Statewide Activities Funding**

SCWDB was recently awarded \$494,518 in statewide activities funding to support a range of activities in PY22, including: a reentry program; accessibility, technology, and furniture updates to CareerLink® offices; hiring of new business service representatives; and a career awareness program with the IU1.

- **WORC SWPA Healthcare Employment Ecosystem**

The SWPA Healthcare Employment Ecosystem, led by the Westmoreland-Fayette WIB, was recently awarded a Workforce Opportunity for Rural Communities (WORC) grant to support training for individuals entering the healthcare industry. SCWDB and the Tri-County WIB are also partners in this program, which will see SCWDB receive around \$300,000 over the three-year grant period.

Program Updates:

- **Healthcare Industry Partnership**

SCWDB was awarded \$100,000 to convene a Healthcare Industry Partnership in the Southwest Corner, with the goal of bringing regional healthcare providers and organizations together to address their current demand for a qualified talent pipeline. Funding will support convening activities, training, and retention for healthcare employers. Following preliminary activities as part of the Healthcare Employment Ecosystem (HEE) with the Westmoreland-Fayette WIB, the partnership was able to select 3 cochairs from the area's major hospitals and identify other healthcare organizations to invite to participate. The Southwest Corner's Healthcare Industry Partnership under the Industry Partnership grant funding had its first full meeting of 7 partner companies on November 2.

- **Advanced Manufacturing Industry Partnership**

SCWDB's Advanced Manufacturing Industry Partnership was awarded \$144,000 to support activities of the Advanced Manufacturing Industry Partnership. This funding will be utilized with a focus on promoting local manufacturing careers to students in secondary and post-secondary education (partially through creation of an outreach video) and upgrading the skills of the current workforce with employer-aligned trainings. The 25 active business partners have been very engaged and have participated in other events hosted in the Southwest Corner, such as employer-educator roundtables and the Manufacturing Focus Group held earlier this year. Currently, the partnership is working on developing a training needs matrix that will lead to planning of consortium-based training that meets the needs of partners. Training activities did not occur during Q1 2022 as the Industry Partnership was waiting to hear if the grant period was to be extended.

- **Building and Construction Trades Industry Partnership**

SCWDB was awarded \$250,000 to support activities of the Building and Construction Trades Industry Partnership operating in Beaver, Greene, and Washington Counties. This funding will be utilized with a focus on promoting local construction careers to students in secondary and post-secondary education and upgrading the skills of the current workforce with employer-aligned trainings. SCWDB has built a strong connection and continues a growing relationship between workforce and the regional joint apprenticeship programs as related to prevailing wage job opportunities at the Shell Cracker Plant and other power plants. Also, there are many building and construction companies with long histories working throughout the regional area. These employers face many obstacles in their work, including but not limited to recruitment of minorities, women, and veterans, and replacing an aging workforce. Upcoming partnership meetings will determine exactly how these funds can most benefit the industry locally. Like the manufacturing partners, partners in the trades have been important parts of employer-educator roundtables. In all, the IP funds supported over 1,700 training opportunities for building trades apprentices during the 4th Quarter of 2021. Training activities did not occur during Q1 2022 as the Industry Partnership was waiting to hear if the grant period was to be extended.

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- **Business-Education Partnership (BEP)**

SCWDB was awarded \$150,000 for the Business-Education Partnership for the period of February 2022 through December 2023. The funds will support activities that connect schools, educators, and students to employers, such as providing transportation to and from events, site tours of local employers, and summer youth activities. Activities and events supported by the BEP serve to foster and strengthen relationships between local schools and employers. As of September 30, 1,083 students have been served under this funding.

- **EQT Foundation**

The Compass Program of Greene County works to give at-risk youth (grades 6-12) the tools necessary to lead a productive life and stay out of the criminal justice system by addressing the six life domains of work, education, relationships, community, health and creativity. Through academic and counseling support, as well as job and soft-skill training, we hope to reduce recidivism and high school drop-out rates among our participants. The Compass Program meets twice weekly after school at the PA CareerLink® Greene County office. Optional Saturday mornings and/or summer sessions for students may also be assigned by Children and Youth Services, juvenile probation, school principals or local judges. In addition, Compass assists students who wish to attend voluntarily or at their parent's request. The SCWDB applied for \$20,000, but was awarded \$10,000. Program activities have begun. 8 students attended the first sessions, and the program was well received by those students. A survey will be conducted at the end of the program to get feedback and testimonials from the participants.

- **Appalachian Regional Commission- Inspire Grant**

SCWDB continues operations of the Substance Abuse Grant through ARC. This grant includes our regional partners and cover 9 Counties, Allegheny, Armstrong, Beaver, Butler, Greene, Fayette, Indiana, Washington and Westmoreland. The INSPIRE Initiative makes funding available for projects that address the substance abuse crisis by creating or expanding a recovery ecosystem that will lead to workforce entry or reentry for individuals in recovery from substance use disorder (SUD). Projects are encouraged to support the post-treatment-to-employment continuum, which could include investments in healthcare networks that support substance abuse recovery professionals; recovery-focused job training programs; and initiatives designed to coordinate or link recovery services and training, among others. This grant will continue and expand our prior work with the Opioid NEG. Monthly project partner meetings are held to provide technical assistance and gauge progress towards grant goals. Participant and Employer services are being provided and initial results have been positive and indicate that grant goals should be met. To date, the grant has assisted 126 workers and 26 employers across all involved counties.

- **PA Smart Dual Apprenticeship Program**

In collaboration with the Pittsburgh Chapter of the German American Chamber of Commerce (GACC), the SCWDB was awarded \$250,000 in funding to support GACC's regional Dual Apprenticeship and Pre-Apprenticeship Program. This program addresses skills gaps in the regional advanced manufacturing workforce through the German dual training model, in which young people split time between traditional classroom education, related technical instruction (RTI), and on-the-job training (OJT). The Dual Apprenticeship Program has been registered by the Pennsylvania Department of Labor and Industry (L&I), and has earned approval from the Pennsylvania Apprenticeship and Training Office (ATO) and the Federal Committee on Apprenticeship. As of September 30, 2022, the program has assisted 136 job seekers (47 apprentices and 89 pre-apprentices).

- **PA Smart Beaver County Non-Traditional Pre-Apprenticeship Ecosystem**

This grant that was developed to recruit and prepare nontraditional and diverse populations for building trades careers in Beaver County. This is a partnership between the SCWDB, Beaver County Building Trades, Beaver County CTC, and Community College of Beaver County, along with a number of community and

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social service groups. The initial focus was on putting in place the recruitment team and developing the MC3 class schedule and location. The Pandemic has impacted the location and schedule. Still, 6 classes have been completed so far, including one made up of graduating seniors from the Beaver County Career and Technology Center and on in partnership with the Reclaim Project, a new nonprofit that educates and trains returning citizens in carpentry, plumbing, electrical work, HVAC, flooring, and drywall. As of June 30, 2022, the program had served 73 participants. There was no activity for the 1st quarter of PY 2022, due to the waiver extension.

- **PA Steel Alliance Industry Partnership**

The SCWDB was awarded \$250,000 to continue activities of the PA Steel Alliance Next-Gen Sector Partnership, in in partnership with the Three Rivers Area Labor Management Committee. The partnership focuses on supporting costs related to coordinating and funding electrical and mechanical maintenance worker training. To date, the partnership has supported Incumbent Worker Training for Structural Welding, Hydraulics, and Arc Flash Welding. The partnership currently has 6 participating steel industry employers.

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July 2022 – September 2022

Work Experiences/Internships

Beaver County	
Almatis, Inc.	New Brighton Area School District
Ambridge Area High School	PA CareerLink® Beaver County
Beaver Area School District	Premier Youth & Community Center
Beaver County Career & Technology Center	Quality Time & Carry Out
Beaver County Chamber of Commerce	Ready Yourselfs Youth Ranch
Beaver County Humane Society	Riverside High School
Beaver County Sheriff's Department	South Side Area High School
Beaver Valley Auto Mall	Sports Factory Promotions, Inc.
Carnegie Free Library of Beaver Falls	The Center
Crave Mexican Grill	Totally Tan
Job Training for Beaver County	Trails Ministries
Midland Borough	Uncommon Grounds Café
Greene County	
Carmichaels Area School District	Greene County Historical Society & Museum
Central Greene School District	Jefferson Morgan School District
County of Greene – Parks & Recreation	Kiln To Table
Crystal's Children Center	PA CareerLink® Greene County
Eva K. Bowlby Public Library	United Way of Greene County
First Federal Savings & Loan Assoc. of Greene Co.	WWJD Christian Center
Greene County Career & Technology Center	West Greene School District
Washington County	
Avella Area School District	McGuffey School District
Avella Daycare Center	Megan Chicone State Farm Insurance Agency
B.O.A.R. Physical Therapy	Mon Valley Career & Technology Center
Bradley Physical Therapy	North Bethlehem Borough
Brownson House	PA CareerLink® Mon Valley
Budd Baer, Inc.	PA CareerLink® Washington County
Burgettstown Area School District	Penn Commercial, Inc.
Burgettstown Community Library	Pony Baseball, Inc.
California Area School District	Smart Kids Childcare & Learning Center-Meadowlands
Charleroi Area School District	Smart Kids Childcare & Learning Center-Washington
Chicco Bacello	Solomon's Seafood Restaurant
Daisytown Community Center	Strive for a Better Tomorrow, Inc.
DMI Companies, Inc.	The Ivy Green
EDUCO Advisor Group – Jacob W. Cuthbert	Trinity Area Middle School
Fort Cherry School District	Washington County Adult Probation
Heritage Public Library	Washington County Crime Victims Unit
Kid Biz - East Maiden	Washington County District Attorney's Office

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Lemoyne Community Center	Washington High School
Lemoyne Community Center Feeding Program	Washington Park School
Marianna Borough	West Brownsville Borough
Marianna Outdoorsmen Association	Western Area Career & Technology Center

On-The-Job Training Employers

Beaver County	
Marsden Services (2)	Beaver County Transit Authority
Greene County	
Advanced Masonry, Inc.	
Washington County	
A-1 Babbitt	Washington Penn (2)
Del Suppo, Inc. (2)	Washington Physicians Group (5)

Incumbent Worker Training Employers

Beaver County	
Rick Hartman Plumbing and Heating	Economy Ambulance Service
Economy Ambulance Service	
Greene County	
GMS Mine Repair and Maintenance	Greene County Career & Technology Center
Washington County	
Ambulance and Chair EMS, Inc.	Megan Chicone – State Farm Agency
Budd Baer, Inc. (3)	Trupar America, Inc.
Lincoln Manufacturing	Washington Penn (3)

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SOUTHWEST CORNER OPERATOR CONSORTIUM UPDATE

July-August-September 2022

- **SOUTHWEST CORNER OPERATOR CONSORTIUM:**
 - **Operator meeting:** 8/19/22 – ZOOM Next Meeting: 11/15/22
 - **PA CareerLink® Partner Meetings held/scheduled:**
 - PACL Beaver Co: 9/29/22
 - PACL Mon Valley: 9/16/22
 - PACL Greene Co: 7/28/22
 - PACL Washington Co: 9/29/22
- The following **partnership changes/updates** were made:
 - Express Employment Professionals became a PA CareerLink® Mon Valley partner on 7/1/22
 - Express Employment Professionals became a PA CareerLink® Greene Co. partner on 8/1/22
 - Spherion Staffing & Recruitment became a PA CareerLink® Greene Co. partner on 8/1/22
- **Unemployment Compensation Reps** continue to be onsite 2 days per week, at each of the Southwest Corner PA CareerLink® offices, to meet with scheduled individuals that have issues with their UC.
- **PA CAREERLINK® SITE NEWS**
 - **PA CAREERLINK® BEAVER COUNTY**
 - 7/20/22 – **Resignation** of Site Administrator, Diane Funkhouser
 - 10/22 – **Job Training for Beaver County, Inc.** moved all staff into the PACL office space.
 - **On-Site Employer Recruitments** held this quarter:
 - 7/5/22 - Resource MFG (Recurring every Tuesday and Thursday)
 - 7/7/22 & 9/7/22 – Petroleum Services Corporation
 - 7/11/22 & 7/19/22-Surge Staffing
 - 7/18/22-Commercial Employers
 - 7/20-21/22- Sherwin Williams
 - 7/25/22-Kelly Education
 - 8/10/22- Styropek
 - 8/18/22- Allied Universal Security
 - 8/25/22 – Renaissance Home Care
 - 9/1/22 – Express Employment
 - 9/8, 9/10, 9/15, 9/16, 9/22, 9/23, 9/29, 9/30 - Hallcon
 - **Workers' Compensation judges** and **staff** have returned onsite with more regularity.
 - **UC Appeals Referees** are onsite, weekly, to meet with UC appellants.
 - **PA CAREERLINK® GREENE COUNTY**
 - **New Staff:** Southwest Training Services Inc. hired Amy Simpson, Eligibility Specialist effective August 15th.
 - 9/22/22 - Off Site Event: *"Preparing for the Future"* - **WV Federal Correctional Institution** - Jack Burt, SWTS Job Developer, represented the PA CareerLink® Greene County, and conducted mock interviews with inmates that are preparing to be released.

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SOUTHWEST CORNER OPERATOR CONSORTIUM UPDATE

July-August-September 2022

- **On-Site Employer Recruitments** held this quarter:
 - JennMar Services - Every Monday 10AM – 2PM & Every Thursday 12PM-4PM
 - Spherion Staffing & Recruiting -Every Tuesday 10AM-1PM
 - Express Employment Services- Every Wednesday 11AM-3PM

- **PA CAREERLINK® MON VALLEY**
 - **Onsite Employer Recruitments** held this quarter:
 - Express Employment Professionals - Every Thursday 10AM-3PM
 - 7/11/22 - Levin’s Furniture
 - 9/8/22 & 9/29/22 – MANCAN
 - 9/26/22 – Don Services
 - **Onsite Employer – Pre-Employment Testing Session**
 - 9/6/22 & 9/29/22 – for employer, Cleveland Cliffs
 - 8/1/22 - **Annual ADA Walkthrough** was completed by Rob Hodapp, OVR
 - 9/14/22–**Offsite event**: Rachel Rotolo, Site Administrator, & Linda Jack, BWPO Supervisor, gave a presentation on “PA CareerLink Employer Services” to the Monongahela Area Chamber of Commerce at their monthly Chamber meeting.

- **PA CAREERLINK® WASHINGTON COUNTY**
 - **New Staff**: Southwest Training Services, Inc. hired Dana Chambers, Case Manager- Washington Co. effective August 1st.
 - **UC Referee hearings** are being scheduled onsite, on an as needed basis.
 - **Onsite Employer Recruitments** held this quarter:
 - 7/13/22 - HBC Warehouse
 - 7/29/22 - GG&C Bus Company
 - 8/9/22 - Presbyterian Senior Care
 - 8/11/22 - Spherion Staffing & Recruiting
 - 8/30/22 - UPS
 - 9/27/22 - South Hills Movers

- **STAFF TRAININGS FOR SOUTHWEST CORNER PA CAREERLINK® & TITLE I STAFF**
 - July ‘22 – “Southwest Corner NDEO Policy” presenters, Ryan Russell & Maria Villotti
 - 7/12/22 – “UC Staff Training & Staff Aides” at PAEL Beaver County
 - 7/25/22 - “Customer Essentials” presenter, Eric Murphy, M.A.,M.S.,MBCC
 - 8/8/22 – “CWDS Training for Dislocated /Trade Affected Worker Lists” presented by local Rapid Response Team
 - 8/10/22- “Diversity, Equity, and Inclusion” Bayer Center for Nonprofit Mgmt.
 - 8/16/22 - “Data Validation” regional meeting presented by BWPO

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SOUTHWEST CORNER OPERATOR CONSORTIUM UPDATE
July-August-September 2022

- **STAFF TRAININGS (*cont.*)**

- 8/31/22 - FLC (Foreign Labor Certification) "*H2A/H2B Processing Procedures*" webinar - (The H-2 category allows U.S. employers to bring noncitizens into the U.S. on temporary agricultural (H-2A) and non-agricultural (H-2B) visas)
- 9/8/22 - "*PA CareerLink® 101 training*" for new staff
- Starting in August '22, BWPO began offering half-hour virtual staff trainings, (twice per month), covering a variety of PA CareerLink® topics.

- **EVENTS HELD July – September 2022**

- **Cornerstone Care Mobile Medical Events**

9/8/22 @ PACL Greene Co.; 9/22/22 @ PACL Mon Valley; 9/15/22 @ PACL Washington Co.
Cornerstone Care provided the following services/info on-site:

- | | |
|--------------------------------|------------------------------------|
| – Acute Care | – Work Physicals |
| – COVID vaccinations & testing | – Laboratory & Testing Services |
| – Flu Vaccinations | – Application for Health Insurance |

- 9/28/22 – **PA CareerLink® Mon Valley Fall Job Fair @ PACL Mon Valley**

- This event highlighted the Retail and Hospitality industries in the area.
- 8 vendors and 20 job seekers participated.
- Survey results: Employer Survey: 4.47 (out of 5) & Job Seeker Survey 4.61 (out of 5)

- **EVENTS HELD October 2022**

- 10/19/22 - **PA CareerLink® Greene County Fall Job Fair –@ PACL Greene County**

- 29 vendors and 50 job seekers participated in the Job Fair.
- Facebook ad reached 1,403 individuals with 341 engagements

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WDB PROGRAM DATA REPORTS

State Provided Quarterly Reports

The 1st Quarter PY 2022 performance reports are now available. Detailed aggregate results of participants served and outcomes achieved, as well as the summary report of Common Measure outcome data for all local areas and the state are being provided for your review. This information should be taken into account when negotiating performance.

Useful Definitions

- **Percent of Goal Achieved (% Lvl) = Actual Performance/ Negotiated Rate**
 - Each Percent of Goal Achieved must be at or above 50% of Goal
- **State Indicator Scores: Average Indicator Score across the Program = $\text{Average}[\Sigma(\text{Actual Performance}/\text{Adjusted Goal})]$**
 - Each Average Indicator Score must meet 90%
- **State Program Scores: Average Program Score across all indicators = $\text{Average}[\Sigma(\text{Actual Performance}/\text{Adjusted Goal})]$**
 - Each Average Program Score must meet 90%

Measurement Cohorts

WIOA guidance stipulates performance applies only to those participants who exited or were participating on or after July 1, 2016. Outcomes are measured for different cohorts, or groups of exiters, as soon as data necessary for the calculations are available. The following defines the timeframes used for each of the measures in the reports being distributed for Program Year 2020:

Program Year (PY) 2022				
Program Year to Date Time Periods To Be Reported				
Report Quarter	July – Sept.	Oct. – Dec.	Jan. – Mar.	Apr. – June
Report Due Date	November 14, 2022	February 14, 2023	May 15, 2023	August 14, 2023
Employment Rate Second Quarter After Exit	7/1/21 to 9/30/21	7/1/21 to 12/31/21	7/1/21 to 3/31/22	7/1/21 to 6/30/22
Employment Rate Fourth Quarter After Exit	1/1/21 to 3/31/21	1/1/21 to 6/30/21	1/1/21 to 9/30/21	1/1/21 to 12/31/21
Median Earnings Second Quarter After Exit	7/1/21 to 9/30/21	7/1/21 to 12/31/21	7/1/21 to 3/31/22	7/1/21 to 6/30/22
Credential Attainment Rate	1/1/21 to 3/31/21	1/1/21 to 6/30/21	1/1/21 to 9/30/21	1/1/21 to 12/31/21
Measurable Skill Gains	7/1/22 to 9/30/22	7/1/22 to 12/31/22	7/1/22 to 3/31/23	7/1/22 to 6/30/23

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD**WDB PROGRAM DATA REPORTS**

WIOA Title, I Program Performance Comparison															
1st Quarter PY 2022 Program Year-to-Date Results															
Adult Program	Employment Rate (2nd Quarter)			Employment Rate (4th Quarter)			Median Earnings (2nd Quarter)			Credential Attainment Rate			Measurable Skill Gains		
Area Name	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved
Statewide	77.6%	73.0%	106.3%	74.2%	71.0%	104.5%	\$7,411	\$6,250	118.6%	67.8%	67.0%	101.2%	34.7%	50.0%	69.4%
Southwest Region															
Southwest Corner	82.1%	81.0%	101.4%	57.1%	75.0%	76.1%	\$8,788	\$7,200	122.1%	71.4%	73.0%	97.8%	47.6%	70.0%	68.0%
3-Rivers Combined	77.8%	73.0%	106.6%	73.9%	72.0%	102.6%	\$7,314	\$5,700	128.3%	93.1%	67.0%	139.0%	15.6%	53.0%	29.4%
Tri-County	72.7%	75.0%	96.9%	100.0%	72.0%	138.9%	\$11,207	\$6,100	183.7%	100.0%	76.0%	131.6%	61.8%	70.0%	88.3%
West-Fay	72.3%	73.0%	99.0%	78.9%	74.0%	106.6%	\$6,727	\$7,100	94.7%	64.0%	70.0%	91.4%	26.4%	34.0%	77.6%

Dis. Worker Program	Employment Rate (2nd Quarter)			Employment Rate (4th Quarter)			Median Earnings (2nd Quarter)			Credential Attainment Rate			Measurable Skill Gains		
Area Name	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved
Statewide	80.1%	77.0%	104.0%	81.4%	76.0%	107.1%	\$9,604	\$8,500	113.0%	77.3%	70.0%	110.4%	40.9%	44.0%	93.0%
Southwest Region															
Southwest Corner	91.4%	83.0%	110.1%	87.0%	84.0%	103.6%	\$10,252	\$9,500	107.9%	93.3%	79.0%	118.1%	70.6%	70.0%	100.9%
3-Rivers Combined	73.8%	77.0%	95.8%	90.3%	75.0%	120.4%	\$8,166	\$8,500	96.1%	100.0%	68.0%	147.1%	18.2%	55.0%	33.1%
Tri-County	91.7%	83.0%	110.5%	82.8%	83.0%	99.8%	\$9,250	\$9,250	110.2%	88.0%	79.0%	111.4%	40.0%	72.0%	55.6%
West-Fay	81.3%	82.0%	99.1%	81.3%	83.0%	98.0%	\$9,144	\$9,500	100.5%	82.1%	74.0%	110.9%	27.8%	35.0%	79.4%

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

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Youth Program	Employment & Education Rate (2nd Quarter)			Employment & Education Rate (4th Quarter)			Median Earnings (2nd Quarter)			Credential Attainment Rate			Measurable Skill Gains		
Area Name	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved	Actual Perf.	Neg. Level	% of Goal Achieved
Statewide	74.0%	66.0%	112.1%	71.1%	62.0%	114.7%	\$3,724	\$3,000	124.1%	57.2%	65.0%	88.0%	19.7%	58.0%	34.0%
Southwest Region															
Southwest Corner	82.5%	75.0%	110.0%	69.6%	75.0%	92.8%	\$5,675	\$3,500	162.2%	83.3%	79.0%	105.4%	18.7%	69.0%	27.1%
3-Rivers Combined	50.0%	67.0%	74.6%	66.7%	60.0%	111.2%	\$7,948	\$2,300	345.6%	50.0%	78.0%	64.1%	1.8%	80.0%	2.3%
Tri-County	100.0%	67.0%	149.3%	68.4%	66.0%	103.6%	\$6,441	\$3,200	201.3%	66.7%	66.0%	101.2%	33.3%	51.0%	65.3%
West-Fay	84.2%	69.0%	122.0%	88.0%	68.0%	129.4%	\$3,196	\$3,600	88.8%	72.7%	57.0%	127.5%	7.5%	35.0%	21.4%

Beaver, Greene, & Washington Counties, PA

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB PROGRAM DATA REPORTS

Southwest Corner WIOA Program Performance Historical Comparison

WIOA Adult	PY 2020					PY 2021					PY 2022				
Performance Measure	Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels			
		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Employment Rate 2nd Quarter After Exit	81.0%	71.9%	79.3%	78.4%	78.7%	81.0%	85.7%	82.4%	77.1%	80.6%	81.0%	82.1%			
Employment Rate 4th Quarter After Exit	75.0%	85.2%	77.9%	73.0%	74.2%	75.0%	66.7%	70.5%	72.0%	76.8%	75.0%	57.1%			
Median Earnings 2nd Quarter After Exit	\$7,000	\$8,064	\$7,015	\$6,434	\$7,189	\$7,000	\$7,499	\$6,753	\$8,098	\$9,227	\$7,200	\$8,788			
Credential Attainment Rate	70.0%	77.8%	90.0%	84.1%	84.2%	70.0%	85.7%	78.6%	78.2%	79.7%	73.0%	71.4%			
Measurable Skill Gains	67.0%	58.0%	75.0%	69.1%	80.0%	69.0%	54.0%	63.6%	66.7%	77.4%	70.0%	47.6%			

WIOA Dislocated Worker	PY 2020					PY 2021					PY 2022				
Performance Measure	Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels			
		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Employment Rate 2nd Quarter After Exit	81.0%	80.0%	84.5%	83.8%	82.5%	83.0%	85.3%	84.1%	82.6%	86.6%	83.0%	91.4%			
Employment Rate 4th Quarter After Exit	81.0%	88.4%	84.4%	81.7%	82.8%	84.0%	88.2%	84.0%	84.7%	84.2%	84.0%	87.0%			
Median Earnings 2nd Quarter After Exit	\$9,000	\$9,279	\$8,228	\$8,869	\$9,215	\$9,000	\$11,441	\$11,562	\$11,612	\$12,040	\$9,500	\$10,252			
Credential Attainment Rate	75.0%	87.9%	87.7%	85.0%	87.0%	75.0%	85.0%	82.8%	86.7%	87.8%	79.0%	93.3%			
Measurable Skill Gains	60.0%	56.7%	77.9%	77.9%	79.0%	60.0%	57.4%	78.9%	82.6%	84.4%	70.0%	70.6%			

WIOA Youth	PY 2020					PY 2021					PY 2022				
Performance Measure	Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels				Neg. Level	Actual Performance Levels			
		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4		Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Employment & Education Rate 2nd Quarter After Exit.	72.0%	84.0%	77.2%	77.9%	83.9%	72.0%	77.3%	72.1%	74.2%	80.2%	75.0%	82.5%			
Employment & Education Rate 4th Quarter After Exit	72.0%	87.0%	82.1%	78.1%	77.6%	72.0%	80.0%	89.7%	86.3%	80.2%	75.0%	69.6%			
Median Earnings 2nd Quarter After Exit	\$3,000	\$2,691	\$3,119	\$3,376	\$3,739	\$3,000	\$2,968	\$3,641	\$5,461	\$4,219	\$3,500	\$5,675			
Credential Attainment Rate	75.0%	95.0%	89.9%	89.1%	87.9%	75.0%	92.9%	93.0%	88.4%	82.4%	79.0%	83.3%			
Measurable Skill Gains	65.0%	7.5%	60.8%	70.0%	73.9%	65.0%	19.2%	76.7%	62.1%	83.0%	69.0%	18.7%			

SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

WDB PROGRAM DATA REPORTS

WIOA Performance Negotiations Worksheet

PY 2022 & PY 2023

	Pennsylvania				Southwest Corner WDA							
	PY 2020 Actual	PY 2021 Actual	PY 2022 Negotiated	PY 2023 Negotiated	PY 2020 Actual	PY 2021 Actual	PY 2022 Negotiated	PY 2023 Negotiated	PY 2022 Counter Proposal	PY 2023 Counter Proposal	PY 2022 Counter Negotiated	PY 2023 Counter Negotiated
Adult												
Employment Second Quarter after Exit	69.0%	70.6%	73.0%	75.0%	78.7%	80.6%	81.0%	81.5%	81%	82%	Accept	Accept
Employment Fourth Quarter after Exit	67.3%	67.7%	71.0%	72.0%	74.2%	76.8%	75.0%	75.5%	75%	76%	Accept	Accept
Median Earnings Second Quarter after Exit	\$6,040	\$7,182	\$6,250	\$6,500	\$7,189	\$9,227	\$7,200	\$7,300	\$7,200	\$7,300	Accept	Accept
Credential Attainment Rate	75.1%	68.2%	67.0%	68.5%	84.2%	79.7%	72.5%	73.0%	73%	75%	Accept	Accept
Measurable Skill Gains	64.0%	60.7%	50.0%	50.5%	80.0%	77.4%	70.0%	71.0%	70%	71%	Accept	Accept
Dislocated Workers												
Employment Second Quarter after Exit	76.6%	77.5%	77.0%	78.5%	82.5%	86.6%	83.0%	83.5%	83%	84%	Accept	Accept
Employment Fourth Quarter after Exit	76.9%	75.6%	76.0%	77.0%	82.8%	84.2%	84.0%	84.0%	84%	85%	Accept	Accept
Median Earnings Second Quarter after Exit	\$8,819	\$9,545	\$8,500	\$8,750	\$9,215	\$12,040	\$9,500	\$9,750	\$9,500	\$9,750	Accept	Accept
Credential Attainment Rate	74.9%	76.3%	70.0%	72.0%	87.0%	87.8%	76.0%	77.0%	79%	80%	Accept	Accept
Measurable Skill Gains	65.3%	68.5%	44.0%	46.0%	79.0%	84.4%	61.0%	62.0%	75%	78%	70%	71%
Youth												
Employment Second Quarter after Exit	63.8%	67.1%	66.0%	67.0%	83.9%	80.2%	75.0%	76.0%	75%	78%	Accept	Accept
Employment Fourth Quarter after Exit	62.7%	62.9%	62.0%	64.0%	77.6%	80.2%	74.0%	75.0%	75%	77%	Accept	Accept
Median Earnings Second Quarter after Exit	\$3,253	\$3,890	\$3,000	\$3,500	\$3,739	\$4,219	\$3,200	\$3,600	\$3,500	\$3,700	Accept	Accept
Credential Attainment Rate	68.0%	57.5%	65.0%	66.0%	87.9%	82.4%	76.0%	77.0%	79%	80%	Accept	Accept
Measurable Skill Gains	63.3%	65.2%	58.0%	60.0%	73.9%	83.0%	66.0%	67.0%	70%	72%	69%	70%

Beaver, Greene, & Washington Counties, PA
SOUTHWEST CORNER WORKFORCE DEVELOPMENT BOARD

Thank you for attending.

Our next quarterly meeting will be

Tuesday, February 28, 2023
at
a location to be determined
at 8:30 AM

Note: a call in option will be available

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